

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TRANSPORTATION COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ON MONDAY, JUNE 18TH, 2018, AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY (TMT) FACILITY, STONEWALL MANITOBA

COMMITTEE MEMBERS PRESENT:

CINDY BRAD (CHAIRPERSON), JOHN HUEGING.

COMMITTEE MEMBERS ABSENT:

DAVID HARCUS, FRAN FREDERICKSON.

ADMINISTRATION PRESENT:

JARET THIESSEN, TRANSPORTATION SUPERVISOR
TYLER MORAN, ASSISTANT SUPERINTENDENT
AL LEIMAN, SECRETARY-TREASURER

THE MEETING WAS CALLED TO ORDER AT 5:30 P.M.

ITEMS DISCUSSED

1. GEO TABS PRESENTATION:

AT 5:30 P.M. TODD SMYTH, REPRESENTATIVE FROM GEO TAB, INTRODUCED A NEW TRACKING SOLUTIONS THAT IS INTEGRATED WITH BUS PLANNER. THE BUS PLANNER, GEO TAB AND SAFE STOP SOLUTION WILL BE IMPLEMENTED FOR THE NEW SCHOOL YEAR STARTING SEPTEMBER 2018. MR. SMYTH EXPLAINED THE SAFE STOP APPS AND HOW PARENTS WOULD BE ABLE TO HAVE ACCESS TO THEIR CHILD'S ROUTE AND BUS STOPS. THE BUS MECHANICS WILL ALSO HAVE ACCESS TO THE DIAGNOSIS OF OUR VEHICLES IN ORDER TO TROUBLE SHOT AND ALLOW FOR SAFETY CHECKS THAT ARE REQUIRED TO BE DONE ON EACH BUS.

2. BUS PURCHASES:

THE COMMITTEE WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION WILL BE PURCHASING TWO NEW SCHOOL BUSES FOR THE 2018-2019 FISCAL PERIOD. THESE TWO NEW BUSES WILL BE GAS BUSES. THE TRANSPORTATION SUPERVISOR EXPLAINED THE PROCESS THAT WAS USED THIS YEAR FOR ORDERING BUSES OFF OF A MENU BASED SYSTEM.

3. BUDGET HIGHLIGHTS:

THE TRANSPORTATION SUPERVISOR EXPLAINED THE STATUS OF THE CURRENT 2017-2018 BUDGET INDICATING THAT MOST BUDGET ITEMS ARE IN LINE OTHER THAN PARTS WHICH WERE A LITTLE HIGH BECAUSE OF THE AGING FLEET AND SOME EMISSION CONTROL ISSUES. THE FUEL BUDGET WILL BE SLIGHTLY HIGHER THAN BUDGETED DUE TO A COUPLE OF MONTHS OF INCREASED FUEL PRICES. THE TRANSPORTATION SUPERVISOR INDICATED THAT SOME OF THE CAMERAS IN THE BUSES ARE AGING OUT AND NEED REPLACEMENT IN FUTURE YEARS.

4. ROUTE SUMMARY:

THE COMMITTEE WAS INFORMED THAT OVER THE SUMMER THE TRANSPORTATION DEPARTMENT WILL BE REVIEWING ALL BUS ROUTES IN THE DIVISION WITH SOME MODIFICATIONS PLANNED FOR SEPTEMBER 2018.

5. SUMMARY WORK PLAN:

THE COMMITTEE WAS INFORMED THAT THE GPS UNITS WILL BE INSTALLED OVER THE SUMMER. THE SUMMER STUDENT WILL BE ASSISTING IN CLEANING THE SCHOOL BUSES AND GENERAL HELP THROUGHOUT THE TRANSPORTATION DEPARTMENT.

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6. NEW SCHOOL BUS DRIVERS:

THE COMMITTEE WAS INFORMED THAT THE BUS DRIVER'S COURSE WAS OFFERED THIS SPRING WITH FOUR NEW SPARE BUS DRIVERS FROM TEULON AND ONE FROM STONEWALL THAT HAVE COMPLETED THE COURSE. THE COMMITTEE WAS INFORMED ANOTHER COURSE WILL BE OFFERED IN THE FALL OF 2018 IN THE STONEWALL AND WARREN CATCHMENT AREAS.

7. SUMMER AREA FOCUS:

THE COMMITTEE WAS INFORMED THAT THE TRANSPORTATION SUPERVISOR WILL BE FOCUSING ON INCREASED COMMUNICATION WITH THE BUS MECHANICS AND SOME OF THE DIRECT REPORTING THAT IS DONE TO OUR FLEET.

THE GPS SETUP AND ROLL OUT WILL BE THE MAJOR FOCUS TO ENSURE IT IS INSTALLED IN ALL BUSES AND THE DRIVERS WILL BE TRAINED AT THE INSERVICE IN SEPTEMBER 2018.

MEETING ADJOURNED AT 6:45 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER