

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 9<sup>TH</sup>, 2018, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, DARCI LOEHMER, SANDRA WIEBE.

## **TRUSTEES ABSENT:**

DAVID HARCUS (RESIGNED POSITION).

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, MARGARET WARD,  
ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #202/10/2018:**

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 9<sup>TH</sup>, 2018, AS AMENDED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #203/10/2018:**

MOVED BY COOK, SECONDED BY WIEBE, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 24<sup>TH</sup>, 2018, AS CIRCULATED.

CARRIED

## **DELEGATIONS/PRESENTATIONS:**

AT 7:05 P.M. MILTON GOOD AND JASON RODGOSKY REPRESENTING THE BALMORAL JUDO CLUB APPEARED BEFORE THE BOARD OF TRUSTEES. THEY SUBMITTED A LETTER OF REQUEST TO THE BOARD TO RECONSIDER THE USE OF THE STONEWALL COLLEGIATE INSTITUTE FOR MARCH 29<sup>TH</sup> AND 30<sup>TH</sup>, 2019. THE BOOKING IS TO HOLD THE ANNUAL JUDO TOURNAMENT AT THE HIGH SCHOOL.

AT 7:15 P.M. BRETT ZAJAC FROM THE AUDITING FIRM BDO DUNWOODY PRESENTED THE 2017-2018 AUDITED FINANCIAL STATEMENTS TO THE BOARD OF TRUSTEES.

### **MOTION #204/10/2018:**

MOVED BY BRAD, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2017-2018 AUDITED CONSOLIDATED FINANCIAL STATEMENTS AS PRESENTED BY THE INDEPENDENT EXTERNAL AUDITING FIRM BDO DUNWOODY CANADA LLP.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- CALL OF NOMINATIONS AND RESOLUTIONS 2019
- PENDING LAUNCH AND REQUEST FOR INPUT- COMMUNICATIONS INITIATIVE
- RESPECT IN SCHOOL PROGRAM FOR MANITOBA EDUCATION DEPARTMENT
- WINNIPEG FREE PRESS ARTICLE: INFORMED PUBLIC IS REQUIRED FOR STRONG SCHOOLS
- CORRESPONDENCE FROM CAA TO SAFETY PATROL SUPERVISOR
- CORRESPONDENCE FROM RED RIVER SCHOOL DIVISION REGARDING MEMBERSHIP FEES AND ACCUMULATED SURPLUS

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF OCTOBER 9<sup>TH</sup>, 2018.

AT 7:35 PM. ROB HUME, IT MANAGER, PROVIDED THE BOARD WITH A UPDATE REGARDING THE ICT HARDWARE REPLACEMENT PLAN. THE INTERLAKE SCHOOL DIVISION'S INFORMATION TECHNOLOGY DEPARTMENT HAS DEPLOYED A SIGNIFICANT AMOUNT OF HARDWARE DIVISION-WIDE IN RESPONSE TO THE YEAR-ONE SCHEDULE OF THE ICT HARDWARE REPLACEMENT PLAN. THE PLAN IS INTENDED TO LEVERAGE INTERLAKE SCHOOL DIVISION'S FIBER NETWORK IN ADDRESSING THE TECHNOLOGY NEEDS OF CLASSROOMS AND TO PLAN SUSTAINABLY FOR MANAGING FUTURE EXPENSES.

MR. HUME ALSO PROVIDED THE BOARD OF TRUSTEES WITH A BREAKDOWN OF EQUIPMENT THAT WAS REPLACED AT ALL OF OUR SCHOOLS DURING THE SCHOOL YEAR. THE BOARD WAS ALSO INFORMED THAT ADDITIONAL WORK WAS COMPLETED DURING THE SUMMER 2018:

- POWER TEACHER PRO ROLLOUT
- ANNUAL FIBER NETWORK AUDIT COMPLETED BY ACME TECHNICAL SERVICES
- NEW PROJECTOR INSTALLED
- SAFETY ELEMENTS DOCUMENTATION UPLOADED TO INTERLAKE SCHOOL DIVISION SAFETY O365 SITE
- EXCHANGE SERVER WAS UPDATED TO CUMULATIVE UPDATE 19 (CU)
- SCHOOL PROJECTORS WERE CLEANED AND INVENTORIED
- WIRELESS ACCESS POINT INSTALLED IN WARREN ELEMENTARY GYM

THE BOARD OF TRUSTEES WAS INFORMED OF THE NEW FORMAT FOR K-8 AND 9-12 ADMINISTRATIVE COUNCIL MEETINGS WITH PRINCIPALS THAT WAS IMPLEMENTED FOR THIS FIRST MEETING THIS YEAR. THE FORMAT INCLUDED PRESENTATIONS FROM SCHOOLS AND DEPARTMENT HEADS AS WELL AS A DISCUSSION OF DIVISIONAL AND PROVINCIAL DATA RELATED TO THE YEAR ONE FOCUS AREAS OF DIVISION'S CONTINUOUS IMPROVEMENT PLAN.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE PROFESSIONAL LEARNING DAY THAT OCCURRED ON FRIDAY, OCTOBER 5<sup>TH</sup>, 2018:

- EA'S AND TREATMENT WORKERS FROM THE WARREN AND TEULON CATCHMENT AREAS MET AT ÉSCS FOR WEVAS TRAINING (WORKING EFFECTIVELY WITH VIOLENT AND AGGRESSIVE STATES). STAFF FROM THE STONEWALL CATCHMENT AREA WILL TRAIN IN NOVEMBER.
- ALL K-8 ITA MEMBERS MET AT QUARRY PARK FOR THE FIRST OF FOUR ½-DAY SESSIONS ON INTENTIONAL TEACHING AND LEARNING FOR NUMERACY.
- ALL 9-12 ITA MEMBERS MET AT SCI FOR THE FIRST OF FOUR ½-DAY SESSIONS ON INTENTIONAL TEACHING AND LEARNING FOR WELLNESS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIP THAT HAS BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- WARREN COLLEGIATE TOOK 12 STUDENTS TO RUSSELL, MANITOBA TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT SEPTEMBER 28<sup>TH</sup> TO 29<sup>TH</sup>, 2018.

**MOTION #205/10/2018:**

MOVED BY BAKER, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE IN PRINCIPLE, PROVIDED ALL CONDITIONS OUTLINED IN POLICY C-3 *APPROVED TRIPS* ARE MET, THE REQUEST MADE BY STONEWALL COLLEGIATE TO TAKE A GROUP OF STUDENTS TO NEW YORK, USA, ON A STEM DISCOVERY TOUR FROM MAY 16<sup>TH</sup> TO 20<sup>TH</sup>, 2019.

TRUSTEE BAKER REQUESTED A RECORDED VOTE ON MOTION #205/10/2018.

IN FAVOR: BRAD, CAMPBELL, COOK, LOEHMER, WIEBE.  
AGAINST: BAKER, HUEGING, FREDERICKSON.  
ABSTAINED:  
ABSENT:

CARRIED

**SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:**

**MOTION #206/10/2018:**

MOVED BY FREDERICKSON, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE GENERAL LEAVE OF ABSENCE, AS PER ARTICLE 23 OF THE CURRENT ISD/IANTE COLLECTIVE AGREEMENT, REQUESTED BY DEBORAH PHILIPCHUK TO BE TAKEN OCTOBER 1, 2018 TO DECEMBER 21, 2018.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT LISTING AS OF SEPTEMBER 30<sup>TH</sup>, 2018 ON A SCHOOL-BY-SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH TWO FINANCIAL REPORTS TO THE END OF SEPTEMBER 2018. THE FIRST REPORT WAS A SUMMARY BY PROGRAM ACCOUNT AND THE SECOND REPORT WAS OBJECT ACCOUNT. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH A SUMMARY OF SCHOOL SUPPLY BUDGETS TO THE END OF SEPTEMBER 2018.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF SEPTEMBER 2018.

**MOTION #207/10/2018:**

MOVED BY BRAD, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 132950 TO NOS. 133083 AND DIRECT DEPOSIT VOUCHERS, AP 813794 TO AP 814148 IN THE AMOUNT OF \$1,832,298.56 AND NET PAYROLL IN THE AMOUNT OF \$1,474,244.19 FOR A GRAND TOTAL OF \$3,306,542.75 FOR THE MONTH OF SEPTEMBER 2018.

CARRIED

**MOTION #208/10/2018:**

MOVED BY LOEHMER, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 871 to NOS. 872 IN THE AMOUNT OF \$25,522.40 FOR THE MONTH OF SEPTEMBER 2018.

CARRIED

**NEW BUSINESS:**

BOARD CHAIR, ALAN CAMPBELL, PRESENTED PINS TO THE FOLLOWING TRUSTEES FOR THEIR CONTINUOUS SERVICE WITH THE INTERLAKE SCHOOL DIVISION:

- SALLY COOK 20 YEARS
- SANDRA WIEBE 16 YEARS
- SHARON BAKER 16 YEARS
- DAVID HARCUS (NOT PRESENT) 20 YEARS

**IN-CAMERA:**

**MOTION #209/10/2018:**

MOVED BY LOEHMER, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**UNFINISHED BUSINESS:**

**MOTION #210/10/2018:**

MOVED BY LOEHMER, SECONDED BY FREDERICKSON, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GRANT THE REQUEST MADE BY THE BALMORAL JUDO CLUB FOR THE USE OF STONEWALL COLLEGIATE INSTITUTE FROM MARCH 29<sup>TH</sup> TO MARCH 30<sup>TH</sup>, 2019.

CARRIED

**ADJOURNMENT:**

**MOTION #211/10/2018:**

MOVED BY BAKER, SECONDED BY LOEHMER, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:20 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER