

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 11<sup>TH</sup>, 2018, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, DARCI LOEHMER, SANDRA WIEBE.

## **ELECTRONIC ATTENDANCE (JOINED THE MEETING AT 7:00 P.M. TO 7:15 P.M.):**

DAVID HARCUS.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, MARGARET WARD,  
ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #156/06/2018:**

MOVED BY BRAD, SECONDED BY LOEHMER, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 11<sup>TH</sup>, 2018, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #157/06/2018:**

MOVED BY BAKER, SECONDED BY FREDERICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, MAY 28, 2018, AS AMENDED.

CARRIED

## **BUSINESS ARISING FROM PREVIOUS MINUTES:**

### **BY-LAW 2-2018:**

### **MOTION #158/06/2018:**

MOVED BY BRAD, SECONDED BY LOEHMER, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE THIRD AND FINAL READING TO BY-LAW 2-2018 BEING A BY-LAW TO ESTABLISH NEW BOUNDARIES, WARDS AND THE NUMBER OF TRUSTEES. THIS BY-LAW WILL TAKE EFFECT FOR THE GENERAL ELECTION FOR SCHOOL TRUSTEES ON OCTOBER 24<sup>TH</sup>, 2018.

TRUSTEE WIEBE REQUESTED A RECORDED VOTE ON MOTION #158/06/2018.

IN FAVOR: BRAD, CAMPBELL, HUEGING, HARCUS, LOEHMER.  
AGAINST: BAKER, COOK, FREDERICKSON, WIEBE.  
ABSTAINED: NIL  
ABSENT: NIL

CARRIED

## **DELEGATIONS/PRESENTATIONS:**

AT 7:07 P.M. BELINDA MCNAUGHTON, PRINCIPAL OF ROSSER SCHOOL, ALONG WITH 5 STUDENTS MADE A PRESENTATION REGARDING THE "HOME TEAMS" ACTIVITIES THAT THEY DO AT ROSSER SCHOOL.

AT 7:20 P.M. TIM LEE, PRINCIPAL OF TEULON ELEMENTARY SCHOOL, MADE A PRESENTATION REGARDING THE IMPLEMENTATION OF "SCHOOL ZONES OF REGULATIONS". MR. LEE DESCRIBED THE FOUR ZONES AND HOW STUDENTS HAVE ABSORBED THE CONCEPTS WHICH ARE CURRICULUM BASED.

**DELEGATIONS/PRESENTATIONS CONTINUED:**

AT 7:45 P.M. ANDREA SCHUTZ AND JESSICA BEACHELL, REPRESENTING THE ROSSER CENTRAL COMMUNITY CENTRE (RCCC), MADE A PRESENTATION REGARDING THE USAGE OF THE FACILITY AND REQUEST FOR SUPPORT/FUNDS TO HELP THEM WITH THEIR PROJECT. THEY ALSO PROVIDED THE BOARD OF TRUSTEES WITH THEIR BUSINESS PLAN FOR UPGRADING OF THE HALL FACILITIES.

**BOARD CORRESPONDENCE:**

**MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- TALKING ABOUT ADVOCACY GUIDE
- ASSENT OF BILL 5: THE PUBLIC INTEREST DISCLOSURE (WHISTLEBLOWER PROTECTION) AMENDMENT ACT

**COMMITTEE REPORTS:**

**PUBLIC RELATIONS/LIAISON COMMITTEE:**

**MOTION #159/06/2018:**

MOVED BY BAKER, SECONDED BY WIEBE, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE PR/LIAISON MINUTES FROM THE COMMITTEE MEETING HELD ON JUNE 4<sup>TH</sup>, 2018 AS INFORMATION.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF JUNE 11<sup>TH</sup>, 2018.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE FOR THE PROFESSIONAL LEARNING PLAN 2018-2019. THE BOARD WAS INFORMED THAT PLANNING HAS BEEN DEVELOPED TO DESIGN PROFESSIONAL LEARNING OPPORTUNITIES FOR FOCUS AREAS OF NUMERACY (K-8) AND WELLNESS (9-12). THE TEAM WILL BE RESPONSIBLE FOR DESIGNING FOUR HALF-DAY SESSIONS FOR PROFESSIONAL STAFF OFFERED THROUGHOUT THE 2018-2019 SCHOOL YEAR. THE FIRST SESSION WILL TAKE PLACE ON FRIDAY, OCTOBER 5.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENT'S DEPARTMENT IS REVIEWING SCHOOL OF CHOICE APPLICATIONS THAT HAVE BEEN RECEIVED BY MAY 15<sup>TH</sup>, 2018 FOR OUR SCHOOLS. THE REVIEW PRIOR TO ACCEPTANCE WILL BE TO ACCESS THE NEEDS FOR STUDENT SERVICES DEPARTMENT ALONG WITH ENROLMENTS CAPACITY OF EACH OF THE CLASSROOMS. THE PARENTS WILL BE NOTIFIED IN JUNE REGARDING THEIR APPLICATION.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION HAS JOINED THE MRLC GRADE 7 AND 8 NUMERACY RESEARCH PROJECT. THIS PROJECT IS TO IMPROVE NUMERACY ACHIEVEMENT IN GRADES 7 AND 8. PARTICIPANTS WILL ATTEND FOUR WORKSHOPS PER YEAR OVER TWO YEARS FACILITATED BY LOCAL AND NATIONALLY RECOGNIZED FACILITATORS TO EXPLORE BEST PRACTICES IN NUMERACY EDUCATION. PARTICIPANTS WILL HAVE THE OPPORTUNITY TO ADMINISTER THE MRLC BASELINE ASSESSMENT STARTING IN JUNE 2018.

THE BOARD OF TRUSTEES WAS INFORMED THAT WE HAVE RECEIVED AND APPROVED PETITIONS REQUESTING APPROVAL OF WEEKLY DISCOVERY TIME RELIGIOUS INSTRUCTION CLASSES AT WOODLANDS SCHOOL DURING THE 2018-2019 SCHOOL YEAR.

**SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- STONEWALL COLLEGIATE TOOK 14 STUDENTS TO WINKLER, MANITOBA TO PARTICIPATE IN A THE FASTPITCH PROVINCIALS ON JUNE 1<sup>ST</sup> TO 2<sup>ND</sup>, 2018.
- STONY MOUNTAIN SCHOOL WILL BE TAKING 56 GRADE 7 & 8 STUDENTS TO THE FUN MOUNTAIN WATER PARK ON JUNE 15<sup>TH</sup>, 2018.
- TEULON COLLEGIATE WILL BE TAKING 36 GRADE 8 STUDENTS TO THE GREEN ACRES CAMPGROUND IN TEULON FOR AN OVERNIGHT CAMPING TRIP JUNE 20<sup>TH</sup> TO 21<sup>ST</sup>, 2018.
- OMEGA SCHOOL WILL BE TAKING 12 STUDENTS TO THE WINKLER BIBLE CAMP ON JUNE 21<sup>ST</sup>, 2018. STUDENTS WILL BE PARTICIPATING IN CANOEING, WALL CLIMBING AND THE GIANT SWING.

**MOTION #160/06/2018:**

MOVED BY LOEHMER, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL APPOINT BELINDA MCNAUGHTON TO THE POSITION OF PRINCIPAL OF BALMORAL SCHOOL EFFECTIVE SEPTEMBER 4<sup>TH</sup>, 2018.

CARRIED

**MOTION #161/06/2018:**

MOVED BY LOEHMER, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL APPOINT KRISTIN SMITH TO THE POSITION OF TEACHING PRINCIPAL OF NEW HAVEN COLONY EFFECTIVE SEPTEMBER 4<sup>TH</sup>, 2018.

CARRIED

**MOTION #162/06/2018:**

MOVED BY HUEGING, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL APPOINT PAULA KLER TO THE POSITION OF TEACHING PRINCIPAL OF MEADOW LANE COLONY EFFECTIVE SEPTEMBER 4<sup>TH</sup>, 2018.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE ENROLMENT FROM THE MONTH OF MAY 2018 ON A SCHOOL-BY-SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE NEW HEATING SYSTEM FOR TEULON ELEMENTARY SCHOOL. THE BOARD WAS INFORMED THAT THIS PROJECT IS UNDERWAY AND ALL DRAWINGS HAVE BEEN COMPLETED AND THE EQUIPMENT FOR THIS PROJECT HAS NOW BEEN ORDERED. THE BOARD WAS PROVIDED WITH THE APPROXIMATE COST OF STAND ALONE AIR CONDITIONING UNITS FOR TIE-INS FOR EACH OF THE CLASSROOMS.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION HAS RECEIVED A LETTER FROM INTERLAKE BUS DRIVERS' ASSOCIATION INDICATING THAT THEIR CONTRACT EXPIRES ON JUNE 30<sup>TH</sup>, 2018 AND THE ASSOCIATION HAS INDICATED THAT THEY ARE GIVING NOTICE OF ITS INTENTION TO RENEW OR AMEND THE CURRENT AGREEMENT.

THE BOARD OF TRUSTEES WAS INFORMED THAT ALL THE SCHOOL GENERATED FUND AUDITS HAVE NOW BEEN COMPLETED TO THE END MARCH 2018. ALL ACCOUNTS ARE IN GOOD CONDITION AND ALL INTERNAL CONTROLS ARE SATISFACTORY.

THE BOARD OF TRUSTEES WAS PROVIDED WITH TWO FINANCIAL REPORTS TO THE END OF MAY 2018, ONE REPORT WAS BY PROGRAM SUMMARY AND ONE REPORT BY OBJECT SUMMARY. THE BOARD WAS ALSO PROVIDED WITH A SUMMARY OF THE AMOUNT OF MONIES REMAINING IN THE EACH SCHOOL SUPPLY BUDGET TO THE END OF MAY 2018.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF MAY 2018.

**MOTION #163/06/2018:**

MOVED BY FREDRICKSON, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 132481 TO NOS 132622 AND DIRECT DEPOSIT VOUCHERS, AP 812800 TO AP 813135 IN THE AMOUNT OF \$1,644,028.05 AND NET PAYROLL IN THE AMOUNT OF \$1,778,658.59 FOR A GRAND TOTAL OF \$3,422,686.64 FOR THE MONTH OF MAY 2018.

CARRIED

**BY-LAW 3-2018:**

**MOTION #164/06/2018:**

MOVED BY BRAD, SECONDED BY BAKER, THAT BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE SECOND READING TO BY-LAW 3-2018, WHICH IS AN OPERATING ACCOUNT BORROWING BY-LAW TO MEET CURRENT EXPENDITURES FOR THE 2018-2019 FISCAL YEAR.

CARRIED

**MOTION #165/06/2018:**

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE THIRD AND FINAL READING TO BY-LAW 3-2018, WHICH IS AN OPERATING ACCOUNT BORROWING BY-LAW TO MEET CURRENT EXPENDITURES FOR THE 2018-2019 FISCAL YEAR.

CARRIED

**IN-CAMERA:**

**MOTION #166/06/2018:**

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**UNFINISHED BUSINESS:**

**MOTION #167/06/2018:**

MOVED BY COOK, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE AGREEMENT EFFECTIVE JULY 1, 2018, WHICH IS IN COMPLIANCE WITH THE PUBLIC SECTOR SUSTAINABILITY ACT. THIS CONTRACT IS FOR A FOUR YEAR EMPLOYMENT TERM BETWEEN MARGARET WARD, SUPERINTENDENT/CEO, AND THE INTERLAKE SCHOOL DIVISION JULY 1, 2018 - JUNE 30, 2022.

CARRIED

**MOTION #168/06/2018:**

MOVED BY COOK, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE AGREEMENT EFFECTIVE JULY 1, 2018, WHICH IS IN COMPLIANCE WITH THE PUBLIC SECTOR SUSTAINABILITY ACT. THIS CONTRACT IS FOR A FOUR YEAR EMPLOYMENT TERM BETWEEN TYLER MORAN, ASSISTANT SUPERINTENDENT, AND THE INTERLAKE SCHOOL DIVISION JULY 1, 2018 - JUNE 30, 2022.

CARRIED

**MOTION #169/06/2018:**

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE AGREEMENT EFFECTIVE JULY 1, 2018, WHICH IS IN COMPLIANCE WITH THE PUBLIC SECTOR SUSTAINABILITY ACT. THIS CONTRACT IS FOR A FOUR YEAR EMPLOYMENT TERM BETWEEN ANTHONY CORNWELL, MAINTENANCE SUPERVISOR, AND THE INTERLAKE SCHOOL DIVISION MARCH 27, 2018 - MARCH 26, 2022.

CARRIED

**MOTION #170/06/2018:**

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE AGREEMENT EFFECTIVE JULY 1, 2018, WHICH IS IN COMPLIANCE WITH THE PUBLIC SECTOR SUSTAINABILITY ACT. THIS CONTRACT IS FOR A FOUR YEAR EMPLOYMENT TERM BETWEEN JARET THIESSEN, TRANSPORTATION SUPERVISOR, AND THE INTERLAKE SCHOOL DIVISION APRIL 17, 2018 - APRIL 16, 2022.

CARRIED

**NEW BUSINESS:**

**MOTION #171/06/2018:**

MOVED BY LOEHMER, SECONDED BY BRAD, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES INSTRUCT OUR SENIOR ADMINISTRATORS TO BEGIN EXPLORING OPTIONS TO IMPLEMENT A NEW POLICY/GOVERNANCE STRUCTURE, AS DISCUSSED.

CARRIED

**ADJOURNMENT:**

**MOTION #172/06/2018:**

MOVED BY FREDERICKSON, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 10:00 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER