

INTERLAKE SCHOOL DIVISION

MINUTES OF THE POLICY COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION, HELD ON NOVEMBER 14TH, 2016 AT THE DIVISION OFFICES, STONEWALL, MB.

COMMITTEE MEMBERS PRESENT: SALLY COOK (CHAIRPERSON), SANDRA WIEBE, SHARON BAKER

SENIOR ADMINISTRATION PRESENT:
SUPERINTENDENT CHRISTINE PENNER
ASSISTANT SUPERINTENDENT MARGARET WARD

ABSENT: JOHN HUEGING

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

1. **POLICY B-4 STAFF CONDUCT AND DISCIPLINE:** THE COMMITTEE RECOMMENDED THAT THIS POLICY INCLUDE THE STATEMENT " IF AN EMPLOYEE IS BEING DISCIPLINED FOR INAPPROPRIATE CONDUCT HE/SHE MAY HAVE REPRESENTATION PRESENT".
2. **POLICY C-3 APPROVED TRIPS:** THE COMMITTEE DISCUSSED PROPOSED AMENDMENTS TO THIS POLICY. FURTHER DISCUSSIONS REGARDING THESE AMENDMENTS WILL BE CONDUCTED WITH THE BOARD OF TRUSTEES.
3. **POLICY B-6 RESPECTFUL WORKPLACE:** THE COMMITTEE RECOMMENDS THAT THIS POLICY STATEMENT BE AMENDED TO READ "THE BOARD IS COMMITTED TO PROVIDING A SAFE WORKING ENVIRONMENT FREE OF DISCRIMINATION, HARASSMENT AND VIOLENCE FOR ALL ITS EMPLOYEES AND VOLUNTEERS.
4. **ADDITIONAL MEETING:** THE COMMITTEE RECOMMENDED THAT A REQUEST BE MADE TO THE BOARD OF TRUSTEES FOR AN ADDITIONAL MEETING OF THE POLICY COMMITTEE.
 - A. PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE REQUEST TO SCHEDULE AN ADDITIONAL POLICY COMMITTEE MEETING.

MEETING ADJOURNED AT 12:00 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER