

INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY DECEMBER 5TH, 2016 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY FACILITY (TMT), STONEWALL MANITOBA.

COMMITTEE MEMBERS PRESENT:

DAVID HARCUS (CHAIR), SALLY COOK, CINDY BRAD, DARCI LOEHMER

ADMINISTRATION PRESENT:

JARET THIESSEN-DIRECTOR OF OPERATIONS
CHRISTINE PENNER-SUPERINTENDENT

THE MEETING WAS CALLED TO ORDER AT 6:40 P.M.

AGENDA ITEMS

- **COMPLETED PROJECTS**
 - VARIOUS PAINTING PROJECTS
 - NEW SEPTIC TANKS INSTALLED AT WARREN COLLEGIATE
 - NEW HOT WATER TANK AT STONEWALL CENTENNIAL
 - NEW FENCE AND PLUG INS AT ROSSER
 - MOLD REMEDIATION AT THE DIVISION OFFICE
 - EXTERIOR REPAIRS AT DIVISION OFFICE TO SOLVE WATER ISSUES (FLASHING, WEEPING TILE, BLUESKIN, REPOINTING, WATER REPELLING, SEALANT, FRONT WALKWAY, ROOFING REPAIRS, REGRADING AROUND PERIMETER AND PARKING LOT)
 - NEW FLOORING, WINDOWS AND PAINT AT DIVISION OFFICE
 - WALKING PATH AT WOODLANDS
 - ROOF AUDIT COMPLETE AND WORK COMPLETED ON 4 SCHOOLS
 - HELD CUSTODIAN MEETING OCTOBER 21
 - QUIET ROOM AT WARREN COLLEGIATE (CARPET, LIGHTING, PAINTING AND SOUNDPROOF CEILING)
 - NEW FLOORING IN RESOURCE ROOM AT TEULON ELEMENTARY

- **ONGOING MAINTENANCE PROJECTS**
 - USING NATIONAL REFRIGERATION HEATING FOR BOILER REPAIR AND MAINTENANCE UNTIL A REPLACEMENT HEATING, VENTILATION AND AIR-CONDITIONING (HVAC) PERSON IS FOUND
 - EXPANDING OFFICE AREA AT ÉCOLE R.W. BOBBY BEND TO HAVE ADMINISTRATOR, VICE PRINCIPAL AND BOTH SECRETARIES IN ONE AREA. THE RENOVATION IS TO BE SUB CONTRACTED OUT
 - UPGRADING WATER FOUNTAINS/BOTTLE FILLING STATIONS (BRANT ARGYLE SCHOOL, WARREN ELEMENTARY, STONEWALL CENTENNIAL, STONY MOUNTAIN SCHOOL) ARE NEXT ON THE LIST
 - DEVICE CHARGING/EATING COUNTER AT STONEWALL COLLEGIATE MULTI PURPOSE ROOM (MPR)
 - SECURITY CAMERAS AT THE INFINITY PROGRAM (TIP)
 - ROCK CLIMBING WALL AT TEULON ELEMENTARY NEEDS PAINTING AND INSPECTION WHEN HOLDS ARE INSTALLED
 - FIRE DEPARTMENT INSPECTIONS FOR BRANT ARGYLE, BALMORAL SCHOOL, AND ALL 3 STONEWALL SCHOOLS

- **PUBLIC SCHOOLS FINANCE BOARD CAPITAL PROJECTS**

- NEW ROOF FOR REST OF TEULON ELEMENTARY HAS 2 WEEKS UNTIL METAL WORK WILL START. DEALING WITH WATER COMING INTO BUILDING 3 TIMES
- NEW ROOF ACCESS HATCH BEING INSTALLED AT STONEWALL CENTENNIAL
- OLD WOODLANDS SCHOOL DEMOLITION. ENVIRONMENTAL SURVEY WAS COMPLETED AND NOW GETTING QUOTES FOR CONSULTING ARCHITECTS

- **NEW PLANNED PROJECTS**

- STILL LOOKING INTO SWITCHING TO LED LIGHTING IN REMAINING SCHOOLS. TWO SEPARATE AUDITS HAVE BEEN COMPLETED AND WE ARE WAITING FOR THE RESULTS
- BLINDS IN TEULON ELEMENTARY, ECOLE R.W. BOBBY BEND AND GROSSE ISLE
- AUTOMATED FAUCETS FOR TEULON COLLEGIATE, STONEWALL COLLEGIATE AND STONEWALL CENTENNIAL
- REPLACING PARKING LOT PLUGINS WITH MORE ENERGY EFFICIENT USING HYDRO REBATE PLAN
- TEULON ELEMENTARY FOUNDATION REPAIRS AROUND HUTS

- **STAFFING**

- PERMANENT CUSTODIAN POSITION IN BALMORAL SCHOOL AND HEAD CUSTODIAN IN STONY MOUNTAIN SCHOOL HAVE BEEN FILLED

- **WOODLANDS SCHOOL**

- A DEFICIENCY MEETING WAS HELD IN WOODLANDS ON NOVEMBER 29
- ISSUES WITH CIRCULATING PUMPS DUE TO VOLTAGE PROBLEMS, THESE ERRORS ARE BEING RESOLVED WITH MULTITAP TRANSFORMERS
- ISSUES WITH AIR HANDLING UNIT, WELL PUMP, BOILER WATER MAKE UP, TAPS, BLINDS, FLAGPOLE, LOCKERS ARE BEING ADDRESSED

MEETING ADJOURNED AT 7:20 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER