

INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 25TH, 2019, IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

TRUSTEES PRESENT:

BOARD CHAIRPERSON FRAN FREDERICKSON, ALAN CAMPBELL (ARRIVED AT 7:35 P.M.), CINDY BRAD, SALLY COOK, JOHN HUEGING, BRIDGET YABLONSKI.

TRUSTEES PRESENT ELECTRONICALLY:

VICTORIA SCHINDLE.

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, MARGARET WARD,
ASSISTANT SUPERINTENDENT, TYLER MORAN,
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

APPROVAL OF THE AGENDA:

MOTION #59/02/2019:

MOVED BY COOK, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 25TH, 2019, AS DISTRIBUTED.

CARRIED

APPROVAL OF THE MINUTES:

MOTION #60/02/2019:

MOVED BY BRAD, SECONDED BY HUEGING, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JANUARY 28TH, 2019, AS CIRCULATED.

CARRIED

BOARD CORRESPONDENCE:

MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- EXECUTIVE HIGHLIGHTS, FEBRUARY 11, 2019
- START OF REVIEW CONSULTATIONS
- MANITOBA SCHOOL BOARDS WELCOME PUBLIC EDUCATION REVIEW
- LEADERSHIP, SERVICE AND ADVOCACY: LOCAL VOICES, LOCAL CHOICES
- 2019 RESOLUTIONS AND SPECIAL BUSINESS
- REMINDER OF DEADLINE: QUESTIONS FOR BOARD CHAIRS MEETING WITH MINISTER AT MSBA CONVENTION
- PROPORTIONATE REBATE TO ALL DIVISIONS OF BALANCE RE: MSBA RESERVE FUND
- CORRESPONDENCE REGARDING DISPOSITION OF RESTRICTED NET ASSETS
- TRUSTEE PROFILE SURVEY-PLEASE? PRETTY PLEASE
- LOCAL SCHOOL BOARDS MUST HAVE A ROLE IN EDUCATION REVIEW
- BOARD CHAIR WORKSHOP –FEBRUARY, 2019

ADMINISTRATION REPORTS:

TRANSPORTATION SUPERVISOR'S REPORT:

THE BOARD OF TRUSTEES WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION RECEIVED TWO NEW IC GAS BUSES IN THE FALL OF 2018. THESE BUSES WERE ORDERED THROUGH THE PROVINCIAL MENU BASED TENDER SUPPLIED BY PUPIL TRANSPORTATION.

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TRANSPORTATION SUPERVISOR'S REPORT CONTINUED:

THE BOARD OF TRUSTEES WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION HAS SOLD ONE USED BUS AND WILL BE SELLING AN ADDITIONAL TWO BUSES IN APRIL 2019.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION IS DOING A TEST PILOT FOR LIGHTED "SCHOOL BUS" SIGNS. CTV NEWS RAN A STORY ON IT THAT AIRED ON FEBRUARY 18TH. IT SHOWS VIDEO OF THE BUS IN ACTION AND A QUICK INTERVIEW WAS DONE WITH THE REPORTER AT THE BUS GARAGE.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SCHOOL BUS ROUTE SUMMARY: A REPORT ON THE ROUTES FOR THE 2018-2019 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION HAS HAD THREE CLOSURES SO FAR THIS SCHOOL YEAR. TWO OF THE CLOSURES WERE DUE TO EXTREME COLD TEMPERATURES AND ONE WAS DUE TO POOR DRIVING CONDITIONS. DUE TO THE RECENT COLD TEMPERATURES THIS HAS PUT A STAIN ON THE ENTIRE BUS FLEET.

THE BOARD OF TRUSTEES WAS INFORMED OF PROFESSIONAL DEVELOPMENT ACTIVITIES THAT HAVE INCURRED FOR SCHOOL BUS DRIVERS AND MECHANICS. IT WAS INDICATED THAT ALL STAFF WILL NOW HAVE FIRST AID TRAINING AND WILL BE CERTIFIED FOR THREE YEARS.

THE BOARD OF TRUSTEES WAS INFORMED THAT THREE NEW SCHOOL BUS DRIVERS COMPLETED THE DRIVER TRAINING PROGRAM IN NOVEMBER AND A SECOND COURSE IS PLANNED FOR THE SPRING FOR POTENTIAL NEW SPARE SCHOOL BUS DRIVERS.

THE BOARD OF TRUSTEES WAS INFORMED THAT BUS EVACUATION TRAINING AND EVALUATIONS FOR SCHOOL BUS DRIVERS WILL BE CONDUCTED IN THE SPRING OF 2019.

THE BOARD OF TRUSTEES WAS INFORMED THAT FINAL STAGES OF IMPLEMENTING SAFE-STOP "APP". THIS WILL BE COMPLETED BEFORE SPRING BREAK. THE NEW GPS SYSTEM HAS PROVED TO BE A GREAT ASSET IN THE DAY TO DAY ACTIVITIES OF THE TRANSPORTATION DEPARTMENT.

MAINTENANCE SUPERVISOR'S REPORT:

THE BOARD OF TRUSTEES WAS GIVEN AN UPDATE ON THE SCIENCE LABS PROJECTS AT BOTH WARREN AND TEULON COLLEGIATES. THESE LABS ARE AT 80% COMPLETION WITH FUME HOODS TO BE DELIVERED AT THE BEGINNING OF MARCH 2019.

THE BOARD OF TRUSTEES WAS INFORMED THAT ALL OF THE PUBLIC SCHOOLS FINANCE BOARD PROJECTS HAVE NOW BEEN COMPLETED AS OF DECEMBER 2018. THESE PROJECTS WERE TEULON ELEMENTARY FOUNDATION REPAIR, TEULON ELEMENTARY HEATING SYSTEM REPAIR, AND ÉCOLE R.W. BOBBY BEND SCHOOL ROOF REPLACEMENT.

THE BOARD OF TRUSTEES WAS INFORMED OF SEVERAL PROJECTS THAT HAVE BEEN UNDERWAY AND COMPLETED IN OUR SCHOOLS. THESE PROJECTS WERE:

- LED LIGHTING IN HALLWAYS AT ÉCOLE STONEWALL CENTENNIAL SCHOOL, BALMORAL, AND ÉCOLE R.W. BOBBY BEND SCHOOL
- NEW PA SYSTEM AT WARREN COLLEGIATE
- DUCT CLEANING AT ROSSER AND GROSSE ISLE SCHOOL
- STAFF ROOM RENOVATION AT ÉCOLE R.W. BOBBY BEND SCHOOL
- KITCHEN RENOVATION AT STONY MOUNTAIN SCHOOL
- LED LIGHTING AND ELECTRICAL UPGRADE AT BOARD OFFICE
- FLOORING IN MUSIC ROOM AT GROSSE ISLE SCHOOL
- HARDWOOD FLOOR REFINISHING AT BRANT-ARGYLE SCHOOL
- NEW EXTERIOR DOORS AT ÉCOLE STONEWALL CENTENNIAL SCHOOL

THE BOARD OF TRUSTEES WAS INFORMED THAT THE MAINTENANCE DEPARTMENT IS PREPARING FOR 2019 SPRING AND SUMMER WORK, INPUT FROM ALL SCHOOL ADMINISTRATORS IS NOW BEING GATHERED.

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MAINTENANCE SUPERVISOR'S REPORT CONTINUED:

THE BOARD OF TRUSTEES WAS INFORMED THAT THE PUBLIC SCHOOLS FINANCE BOARD HAS GIVEN THE INTERLAKE SCHOOL DIVISION PRELIMINARY APPROVAL TO THE ÉCOLE R.W. BOBBY BEND SCHOOL FOR A FULL FRONT FAÇADE UPGRADE INCLUDING UPGRADES TO THE FOUNDATION, WALL INSULATION, WINDOWS, DOORS, ACCESSIBILITY RAMPS, AND FULL ROOF REPLACEMENT. THIS REPLACEMENT IS ON THE OLD SECTION OF THE SCHOOL THAT WAS CONSTRUCTED IN THE 1955. THE FINAL BLUE PRINTS FOR THE PROJECT TO BE COMPLETED IN EARLY MARCH AND TENDERS WILL GO OUT LATER IN THE SPRING OF 2019.

SENIOR ADMINISTRATION REPORTS:

SUPERINTENDENT'S DEPARTMENT REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF FEBRUARY 25TH, 2019.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE MANITOBA COUNCIL FOR EXCEPTIONAL CHILDREN IS HOSTING THEIR 29TH ANNUAL YES / CAN! AWARDS ON THURSDAY, FEBRUARY 28TH AT THE VICTORIA INN, WINNIPEG. EDUCATIONAL ASSISTANT VIRGINIA CROCKATT HAS BEEN NOMINATED FOR EDUCATION ASSISTANT OF THE YEAR.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING ALL SCHOOL ADMINISTRATORS' MEETINGS THAT WERE HELD ON FEBRUARY 13TH AND 20TH, 2019 TO DISCUSS THE 2019-2020 STAFFING ALLOCATIONS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE SECOND HALF FOCUS FOR THE CONTINUOUS IMPROVEMENT PLAN, WHEREBY THE DIVISION IS FOCUSING ON 'GATHERING VOICE' IN THE FOLLOWING WAYS:

- INPUT WAS REQUESTED FROM TEACHERS AND ADMINISTRATORS AT OUR THIRD OF FOUR PROFESSIONAL LEARNING SESSIONS ON FEBRUARY 1ST. MORE INPUT WILL BE GATHERED AT OUR FINAL SESSION ON MARCH 4TH.
- COMMUNITY INPUT SESSIONS ARE SCHEDULED FOR MARCH 5TH IN WARREN, MARCH 12TH IN TEULON, AND MARCH 19TH IN STONEWALL. INFORMATION REGARDING OUR NUMERACY AND WELLNESS PROJECTS WILL BE PRESENTED AND COMMUNITY VOICE WILL BE COLLECTED.
- DURING OUR FULL-DAY SCHOOL VISITS, SCHOOLS HAVE BEEN ASKED TO PROVIDE THE OPPORTUNITY TO:
 - SPEND SOME TIME WITH ONE OR MORE MEMBERS OF THE SCHOOL SUPPORT STAFF
 - SPEND SOME TIME WITH ONE OR MORE TEACHERS AND A SMALL GROUP OF STUDENTS

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- BRANT ARGYLE SCHOOL TOOK 14 STUDENTS TO A SESSIPPI SKI RESORT ON FEBRUARY 13TH TO 14TH, 2019 TO PARTICIPATE IN SKIING AND SNOWBOARDING.
- WARREN COLLEGIATE WILL BE TAKING 50 STUDENTS TO A SESSIPPI SKI RESORT AND LAKE OF THE PRAIRIES FROM MARCH 20TH TO 21ST, 2019 TO PARTICIPATE IN A SKIING AND FISHING TRIP.
- TEULON COLLEGIATE WILL BE TAKING 15 STUDENTS TO WINNIPEG ON APRIL 27TH TO 28TH, 2019 TO PARTICIPATE IN A JAZZ BAND TRIP.
- TEULON COLLEGIATE WILL BE TAKING 24 STUDENTS TO CAMP ARNES ON MAY 14TH TO 15TH, 2019 TO PARTICIPATE IN A BAND TRIP.

MOTION #61/02/2019:

MOVED BY SCHINDLE, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE LEAVE FOR OTHER PURPOSES AS REQUESTED BY MARLENE BODNARUS TO BE TAKEN MAY 13TH & 14TH, 2019 AS PER ARTICLE 17.11 OF THE CURRENT ISD/ITA COLLECTIVE AGREEMENT. THIS LEAVE IS APPROVED PROVIDED THERE IS NO COST TO THE BOARD.

CARRIED

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SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:

MOTION #62/02/2019:

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE UP TO EIGHT DAYS LEAVE OF ABSENCE WITHOUT PAY REQUESTED BY LACHLAN MCLEAN, AS PER ARTICLE 23 OF THE CURRENT IANTE COLLECTIVE AGREEMENT.

ACTION REQUIRED:

THE TOTAL NUMBER OF DAYS IS NOT TO EXCEED EIGHT DAYS IN THE SCHOOL YEAR. GUIDELINE AS PER SUPERINTENDENT DISCRETION.

CARRIED

SECRETARY TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT RESULTS TO THE END OF JANUARY 2019 ON A SCHOOL-BY-SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF JANUARY 2019. THE REPORTS WERE PROGRAM AND OBJECT ACCOUNT SUMMARIES ALONG WITH A SCHOOL SUPPLY BUDGET SUMMARY TO THE END OF JANUARY 2019.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED DURING THE MONTH OF JANUARY 2019.

MOTION #63/02/2019:

MOVED BY CAMPBELL, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 133475 TO NOS. 133609 AND DIRECT DEPOSIT VOUCHERS, AP 815194 TO AP 815577 IN THE AMOUNT OF \$2,039,589.19 AND NET PAYROLL IN THE AMOUNT OF \$1,444,131.39 FOR A GRAND TOTAL OF \$3,483,720.58 FOR THE MONTH OF JANUARY 2019.

CARRIED

MOTION #64/02/2019:

MOVED BY BRAD, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 885 to NOS. 887 IN THE AMOUNT OF \$316.88 FOR THE MONTH OF JANUARY 2019.

CARRIED

ADJOURNMENT:

MOTION #65/02/2019:

MOVED BY CAMPBELL, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:12 P.M.

BOARD CHAIRPERSON

SECRETARY-TREASURER