

INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 10TH, 2018, IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

TRUSTEES PRESENT:

BOARD CHAIRPERSON ALAN CAMPBELL, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, DARCI LOEHMER, SANDRA WIEBE.

TRUSTEES ABSENT:

SALLY COOK, DAVID HARCUS (RESIGNED POSITION).

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, MARGARET WARD,
ASSISTANT SUPERINTENDENT, TYLER MORAN,
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

APPROVAL OF THE AGENDA:

MOTION #186/09/2018:

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 10TH, 2018, AS AMENDED.

CARRIED

APPROVAL OF THE MINUTES:

MOTION #187/09/2018:

MOVED BY BRAD, SECONDED BY WIEBE, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, JUNE 26TH, 2018, AS CIRCULATED.

CARRIED

DELEGATIONS/PRESENTATIONS:

AT 7:05 P.M. DANNA SHANNON AND TYLER VALEN APPEARED BEFORE THE BOARD OF TRUSTEES TO REQUEST BUS TRANSPORTATION FOR THEIR CHILDREN WHO CURRENTLY LIVE OUTSIDE OF CATCHMENT AREA.

BOARD CORRESPONDENCE:

MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- SCHOOL BOARD ELECTION RESOURCES
- NEW AMENDMENTS TO THE ADMINISTRATIVE COST CONTROL REGULATIONS
- EFFECTIVE JULY 1, 2018
- STEINBACH ONLINE ARTICLE – AUGUST 20, 2018
- CORRESPONDENCE FROM TURTLE MOUNTAIN SCHOOL DIVISION
- ARBITRATION BULLETIN: RIVER EAST TRANSCONA DIVISION AND RIVER EAST TRANSCONA TEACHERS' ASSOCIATION
- LEADERSHIP, SERVICE AND ADVOCACY 2018 RESOLUTIONS

ADMINISTRATION REPORTS:

MAINTENANCE SUPERVISOR'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A DETAIL REPORT REGARDING THE WORK COMPLETED AT EACH OF THE SCHOOLS IN THE INTERLAKE SCHOOL DIVISION OVER THE SUMMER OF 2018. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH PHOTOGRAPHS OF SOME OF THE WORK COMPLETED AT THE SCHOOLS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE PROGRESS ON THE TWO SCIENCE LABS THAT ARE CURRENTLY BEING RENOVATED IN BOTH WARREN COLLEGIATE AND TEULON COLLEGIATE.

MAINTENANCE SUPERVISOR'S REPORT CONTINUED:

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING PROJECTS THAT HAVE BEEN APPROVED BY THE PUBLIC SCHOOLS FINANCE BOARD:

- TEULON ELEMENTARY FOUNDATION REPAIRS
- TEULON ELEMENTARY BOILER/HEATING REPLACEMENT
- STONEWALL COLLEGIATE ROOF REPAIRS
- ÉCOLE R.W. BOBBY BEND SCHOOL ROOF REPAIRS

TRANSPORTATION SUPERVISOR'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING WORK DONE ON THE BUS FLEET FOR ALL THE BUSES THIS SUMMER. THE BOARD WAS ALSO INFORMED THAT NEW GPS HARDWARE HAS BEEN INSTALLED IN EACH BUS OVER THE SUMMER.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE NEW 77 PASSENGER BUSES WILL BE ARRIVING AT THE END OF SEPTEMBER.

THE BOARD OF TRUSTEES WAS INFORMED THAT ALL THE SCHOOL BUS ROUTES WERE REVIEWED THIS SUMMER AND DUE TO LOW STUDENT NUMBERS ON A FEW OF THE ROUTES THE DIVISION WAS ABLE TO REDUCE TWO REGULAR BUS ROUTES. WITH THIS EFFICIENCY WE NOW HAVE 36 BUS ROUTES IN THE DIVISION.

THE BOARD OF TRUSTEES WERE INFORMED THAT THE SCHOOL BUS DRIVER INSERVICE OCCURRED ON SEPTEMBER 4TH, 2018. ALL DRIVERS WERE INFORMED OF THE NEW GPS SYSTEMS AND THE CAPABILITIES OF THE NEW SYSTEM. DRIVERS ALSO RECEIVED URIS TRAINING AND A WORKSHOP ON BEHAVIOR MANAGEMENT. THE TRAINING WAS CONDUCTED BY STUDENT SERVICES DEPARTMENT.

MOTION #188/09/2018:

MOVED BY BRAD, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR THE STONEWALL EMO TO USE 2 SCHOOL BUSES ON SEPTEMBER 27TH, 2018 FOR A MOCK EMERGENCY TRAINING DRILL AT NO COST TO THE INTERLAKE SCHOOL DIVISION.

