

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 10<sup>TH</sup>, 2017, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, DARCI LOEHMER, SANDRA WIEBE.

## **TRUSTEES ABSENT:**

DAVID HARCUS.

## **SENIOR ADMINISTRATION PRESENT:**

ACTING SUPERINTENDENT, MARGARET WARD,  
ACTING ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #30/10/2017:**

MOVED BY COOK, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 10<sup>TH</sup>, 2017, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #31/10/2017:**

MOVED BY LOEHMER, SECONDED BY FREDERICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 25<sup>TH</sup>, 2017, AS CIRCULATED.

CARRIED

## **DELEGATIONS:**

AT 7:05 P.M. LAUREN TOLTON FROM THE AUDITING FIRM BDO DUNWOODY PRESENTED THE 2016-2017 AUDITED FINANCIAL STATEMENTS TO THE BOARD OF TRUSTEES.

### **MOTION #32/10/2017:**

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2016-2017 AUDITED CONSOLIDATED FINANCIAL STATEMENTS AS PRESENTED BY THE INDEPENDENT EXTERNAL AUDITING FIRM BDO DUNWOODY CANADA LLP.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- E BULLETIN: SEPTEMBER 27, 2017
- 2017 FALL TRUSTEE EDUCATION WORKSHOP –NOVEMBER 17, 2017
- PARTNERS IN EDUCATION CONFERENCE –NOVEMBER 14 & 15, 2017
- FALL 2017 REGIONAL MEETINGS

**COMMITTEE REPORTS:**

**FINANCE COMMITTEE:**

**MOTION #33/10/2017:**

MOVED BY FREDERICKSON, SECONDED BY HUEGING, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES RECEIVE AND FILE THE FINANCE COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON OCTOBER 2<sup>ND</sup>, 2017 AS INFORMATION.

CARRIED

**TRANSPORTATION COMMITTEE:**

JARET THIESSEN, SUPERVISOR OF TRANSPORTATION, WAS PRESENT FOR THE TRANSPORTATION REPORT.

**MOTION #34/10/2017:**

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES RECEIVE AND FILE THE TRANSPORTATION COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON OCTOBER 2<sup>ND</sup>, 2017 AS INFORMATION.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

MELANIE MOUSSEAU WAS PRESENT TO PROVIDE THE BOARD WITH A VERBAL REPORT REGARDING THE 4 DAYS OF PROFESSIONAL LEARNING THAT SHE ATTENDED FROM OCTOBER 2<sup>ND</sup>-5<sup>TH</sup>, 2017. THE PROFESSIONAL DEVELOPMENT (PD) INVOLVED COMPLAINTS, SUCH AS RESPECTFUL WORKPLACE COMPLAINTS, GRIEVANCES, BACKGROUND CHECKS ON POTENTIAL EMPLOYEES.

THE PD SESSIONS ALSO INCLUDED DETAILED INTERVIEWING PRINCIPALS:

- PREPARATION TECHNIQUES
- ETHICS TO BE CONSIDERED
- INTERVIEWING VULNERABLE PEOPLE
- ASSESSING CREDIBILITY
- REPORT WRITING FORMATS

SOME OF THE PD SESSIONS ALSO INCLUDED TRAINING ON HOW TO USE THE INTERNET FOR INVESTIGATIONS AND RESEARCH ASSESSING THE VARIOUS PUBLIC MEDIA PLATFORMS.

**2014-2018 STRATEGIC PLAN**

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING POSITIVE, RESPECTFUL LEARNING ENVIRONMENTS; THE TRUSTEES WERE INFORMED THAT RESIDENTIAL SCHOOL SURVIVORS WERE HONORED THROUGHOUT THE FINAL WEEK OF SEPTEMBER. MANY SCHOOLS TOOK PART IN ORANGE SHIRT DAY ACTIVITIES.

THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH AN UPDATE REGARDING ECOLOGY DAY AT OAK HAMMOCK MARCH ON OCTOBER 2<sup>ND</sup>, 2017. ALL GRADE FOUR STUDENTS AND THEIR TEACHERS ATTENDED SESSIONS ON CRITTER DIPPING, ECOLOGY GAMES, MARSHWALKS, FALL CHANGES, AND HAWKS, OWLS AND FALCONS.

THE BOARD OF TRUSTEES WAS ALSO INFORMED THAT ANOTHER SESSION WILL BE PLANNED REGARDING SPACE SCIENCE DAY FOR INTERLAKE SCHOOL DIVISION'S STUDENTS. A GROUP OF STUDENTS WILL BE SUPERVISED BY MARIA NICKEL WITH A PROPOSED SESSION DATE OF MARCH 9<sup>TH</sup>, 2018.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE FIRST ADMIN INTERN PROGRAM INFORMATION SESSION FOR THE 2017-2019 COHORTS WAS CONDUCTED ON OCTOBER 10<sup>TH</sup>, 2017. INTERESTED POTENTIAL ADMINISTRATORS WHO ATTENDED THIS SESSION WILL NOW BE GIVEN CONSIDERATION IF THEY WOULD LIKE TO JOIN THE SCHOOL LEADERSHIP PROGRAM.

**SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED THAT ALL SCHOOLS IN THE INTERLAKE SCHOOL DIVISION HAVE A PARENT ADVISORY COUNCIL (PAC) WITH ÉCOLE STONEWALL CENTENNIAL SCHOOL AND STONEWALL COLLEGIATE INSTITUTE HAVE CHOSEN TO OPERATE AS PARENT INFORMATION GROUPS. INVITATIONS WILL BE SENT TO ALL GROUPS TO ENCOURAGE THEM TO ATTEND THE COMMUNITY INPUT NIGHT ON NOVEMBER 1<sup>ST</sup>, 2017.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE PROFESSIONAL LEARNING DAY THAT OCCURRED THROUGHOUT THE INTERLAKE SCHOOL DIVISION ON OCTOBER 6<sup>TH</sup>, 2017.

THE BOARD OF TRUSTEES WAS PROVIDED WAS A BREAKDOWN OF THE VARIOUS SESSIONS THAT K-4, 5-8, AND 9-12 TEACHERS TOOK PART IN PROFESSIONAL LEARNING SESSIONS.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION WILL BE GATHERING INFORMATION FOR INPUT REGARDING THE 2018-2022 DIVISIONAL PLAN. THESE SESSIONS WILL INCLUDE STUDENTS, INTERLAKE TEACHERS ASSOCIATION EMPLOYEES AND IANTE GROUP TO GET THEIR VALUED INPUT.

THE BOARD OF TRUSTEES WAS REMINDED THAT COMMUNITY INPUT NIGHT WILL TAKE PLACE ON WEDNESDAY, NOVEMBER 1<sup>ST</sup>, 2017. ALL PARENTS, STUDENTS, COMMUNITY MEMBERS, INTERLAKE SCHOOL DIVISION STAFF WILL BE INVITED TO ATTEND THE MEETING THAT WILL FOCUS ON THE VISION FOR THE FUTURE OF OUR SCHOOLS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIP THAT HAS BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- BALMORAL SCHOOL WILL BE TAKING 33 STUDENTS TO THE SELKIRK SWIMMING POOL TO PARTICIPATE IN SWIMMING LESSONS OCTOBER 10<sup>TH</sup> TO NOVEMBER 9<sup>TH</sup>, 2017.

**MOTION #35/10/2017:**

MOVED BY BRAD, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE LEAVE FOR OTHER PURPOSES AS REQUESTED BY LANA ROULEAU TO BE TAKEN JANUARY 31, 2018, AS PER ARTICLE 17.11 OF THE CURRENT ISD/ITA COLLECTIVE AGREEMENT. THIS LEAVE IS APPROVED PROVIDED THERE IS NO COST TO THE BOARD.

CARRIED

**MOTION #36/10/2017:**

MOVED BY WIEBE, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION BOARD APPOINT JOHN BOCK TO THE POSITION OF PROGRAM SUPPORT CURRICULUM UP TO 75%.

**ACTION REQUIRED:**

THE DATE TO BE EFFECTIVE WILL BE DETERMINED BY THE SUPERINTENDENT'S DEPARTMENT.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT INFORMATION AS OF SEPTEMBER 29<sup>TH</sup>, 2017 ON A SCHOOL-BY-SCHOOL BASIS. FROM THE REPORT IT IS INDICATED THAT THE DIVISION HAD 2897 (2778 FULL TIME EQUIVALENT) STUDENTS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF SEPTEMBER 2017 THEY WERE BY SUMMARY BY PROGRAM AND OBJECT ACCOUNTS. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH SCHOOL SUPPLY BUDGETS AND SCHOOL GENERATED FUNDS TO THE END OF SEPTEMBER 2017.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF SEPTEMBER 2017.

**SECRETARY TREASURER'S REPORT CONTINUED:**

**MOTION #37/10/2017:**

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 131416 TO NOS. 131535 AND DIRECT DEPOSIT VOUCHERS, AP 810323 TO AP 810610 IN THE AMOUNT OF \$1,017,899.36 AND NET PAYROLL IN THE AMOUNT OF \$ 1,429,639.09 FOR A GRAND TOTAL OF \$2,447,535.45 FOR THE MONTH OF SEPTEMBER 2017.

CARRIED

**MOTION #38/10/2017:**

MOVED BY FREDERICKSON, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 837 to NOS. 838 IN THE AMOUNT OF \$10,605.60 FOR THE MONTH OF SEPTEMBER 2017.

CARRIED

**ADJOURNMENT:**

**MOTION #39/10/2017:**

MOVED BY FREDERICKSON, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:20 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER