

INTERLAKE SCHOOL DIVISION

192 - 2nd AVENUE NORTH
STONEWALL, MANITOBA R0C 2Z0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

FRAME / ERROR REPORT

FRAME EXPENSES:	EXPENSES - TRANSFERS =		FRAME	FTE	COST PER PUPIL	
			EXPENSES	PUPILS	2020/21	2019/20
FUNCTION 100						
ADMINISTRATION	3,108,590	0	3,108,590	2,801.0	1,110	1,137
SENIOR YEARS TECHNOLOGY	10,000	10,000	0	0.0	0	0
ENGLISH LANGUAGE	14,920,380	147,300	14,773,080	2,041.0	7,238	6,988
FRANÇAIS	43,000	43,000	0	0.0	0	0
FRENCH IMMERSION	13,000	13,000	0	0.0	0	0
DUAL TRACK	4,027,030	0	4,027,030	760.0	5,299	5,614
TOTAL FUNCTION 100	22,122,000	213,300	21,908,700	2,801.0	7,822	7,765
FUNCTION 200						
ADMINISTRATION/COORDINATION	168,000	0	168,000	2,801.0	60	59
CLINICAL AND RELATED SERVICES	882,000	50,000	832,000	2,801.0	297	296
SPECIAL PLACEMENT	271,200	100,000	171,200			
REGULAR PLACEMENT	2,107,500	0	2,107,500	2,801.0	752	736
RESOURCE SERVICES	2,397,300	--	2,397,300	2,801.0	856	781
COUNSELLING & GUIDANCE	1,161,000	--	1,161,000	2,801.0	414	398
TOTAL FUNCTION 200	6,987,000	150,000	6,837,000	2,801.0	2,441	2,348
FUNCTION 500						
BOARD OF TRUSTEES	190,000	11,000	179,000	2,801.0	64	60
INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	402,000	0	402,000	2,801.0	144	142
BUSINESS ADMINISTRATIVE SERVICES	669,000	0	669,000	2,801.0	239	243
MANAGEMENT INFORMATION SERVICES	44,000	--	44,000	2,801.0	16	15
TOTAL FUNCTION 500	1,305,000	11,000	1,294,000	2,801.0	462	460
FUNCTION 600						
CURRICULUM CONSULTING/DEVELOPMENT ADMIN.	0	--	0	2,801.0	0	0
CURRICULUM CONSULTING/DEVELOPMENT	0	--	0	2,801.0	0	0
LIBRARY/ MEDIA CENTRE	547,643	--	547,643	2,801.0	196	191
PROFESSIONAL & STAFF DEVELOPMENT	501,992	--	501,992	2,801.0	179	153
OTHER	157,365	18,950	138,415	2,801.0	49	42
TOTAL FUNCTION 600	1,207,000	18,950	1,188,050	2,801.0	424	387

PUPIL/TEACHER RATIOS:

	REGULAR INSTRUCTION		EDUCATOR	
	2020/21	2019/20	2020/21	2019/20
ENROLMENT	2,801.0	2,814.0	2,801.0	2,814.0
TEACHERS	175.45	175.01	231.50	231.00
RATIO	16.0	16.1	12.1	12.2

ANALYSIS OF TRANSPORTATION EXPENSES:

	REGULAR	COST PER	COST PER		ADMIN.,	COST PER
	TRANSPORT'N	TRANSPORTED	TOTAL KM	COST PER	REGULAR	TOTAL KM
	PROGRAM 720	PUPIL	(bus routes)	LOADED KM	AND OTHER	(log book)
					(710, 720, 790)	
2020/21	2,005,456	1,246	2.28	4.05	2,302,000	2.59
2019/20	1,998,000	1,344	2.11	3.77	2,298,000	2.55

TOTAL OPERATING EXPENSE PER PUPIL:

	TOTAL	- OPERATING	CONSOLIDATED	- FUNCTIONS	EXPENSES	COST
	EXPENSES	TRANSFERS	EXPENSES	300 AND 400	FOR PER PUPIL	PER PUPIL
2020/21	38,578,000	(393,250)	38,184,750	(315,000)	37,869,750	13,520
2019/20	38,241,000	(468,500)	37,772,500	(300,000)	37,472,500	13,316

SALARY/PERSONNEL REPORT:

	FUNCTION 100			FUNCTION 200		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	1,787,000	15.75	113,460	113,881	1.00	113,881
330 INSTRUCTIONAL - TEACHING	16,081,320	175.45	91,658	3,614,372	35.05	103,120
350 INSTRUCTIONAL - OTHER	495,000	24.90	19,880	1,683,000	85.00	19,800
360 TECHNICAL, SPECLIZ'D & SERVICE	0	0.00	0	0	0.00	0
370 SECRETARIAL, CLERICAL & OTHER	571,000	16.25	35,138	38,700	0.80	48,375
380 CLINICIAN				742,633	7.82	94,966
390 INFORMATION TECHNOLOGY	300,158	4.00	75,040	0	0.00	0
	FUNCTION 500			FUNCTION 600		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	484,000	3.25	148,923	0	0.00	0
330 INSTRUCTIONAL - TEACHING				397,019	4.25	93,416
350 INSTRUCTIONAL - OTHER				395,000	14.00	28,214
360 TECHNICAL, SPECLIZ'D & SERVICE	148,000	1.75	84,571	48,000	3.10	15,484
370 SECRETARIAL, CLERICAL & OTHER	194,000	3.40	57,059	0	0.00	0
390 INFORMATION TECHNOLOGY	0	0.00	0	0	0.00	0
	FUNCTION 700			FUNCTION 800		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	76,000	1.00	76,000	84,000	1.00	84,000
350 INSTRUCTIONAL - OTHER	0	0.00	0			
360 TECHNICAL, SPECLIZ'D & SERVICE	1,108,500	39.00	28,423	1,309,000	24.50	53,429
370 SECRETARIAL, CLERICAL & OTHER	44,000	1.00	44,000	46,000	1.60	28,750
390 INFORMATION TECHNOLOGY	0	0.00	0	0	0.00	0

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CALCULATION OF 2020 SPECIAL LEVY

To accompany the 2020/21 FRAME Budget

INTERLAKE SCHOOL DIVISION

A. Special Requirement: 2019/20 Budget (1)	20,728,000	
B. Amount related to 2019/20 included in 2019 Special Levy	9,949,440	
C. Balance of 2019/20 to be raised in 2020 (A - B)		10,778,560
D. Special Requirement: 2020/21 Budget (1)	21,142,560	
E. Amount included in 2020 Special Levy (48.0% of D) (2)		10,148,429
F. Surplus (Applied)/Raised (not included in the Special Requirement)		
G. 2020 SPECIAL LEVY FOR DIVISION (C + E + F)		20,926,989
H. 2020 SPECIAL LEVY FOR D.S.F.M. (from line Q below)		0
I. 2019 SPECIAL LEVY ADJUSTMENT FOR D.S.F.M. (from line G of Adjustment form)		0
J. SPECIAL LEVY BEFORE TAX INCENTIVE GRANT (G + H + I)		20,926,989
Less: Tax Incentive Grant Guarantee adjustment 2019/20		0
K. Less: Tax Incentive Grant 2020/21		808,470
L. 2020 TOTAL SPECIAL LEVY (J - K) (3)		20,118,519

2020 SPECIAL LEVY FOR D.S.F.M.

M. 2020 Special Levy for Division (from line G above)	20,926,989	
N. Resident Non-D.S.F.M. pupils at September 30, 2019 (4)	2,894.5	
O. Special Levy per resident pupil (M ÷ N)	7,229.92	
P. Resident D.S.F.M. pupils at September 30, 2019 (4)	0.0	
Q. 2020 Special Levy for D.S.F.M. (O x P)		0

- (1) **Special Requirement must agree with the Special Requirement shown under Municipal Government in your budget.**
- (2) **The percentage of the 2020/21 Special Requirement shown in E must not be less than 40%.**
- (3) **Please ensure that the 2020 Special Levy calculated on this form agrees with the total of levies requested on your Notices of Tax Requirements.**
- (4) **From Resident Pupils form.**

PLEASE REMIT THIS FORM AND YOUR NOTICES OF TAX REQUIREMENTS WITH YOUR BUDGET

DATE

CHAIRPERSON

DATE

SECRETARY-TREASURER

Copy to la Division scolaire franco-manitobaine by March 15

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	21,807,402
Federal Government	-
Municipal Government - Property Tax	16,594,700
- Other	15,000
Other School Divisions	25,000
First Nations	-
Private Organizations and Individuals	198,300
Other Sources	129,598
	38,770,000

Expenses

Regular Instruction	22,122,000
Student Support Services	6,987,000
Adult Learning Centres	-
Community Education and Services	315,000
Divisional Administration	1,305,000
Instructional and Other Support Services	1,207,000
Transportation of Pupils	2,303,000
Operations and Maintenance	3,642,000
Fiscal	697,000
	38,578,000

Current Year Operating Surplus (Deficit)	192,000
Net Transfers from (to) Capital Fund	(247,000)
Net Current Year Surplus (Deficit)	(55,000)

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support		
Instructional	5,443,775	
Additional Instructional Support for Small Schools	19,345	
Sparsity	495,948	
Curricular Materials	169,500	
Information Technology	175,150	
Library Services	259,900	
Student Services	892,974	
Counselling and Guidance	234,475	
Professional Development	165,175	
Physical Education	-	
Occupancy	1,524,465	9,380,707
Categorical Support		
Transportation	1,154,483	
Board and Room	-	
Special Needs: Coordinator/Clinician	290,975	
Special Needs: Level 2	537,700	
Special Needs: Level 3	505,007	
Senior Years Technology Education	81,318	
English as an Additional Language	49,250	
Indigenous Academic Achievement (included BSSIP)	135,000	
Indigenous and International Languages	-	
French Language Education	75,063	
Small Schools	147,803	
Enrolment Change	30,035	
Northern Allowance	-	
Early Childhood Development Initiative	36,960	
Literacy and Numeracy	226,000	
Education for Sustainable Development	15,400	3,284,994
Equalization		3,608,577
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	129,000	
Technology Education Equipment Replacement	28,300	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	157,300
		<u>16,431,578</u>

OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES

Budget for the Year Ending June 30, 2021

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	

	_____		0

Municipal Government

Special Requirement	21,142,560		
Less: Education Property Tax Credit	(3,739,390)		
Less: Tax Incentive Grant	(808,470)	16,594,700	
Other: STAR Revenue		15,000	16,609,700

Other School Divisions

Tuition Fees		-	
Transfer Fees		25,000	
Residual Fees		-	
Transportation of Pupils		-	
Other:		-	

	_____		25,000

First Nations

Tuition Fees		-	
Transportation of Pupils		-	
Other:		-	

	_____		0

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		300	
International Tuition		-	
Continuing Education		110,000	
Other Tuition:		-	
Food Service		25,000	
Government Business Enterprises (GBE's)		-	
Other:		-	
	Local Substitute Teachers	5,000	
	ITA Release Time	55,000	
	Workers Compensation	3,000	

	_____		198,300

Other Sources

Interest		25,694	
Donations		5,000	
Other:		-	
	STAR Funding	3,000	
	Restitution Fees	100	
	School Reimbursements	15,000	
	Program 100 Revenue	100	
	Program 200 Revenue	2,500	
	Program 700 Revenue	39,825	
	Program 800 Revenue	38,379	

	_____		129,598

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

16,962,598

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	19,234,478	6,192,586	-	189,700	916,000	840,019	1,228,500	1,439,000		30,040,283	29,819,110
Employees Benefits and Allowances	1,090,999	501,122	-	26,865	109,756	108,219	200,742	241,480		2,279,183	2,221,687
Services	311,233	111,992	-	76,785	243,450	136,507	283,458	1,565,970		2,729,395	2,646,855
Supplies, Materials and Minor Equipment	1,271,990	31,300	-	21,650	24,794	103,305	590,300	395,550		2,438,889	2,400,848
Short Term Loan Interest and Bank Charges									42,000	42,000	36,000
Bad Debt Expense									-	0	0
Transfers	213,300	150,000	0	0	11,000	18,950	0	0	(PAYROLL TAX) 655,000	1,048,250	1,116,500
TOTALS	22,122,000	6,987,000	0	315,000	1,305,000	1,207,000	2,303,000	3,642,000	697,000	38,578,000	38,241,000

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,787,000						1,787,000
330	Instructional - Teaching	6500	12,501,044			3,573,776		16,081,320
350	Instructional - Other		412,974			82,026		495,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	571,000						571,000
390	Information Technology	300,158						300,158
	Total Salaries	2,664,658	12,914,018	0	0	3,655,802	0	19,234,478
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	218,702	679,842			192,455		1,090,999
5-6XX	SERVICES							
510	Professional, Technical and Specialized		26,288			3,500		29,788
520	Communications	63,920	4,000					67,920
540	Travel and Meetings	4,615	6,925			900		12,440
560	Tuition		5,000					5,000
570	Printing and Binding							0
580	Insurance and Bond Premiums	28,710	11,000					39,710
590	Maintenance and Repair Services		4,475			800		5,275
610	Rentals		600					600
630	Advertising	1,000	8,000					9,000
640	Dues and Fees							0
650	Professional and Staff Development	32,000						32,000
680	Information Technology Services	22,000	87,500					109,500
	Total Services	152,245	153,788	0	0	5,200	0	311,233
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	22,435	359,502			85,625		467,562
740	Curricular and Media Materials		136,575			50,388		186,963
760	Minor Equipment	50,250	117,235			29,920		197,405
780	Information Technology Equipment	300	412,120			7,640		420,060
	Total Supplies, Materials & Minor Equipment	72,985	1,025,432	0	0	173,573	0	1,271,990
95X-99	TRANSFERS							
960	School Divisions		114,500	43,000	13,000		10,000	180,500
980	Organizations, Individuals and Other Entities		32,800					32,800
	Total Transfers	0	147,300	43,000	13,000	0	10,000	213,300
	TOTALS	3,108,590	14,920,380	43,000	13,000	4,027,030	10,000	22,122,000

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	113,881						113,881
330	Instructional - Teaching			87,372	186,000	2,273,000	1,068,000	3,614,372
350	Instructional - Other			45,000	1,638,000			1,683,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	38,700						38,700
380	Clinician		742,633					742,633
390	Information Technology							0
	Total Salaries	152,581	742,633	132,372	1,824,000	2,273,000	1,068,000	6,192,586
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	11,084	34,847	18,828	281,100	103,000	52,263	501,122
5-6XX	SERVICES							
510	Professional, Technical and Specialized		25,000	500	1,000		37,337	63,837
520	Communications	1,735	3,600	2,500		1,300		9,135
540	Travel and Meetings	2,100	12,420	7,000		8,000	200	29,720
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums			300				300
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising		500		1,200			1,700
640	Dues and Fees							0
650	Professional and Staff Development		7,000					7,000
680	Information Technology Services			300				300
	Total Services	3,835	48,520	10,600	2,200	9,300	37,537	111,992
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	400	5,500	7,600	200	10,450	1,950	26,100
740	Curricular and Media Materials	100	500	1,600		1,550	1,250	5,000
760	Minor Equipment							0
780	Information Technology Equipment			200				200
	Total Supplies, Materials & Minor Equipment	500	6,000	9,400	200	12,000	3,200	31,300
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities		50,000	100,000				150,000
	Total Transfers	0	50,000	100,000	0			150,000
TOTALS		168,000	882,000	271,200	2,107,500	2,397,300	1,161,000	6,987,000

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX SALARIES				
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX EMPLOYEES BENEFITS AND ALLOWANCES				
5-6XX SERVICES				
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT				
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99 TRANSFERS				
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE OBJECT \ PROGRAM		CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory	51,000				51,000
330	Instructional - Teaching	24,700				24,700
350	Instructional - Other				114,000	114,000
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	75,700	0	0	114,000	189,700
4XX EMPLOYEES BENEFITS AND ALLOWANCES		9,865			17,000	26,865
5-6XX SERVICES						
510	Professional, Technical and Specialized	50,000			9,500	59,500
520	Communications	1,200			900	2,100
540	Travel and Meetings	25			4,100	4,125
570	Printing and Binding	7,800				7,800
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals	3,185				3,185
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development	75				75
680	Information Technology Services					0
	Total Services	62,285	0	0	14,500	76,785
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	150			12,500	12,650
740	Curricular and Media Materials				9,000	9,000
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	150	0	0	21,500	21,650
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		148,000	0	0	167,000	315,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500
Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX SALARIES						
310	Trustees Remuneration	90,000				90,000
320	Executive, Managerial and Supervisory		292,000	192,000		484,000
360	Technical, Specialized and Service			148,000		148,000
370	Secretarial, Clerical and Other		64,000	130,000		194,000
390 Information Technology						
	Total Salaries	90,000	356,000	470,000	0	916,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES		2,800	28,006	78,950		109,756
5-6XX SERVICES						
510	Professional, Technical and Specialized			33,000		33,000
520	Communications		2,900	6,100		9,000
540	Travel and Meetings	8,500	5,700	2,500		16,700
570	Printing and Binding					0
580	Insurance and Bond Premiums			42,000		42,000
590	Maintenance and Repair Services			2,200		2,200
610	Rentals			650		650
630	Advertising	700		500		1,200
640	Dues and Fees	72,000	3,200	2,200		77,400
650	Professional and Staff Development	5,000		7,000		12,000
680	Information Technology Services		3,300	2,000	44,000	49,300
	Total Services	86,200	15,100	98,150	44,000	243,450
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		2,000	13,900		15,900
740	Curricular and Media Materials		894	2,000		2,894
760	Minor Equipment			2,000		2,000
780	Information Technology Equipment			4,000		4,000
	Total Supplies, Materials & Minor Equipment	0	2,894	21,900	0	24,794
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities	11,000				11,000
999	Recharge			0		0
	Total Transfers	11,000	0	0		11,000
TOTALS		190,000	402,000	669,000	44,000	1,305,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching				333,213	63,806	397,019
350	Instructional - Other			395,000			395,000
360	Technical, Specialized and Service					48,000	48,000
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0	395,000	333,213	111,806	840,019
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			68,428	31,822	7,969	108,219
5-6XX	SERVICES						
510	Professional, Technical and Specialized				500		500
520	Communications			750	1,000		1,750
540	Travel and Meetings			1,100		18,440	19,540
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services			1,960			1,960
610	Rentals						0
630	Advertising			500			500
640	Dues and Fees				400		400
650	Professional and Staff Development				96,957		96,957
680	Information Technology Services			14,900			14,900
	Total Services	0	0	19,210	98,857	18,440	136,507
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			22,308	28,350	200	50,858
740	Curricular and Media Materials			39,987	9,750		49,737
760	Minor Equipment			2,250			2,250
780	Information Technology Equipment			460			460
	Total Supplies, Materials & Minor Equipment	0	0	65,005	38,100	200	103,305
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					18,950	18,950
	Total Transfers					18,950	18,950
TOTALS		0	0	547,643	501,992	157,365	1,207,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX SALARIES							
320	Executive, Managerial and Supervisory	76,000					76,000
350	Instructional - Other						0
360	Technical, Specialized and Service		1,108,500				1,108,500
370	Secretarial, Clerical and Other	44,000					44,000
390	Information Technology						0
	Total Salaries	120,000	1,108,500		0	0	1,228,500
4XX EMPLOYEES BENEFITS AND ALLOWANCES							
		21,636	179,106				200,742
5-6XX SERVICES							
510	Professional, Technical and Specialized		3,300				3,300
520	Communications	3,300	4,050				7,350
540	Travel and Meetings		12,500			120,000	132,500
570	Printing and Binding		1,200				1,200
550	Transportation of Pupils			1,000			1,000
580	Insurance and Bond Premiums	1,600	34,250				35,850
590	Maintenance and Repair Services		25,500				25,500
610	Rentals	500	20,000			20,000	40,500
630	Advertising		1,250				1,250
640	Dues and Fees	508					508
650	Professional and Staff Development	2,500	4,000				6,500
680	Information Technology Services		28,000				28,000
	Total Services	8,408	134,050	1,000	0	140,000	283,458
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	6,500	583,800				590,300
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	6,500	583,800		0	0	590,300
95X-99 TRANSFERS							
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		156,544	2,005,456	1,000	0	140,000	2,303,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX SALARIES							
320	Executive, Managerial and Supervisory	84,000					84,000
360	Technical, Specialized and Service		1,309,000				1,309,000
370	Secretarial, Clerical and Other	46,000					46,000
390	Information Technology						0
	Total Salaries	130,000	1,309,000	0	0	0	1,439,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES		21,280	220,200				241,480
5-6XX SERVICES							
510	Professional, Technical and Specialized		100,000	0	30,420	42,000	172,420
520	Communications	3,100	6,300				9,400
530	Utility Services		573,000		47,500	25,000	645,500
540	Travel and Meetings		1,000				1,000
570	Printing and Binding						0
580	Insurance and Bond Premiums	1,600	203,850		17,180		222,630
590	Maintenance and Repair Services		29,000	360,000	1,600	16,000	406,600
610	Rentals	500	4,000		35,500		40,000
620	Property Taxes		20,000		42,900		62,900
630	Advertising		2,000				2,000
640	Dues and Fees	520					520
650	Professional and Staff Development	2,500	500				3,000
680	Information Technology Services						0
	Total Services	8,220	939,650	360,000	175,100	83,000	1,565,970
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	5,500	341,150		5,900	21,000	373,550
740	Curricular and Media Materials						0
760	Minor Equipment		16,000		1,000	5,000	22,000
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	5,500	357,150	0	6,900	26,000	395,550
960	School Divisions						
999	Recharge						0
TOTALS		165,000	2,826,000	360,000	182,000	109,000	3,642,000

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	
English Language - Single Track	2,041.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	426.0
- Francais	-
- French Immersion	-
- Other Bilingual	334.0
Senior Years Technology Education	760.0
	<u>-</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,801.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,609
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	890,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	880,000
LOADED KILOMETERS (For the period ended June 30)	495,125

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

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CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	15.75	1.00		1.00	3.25		1.00	1.00	23.00
330	Instructional - Teaching	175.45	35.05		25.00		4.25			239.75
350	Instructional - Other	24.90	85.00		2.50		14.00			126.40
360	Technical, Specialized and Service					1.75	3.10	39.00	24.50	68.35
370	Secretarial, Clerical and Other	16.25	0.80			3.40		1.00	1.60	23.05
380	Clinician		7.82							7.82
390	Information Technology	4.00								4.00
TOTALS (excluding Trustees)		236.35	129.67	0.00	28.50	8.40	21.35	41.00	27.10	492.37

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.84
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,305,000
Less: Liability Insurance	42,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,263,000 (A)</u>

Expense Base

Total Operating Expenses	38,578,000
Plus: Transfers to Capital	247,000
Less: Adult Learning Centres, Function 300	0
	<u>38,825,000 (B)</u>

Percentage (A) / (B) 3.25%

% increase in 2020/21 Special Requirement 2.00% Limit Met

Maximum Allowable Percentage 3.26%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.26%	3.16%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	2.94% + (5,000 - enrolment) x 0.0001475%	
2% Special Requirement limit exceeded - To a maximum of 3.42%	2.85% + (5,000 - enrolment) x 0.0001425%	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.