CARRIED

SENIOR ADMINISTRATION REPORTS:

SUPERINTENDENT'S DEPARTMENT REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF SEPTEMBER 10TH, 2018.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE CONTINUOUS IMPROVEMENT PLAN. A BOOKLET FORMAT HAS BEEN PREPARED AND WILL BE PROVIDED TO ALL INTERLAKE SCHOOL DIVISION STAFF. ALSO, A ONE-PAGE FORMAT HAS BEEN DEVELOPED FOR VARIOUS PURPOSES INCLUDING BEING VISIBLE IN SCHOOLS, WITH INTERLAKE SCHOOL DIVISION COMMUNITY MEMBERS, AND ON THE FRONT PAGE OF THE WEBSITE. AN OFFICIAL LAUNCH WILL OCCUR ON OCTOBER 5TH, 2018 WHEN K-8 TEACHERS, 9-12 TEACHERS, AND ALL IANTE STAFF WILL BE GATHERING FOR OUR FIRST DIVISIONAL LEARNING SESSIONS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING SCHOOL VISITS FOR THE 2018-2019 SCHOOL YEAR THAT WILL BE CONDUCTED BY THE SUPERINTENDENT'S DEPARTMENT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE NEW FORMAT FOR THE ADMINISTRATION COUNCIL MEETINGS:

- FULL-DAY K-12 SESSIONS INVOLVING FOCUSED PROFESSIONAL LEARNING FOR THE MORNING.
- HALF-DAY K-8 AND 9-12 SESSIONS INVOLVING SCHOOL PRESENTATIONS AND DATA CONVERSATIONS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH THE 2018-2019 SCHOOL BOARD MEETING SCHEDULE.

SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:

MOTION #189/09/2018:

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2018-2019 COMMITTEE MEETING SCHEDULE AS PRESENTED.

CARRIED

SECRETARY TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT SUMMERY FOR ALL K-8 SCHOOLS AS OF SEPTEMBER 5TH, 2018.

THE BOARD OF TRUSTEES WAS PROVIDED WITH CORRESPONDENCE THAT WAS RECEIVED FROM THE PUBLIC SCHOOLS BOARD REGARDING THE FOLLOWING PROJECTS:

- TEULON ELEMENTARY HQR FOUNDATION PROJECT
- APPROVAL OF SCIENCE LABS UPGRADE FOR WARREN AND TEULON COLLEGIATE
- R.W. BOBBY BEND ROOF REPLACEMENT PROJECT
- APPROVAL OF BY-LAW 2-2018 TO ADJUST WARD BOUNDARIES AND THE NUMBER OF TRUSTEES

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF JUNE 2018 FOR THE 2017-2018 FISCAL YEAR.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTHS OF JUNE, JULY AND AUGUST 2018.

MOTION #190/09/2018:

MOVED BY BRAD, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS.132623 TO NOS. 132830 AND DIRECT DEPOSIT VOUCHERS, AP813136 TO AP813579 IN THE AMOUNT OF \$3,932,154.29 AND NET PAYROLL IN THE AMOUNT OF \$ 1,692,621.42 FOR A GRAND TOTAL OF \$5,624,775.71 FOR THE MONTH OF JUNE 2018.

CARRIED

MOTION #191/09/2018:

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 866 to NOS. 870 IN THE AMOUNT OF \$ 8,355.76 FOR THE MONTH OF JUNE 2018.

CARRIED

MOTION #192/09/2018:

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 132831 TO NOS. 132894 AND DIRECT DEPOSIT VOUCHERS, AP 813580 TO AP 813674 IN THE AMOUNT OF \$ 852,441.03 AND NET PAYROLL IN THE AMOUNT OF \$ 1,380,621.57 FOR A GRAND TOTAL OF \$2,233,062.60 FOR THE MONTH OF JULY 2018.

CARRIED

MOTION #193/09/2018:

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 132895 TO NOS. 132949 AND DIRECT DEPOSIT VOUCHERS, AP813675 TO AP813793 IN THE AMOUNT OF \$656,436.39 AND NET PAYROLL IN THE AMOUNT OF \$ 1,311,384.27 FOR A GRAND TOTAL OF \$1,967,820.66 FOR THE MONTH OF AUGUST 2018.

CARRIED

NEW BUSINESS:

BOARD CHAIRMAN, ALAN CAMPBELL, INFORMED THE BOARD THAT HE HAD RECEIVED A LETTER OF RESIGNATION FROM TRUSTEE HARCUS DUE TO MEDICAL REASONS EFFECTIVE SEPTEMBER 10TH, 2018.

IN-CAMERA:

MOTION #194/09/2018:

MOVED BY LOEHMER, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

UNFINISHED BUSINESS:

MOTION #195/09/2018:

MOVED BY LOEHMER, SECONDED BY BAKER, THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE TRANSPORTATION REQUEST MADE BY DANNA SHANNON FOR BUS PICK UP PROVIDING THERE IS NO ADDITIONAL COST TO THE DIVISION.

ACTION REQUIRED: SUBJECT TO ANNUAL REVIEWING OF EXISTING ROUTE BY TRANSPORTATION SUPERVISOR.

CARRIED

ADJOURNMENT:

MOTION #196/09/2018:

MOVED BY FREDERICKSON, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:15 P.M.

BOARD CHAIRPERSON

SECRETARY-TREASURER