

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, DECEMBER 9<sup>TH</sup>, 2019, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, CINDY BRAD, SALLY COOK, FRAN FREDERICKSON, JOHN HUEGING, VICTORIA SCHINDLE, BRIDGET YABLONSKI.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, MARGARET WARD,  
ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLE AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

## **APPROVAL OF THE AGENDA:**

### **MOTION #58/12/2019:**

MOVED BY COOK, SECONDED BY SCHINDLE, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, DECEMBER 9<sup>TH</sup>, 2019, AS AMENDED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #59/12/2019:**

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 25<sup>TH</sup>, 2019, AS CIRCULATED.

CARRIED

## **DELEGATIONS/PRESENTATIONS:**

AT 7:05 P.M. TYLER OLIVER, VICE-PRINCIPAL OF WARREN COLLEGIATE INSTITUTE, ALONG WITH THREE STUDENTS APPEARED BEFORE THE BOARD OF TRUSTEES THANKING THEM FOR THEIR SUPPORT REGARDING THE VOLLEYBALL PROGRAM AND INFORMING THEM OF THE SUCCESS OF THE TEAMS AT WARREN COLLEGIATE INSTITUTE.

AT 7:10 P.M. BELINDA MCNAUGHTON, PRINCIPAL, CARTER MCLEAN, TEACHER, ALONG WITH FOUR STUDENTS FROM BALMORAL ELEMENTARY SCHOOL APPEARED BEFORE THE BOARD OF TRUSTEES TO MAKE A PRESENTATION ENTITLED MATHEMATICAL REASONING DIALOGUE.

AT 7:40 P.M. KRISTEN SMITH, PRINCIPAL, AND JOHN MCTAVISH, TEACHER, FROM BRANT-ARGYLE SCHOOL MADE A PRESENTATION ENTITLED FINANCIAL LITERACY IN THE CLASSROOM.

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- PROGRAMME FOR INTERNATIONAL STUDENT ASSESSMENT (PISA)
- CONVENTION 2020-MARCH 12 & 13
- BILL 18-THE SUMMARY BUDGETING ACT
- BILL 7-THE EMPLOYMENT STANDARDS CODE AMENDMENT ACT

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE WORKPLACE SAFETY AND HEALTH (WSH) ACTIVITIES FOR THE LAST TWO YEARS.

THE RECENT ACCOMPLISHMENTS AND UPCOMING ENHANCEMENTS INCLUDE:

- FIRST AID/CPR TRAINING FOR ALL MEMBERS OF ISDBDA, CUPE, AND IANTE EMPLOYEE GROUPS AND SEVERAL ITA MEMBERS.
- COMPLETION OF ASBESTOS INVENTORIES FOR ALL SCHOOLS.
- CONTINUATION OF CONTRACTING OF SAFETY SERVICES WITH WAKEFIELD CONSULTING LTD.
- NEW INCIDENT REPORTING AND TRACKING PROCESS INCLUDING YEARLY REPORTING TO THE DIVISIONAL WSH COMMITTEE.
- CONTINUATION OF A COMMITTEE EXEMPTION WITH MANITOBA WSH WHICH ALLOWS FOR ONE INTERLAKE SCHOOL DIVISION COMMITTEE RATHER THAN MULTIPLE SITE COMMITTEES.
- APPROVAL OF A REGULATORY EXEMPTION WITH MANITOBA WSH WHICH ALLOWS FOR A REDUCTION IN FREQUENCY OF INSPECTIONS FOR SITES WHICH ARE DEEMED LOW RISK.
- STREAMLINING OF SITE EMERGENCY PREPAREDNESS PLANS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING LEAVE OF ABSENCE APPROVAL THAT WAS GIVEN BY THE SUPERINTENDENT:

- KATHY COMEAULT, EDUCATIONAL ASSISTANT AT ÉCOLE R. W. BOBBY BEND SCHOOL, HAS BEEN GRANTED APPROVAL FOR A FIVE-DAY LEAVE OF ABSENCE WITHOUT PAY, TO BE TAKEN OCTOBER 26<sup>TH</sup> – 30<sup>TH</sup>, 2020, AS PER THE ISD/IANTE UNPAID LEAVE OF ABSENCE LETTER OF UNDERSTANDING.

**MOTION #60/12/2019:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPOINT SASCHA EPP TO THE POSITION OF INTERIM PRINCIPAL AT ÉCOLE R.W. BOBBY BEND SCHOOL, JANUARY 1-JUNE 30, 2020.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT SUMMARY TO THE END OF NOVEMBER 2019 ON A SCHOOL-BY-SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF NOVEMBER 2019. THE FIRST REPORT WAS A SUMMARY BY PROGRAM ACCOUNT AND THE SECOND REPORT WAS A SUMMARY BY OBJECT ACCOUNT. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH A SUMMARY OF SCHOOL SUPPLY BUDGETS TO THE END OF NOVEMBER 2019 ALONG WITH A SUMMARY OF SCHOOL GENERATED FUNDS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED DURING THE MONTH OF NOVEMBER 2019.

**MOTION #61/12/2019:**

MOVED BY COOK, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS.134583 TO NOS. 134700 AND DIRECT DEPOSIT VOUCHERS, AP818421 TO AP818735 IN THE AMOUNT OF \$1,536,579.73 AND NET PAYROLL IN THE AMOUNT OF \$1,726,414.97 FOR A GRAND TOTAL OF \$ 3,262,994.70 FOR THE MONTH OF NOVEMBER 2019.

CARRIED

**MOTION #62/12/2019:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUE NO.913 IN THE AMOUNT OF \$662.46 FOR THE MONTH OF NOVEMBER 2019.

CARRIED

**SECRETARY TREASURER'S REPORT CONTINUED:**

**MOTION #63/12/2019:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE TENDER RECEIVED FROM REGENT CONSTRUCTION INC SUBMITTED FOR THE ÉCOLE R.W. BOBBY BEND SCHOOL ENVELOPE PROJECT IN THE AMOUNT OF \$1,413,352.00 PLUS APPLICABLE TAXES.

CARRIED

**MOTION #64/12/2019:**

MOVED BY BRAD, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION DELEGATE THE POWERS AND DUTIES OF THE DIVISION TO THE SUPERINTENDENT, AS LISTED UNDER SECTION 52 OF THE PUBLIC SCHOOLS ACT FOR THE HIRING OF NON-ADMINISTRATIVE STAFF FOR THE 2020 CALENDAR YEAR.

CARRIED

**IN-CAMERA:**

**MOTION #65/12/2019:**

MOVED BY COOK, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #66/12/2019:**

MOVED BY SCHINDLE, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:30 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER