

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TRANSPORTATION COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ON MONDAY OCTOBER 2ND, 2017 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY (TMT) FACILITY, STONEWALL MANITOBA.

COMMITTEE MEMBERS PRESENT:

CINDY BRAD (CHAIRPERSON), FRAN FREDERICKSON, ALAN CAMPBELL

COMMITTEE MEMBERS ABSENT:

JOHN HUEGING, DAVID HARCUS

ADMINISTRATION PRESENT:

JARET THIESSEN, TRANSPORTATION SUPERVISOR
TYLER MORAN, ACTING ASSISTANT SUPERINTENDENT
AL LEIMAN, SECRETARY-TREASURER

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

ITEMS DISCUSSED:

1. PURCHASE OF NEW BUSES

THE COMMITTEE WAS INFORMED THAT THE DIVISION HAS RECEIVED TWO NEW BUSES AT THE BEGINNING OF SEPTEMBER 2017. THESE TWO NEW GAS BUSES WERE ASSIGNED TO THE TEULON/GUNTON AREA AND THE SECOND BUS WAS ASSIGNED STONEWALL AREA TO ACCOMMODATE THE SCHOOL EXPRESS NUMBERS. THESE TWO BUSES ARE 72 PASSENGERS.

2. DISPOSAL OF BUSES

THE COMMITTEE WAS INFORMED THAT THE DIVISION HAS SOLD TWO BUSES AT THE ADESA AUCTION AND HAS ALSO SOLD A PARTS BUS TO THE INTERLAKE SALVAGE.

THE COMMITTEE WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION NOW HAS 52 BUSES TO ACCOMMODATE 38 BUS ROUTES AND 14 SPARE BUSES. THE COMMITTEE WAS ALSO INFORMED THAT THE DIVISION HAS ONE OLD BUS THAT THEY USING FOR PARTS WHEN NECESSARY.

3. TEULON HOUSING COOP

THE COMMITTEE WAS INFORMED THAT THE TEULON HOUSING COOP GROUP WAS SENT A LETTER TO ALLOW TRANSPORTATION IN TIME OF AN EMERGENCY ONLY.

4. MANITOBA INFRASTRUCTURE AND TRANSPORTATION AUDIT

THE COMMITTEE WAS INFORMED THAT THE DIVISION HAS RECEIVED A SATISFACTORY RATING REGARDING THE TRANSPORTATION AUDIT THAT WAS DONE IN THE FALL/SPRING 2017. AS A RESULT OF THIS RATING THE NEXT AUDIT WILL NOT BE SCHEDULED UNTIL 2022.

5. PROFESSIONAL DEVELOPMENT (PD) TRAINING FOR SCHOOL BUS DRIVERS

THE COMMITTEE WAS INFORMED THAT ON SEPTEMBER 6TH, 2017 THE FOUR HOUR INSERVICE FOR BUS DRIVERS INCLUDED URIS AND PRE-TRIP INSPECTION TRAINING. THIS PD TRAINING WAS HELD AT THE RED BARN AND THE DIVISION HAD ONE OF THE NEW SCHOOL BUSES ON SITE FOR ALL DRIVERS TO VIEW.

6. SCHOOL BUS ROUTE CHANGES –ROSSER/GROSSE ISLE AREA

THE COMMITTEE WAS INFORMED THAT THE DIVISION WAS ABLE TO ACCOMMODATE A DECREASE FOR A SCHOOL BUS ROUTE TO THREE ROUTES FROM FOUR IN THE ROSSER/GROSSE ISLE AREA. THESE THREE ROUTES ARE ALL WITHIN THE ONE HOUR OF STUDENT RIDE TIME AND UNDER THE NUMBER OF KILOMETERS PREVIOUSLY THAT OCCURRED WITH FOUR ROUTES.

THE COMMITTEE WAS ALSO INFORMED THAT THE DIVISION HAD POSTED THE VACANT ROUTE #33 THAT HAS NOW BEEN FILLED IN THE WARREN CATCHMENT AREA.

7. **BUS EVACUATIONS**

THE COMMITTEE WAS INFORMED THAT OCTOBER 16TH TO 20TH, 2017 IS BUS AWARENESS WEEK. ALL K-12 STUDENTS IN THE DIVISION WILL RECEIVE TRAINING ON SCHOOL BUS EVACUATION. GRADE 5 STUDENTS WILL ALSO RECEIVE TRAINING AT THE BEGINNING OF NOVEMBER ON THE OPERATION OF BUS RADIOS, DETAILED EVACUATION PROCEDURES AND BUS AWARENESS.

8. **BUS ROUTE JOB SHARES**

THE COMMITTEE WAS INFORMED THAT THE DIVISION CURRENTLY HAS TWO ROUTES WHEREBY BUS DRIVERS SHARE A ROUTE ON 60/40 BASIS.

9. **BUSSING FOR WARREN ELEMENTARY PRESCHOOL**

THE COMMITTEE WAS INFORMED THAT THE DIVISION CURRENTLY HAS 3-4 STUDENTS BEING TRANSPORTED ON NON-KINDERGARTEN DAYS TO THE WARREN ELEMENTARY PRESCHOOL PROGRAM.

10. **SCHOOL BUS CAMERAS**

THE COMMITTEE WAS INFORMED THAT ALL BUS CAMERAS WERE SERVICED IN THE SUMMER OF 2017. THE DIVISION ALSO HAS SEVEN STOP ARM INFRACTIONS CAMERAS STRATEGICALLY PLACED AT HIGH TRAFFIC LOCATIONS.

11. **SPARE BUS DRIVERS**

THE COMMITTEE WAS INFORMED THAT THE DIVISION HAS TWENTY-THREE SPARE DRIVERS WITH THREE TO FOUR DRIVERS STILL GOING THROUGH THE CERTIFICATION PROGRAM. THE SPARE BUS DRIVERS ARE EVENLY DISTRIBUTED IN EACH OF THE THREE CATCHMENT AREAS FOR THE DIVISION.

12. **OTHER**

THE COMMITTEE WAS ALSO INFORMED THAT THE DIVISION CURRENTLY HAS ONE FRENCH IMMERSION STUDENT WHO IS ABLE TO BE INCORPORATED WITH A BUS ROUTE IN THE BALMORAL AREA AND EXPRESSED INTO STONEWALL.

MEETING ADJOURNED AT 7:35 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER