

INTERLAKE SCHOOL DIVISION

192 - 2nd AVENUE NORTH
STONEWALL, MANITOBA R0C 2Z0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2022

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

FRAME / ERROR REPORT

FRAME EXPENSES:	EXPENSES - TRANSFERS =		FRAME	FTE	COST PER PUPIL	
			EXPENSES	PUPILS	2021/22	2020/21
FUNCTION 100						
ADMINISTRATION	3,132,335	0	3,132,335	2,856.0	1,097	1,110
SENIOR YEARS TECHNOLOGY	10,000	10,000	0	0.0	0	0
ENGLISH LANGUAGE	11,984,393	124,500	11,859,893	1,596.0	7,431	7,238
FRANÇAIS	72,000	72,000	0	0.0	0	0
FRENCH IMMERSION	13,000	13,000	0	0.0	0	0
DUAL TRACK	7,378,272	0	7,378,272	1,260.0	5,856	5,299
TOTAL FUNCTION 100	22,590,000	219,500	22,370,500	2,856.0	7,833	7,822
FUNCTION 200						
ADMINISTRATION/COORDINATION	172,000	0	172,000	2,856.0	60	60
CLINICAL AND RELATED SERVICES	750,917	0	750,917	2,856.0	263	297
SPECIAL PLACEMENT	260,994	50,000	210,994			
REGULAR PLACEMENT	2,322,000	0	2,322,000	2,856.0	813	752
RESOURCE SERVICES	2,381,000	--	2,381,000	2,856.0	834	856
COUNSELLING & GUIDANCE	1,271,089	--	1,271,089	2,856.0	445	414
TOTAL FUNCTION 200	7,158,000	50,000	7,108,000	2,856.0	2,489	2,441
FUNCTION 500						
BOARD OF TRUSTEES	195,000	11,500	183,500	2,856.0	64	64
INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	401,000	0	401,000	2,856.0	140	144
BUSINESS ADMINISTRATIVE SERVICES	644,000	0	644,000	2,856.0	225	239
MANAGEMENT INFORMATION SERVICES	48,000	--	48,000	2,856.0	17	16
TOTAL FUNCTION 500	1,288,000	11,500	1,276,500	2,856.0	447	462
FUNCTION 600						
CURRICULUM CONSULTING/DEVELOPMENT ADMIN.	0	--	0	2,856.0	0	0
CURRICULUM CONSULTING/DEVELOPMENT	0	--	0	2,856.0	0	0
LIBRARY/ MEDIA CENTRE	525,049	--	525,049	2,856.0	184	196
PROFESSIONAL & STAFF DEVELOPMENT	493,909	--	493,909	2,856.0	173	179
OTHER	151,042	19,300	131,742	2,856.0	46	49
TOTAL FUNCTION 600	1,170,000	19,300	1,150,700	2,856.0	403	424

PUPIL/TEACHER RATIOS:

	REGULAR INSTRUCTION		EDUCATOR	
	2021/22	2020/21	2021/22	2020/21
ENROLMENT	2,856.0	2,801.0	2,856.0	2,801.0
TEACHERS	179.70	175.45	237.75	231.50
RATIO	15.9	16.0	12.0	12.1

ANALYSIS OF TRANSPORTATION EXPENSES:

	REGULAR	COST PER	COST PER	COST PER	ADMIN.,	COST PER
	TRANSPORT'N	TRANSPORTED	TOTAL KM	LOADED KM	REGULAR	TOTAL KM
	PROGRAM 720	PUPIL	(bus routes)		AND OTHER	(log book)
					(710, 720, 790)	
2021/22	2,035,358	1,387	2.49	4.01	2,318,000	2.90
2020/21	2,005,456	1,246	2.28	4.05	2,302,000	2.59

TOTAL OPERATING EXPENSE PER PUPIL:

	TOTAL	- OPERATING	CONSOLIDATED	- FUNCTIONS	EXPENSES	COST
	EXPENSES	TRANSFERS	EXPENSES	300 AND 400	FOR PER PUPIL	PER PUPIL
2021/22	38,895,000	(300,300)	38,594,700	0	38,594,700	13,514
2020/21	38,578,000	(393,250)	38,184,750	(315,000)	37,869,750	13,520

SALARY/PERSONNEL REPORT:

	FUNCTION 100			FUNCTION 200		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	1,747,000	15.30	114,183	115,019	1.00	115,019
330 INSTRUCTIONAL - TEACHING	16,538,070	179.70	92,032	3,607,363	37.50	96,196
350 INSTRUCTIONAL - OTHER	513,000	24.90	20,602	2,009,000	100.00	20,090
360 TECHNICAL, SPECLIZ'D & SERVICE	0	0.00	0	0	0.00	0
370 SECRETARIAL, CLERICAL & OTHER	556,100	15.00	37,073	40,981	0.80	51,226
380 CLINICIAN				668,721	7.00	95,532
390 INFORMATION TECHNOLOGY	364,624	5.00	72,925	0	0.00	0
	FUNCTION 500			FUNCTION 600		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	473,481	3.25	145,686	0	0.00	0
330 INSTRUCTIONAL - TEACHING				382,538	4.25	90,009
350 INSTRUCTIONAL - OTHER				352,000	12.85	27,393
360 TECHNICAL, SPECLIZ'D & SERVICE	145,400	1.75	83,086	50,520	3.10	16,297
370 SECRETARIAL, CLERICAL & OTHER	187,319	3.80	49,294	0	0.00	0
390 INFORMATION TECHNOLOGY	0	0.00	0	0	0.00	0
	FUNCTION 700			FUNCTION 800		
	SALARIES	PERSONNEL	AVERAGE	SALARIES	PERSONNEL	AVERAGE
320 EXECUTIVE, MG'L & SUPERVISORY	77,600	1.00	77,600	85,400	1.00	85,400
350 INSTRUCTIONAL - OTHER	0	0.00	0			
360 TECHNICAL, SPECLIZ'D & SERVICE	1,126,500	38.00	29,645	1,349,800	24.70	54,648
370 SECRETARIAL, CLERICAL & OTHER	32,400	0.70	46,286	34,200	0.70	48,857
390 INFORMATION TECHNOLOGY	0	0.00	0	0	0.00	0

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CALCULATION OF 2021 SPECIAL LEVY

To accompany the 2021/22 FRAME Budget

INTERLAKE SCHOOL DIVISION

A. Special Requirement: 2020/21 Budget (1)	21,142,560	
B. Amount related to 2020/21 included in 2020 Special Levy	10,148,429	
C. Balance of 2020/21 to be raised in 2021 (A - B)		10,994,131
D. Special Requirement: 2021/22 Budget (1)	21,565,412	
E. Amount included in 2021 Special Levy (48.0% of D) (2)		10,351,398
F. Surplus (Applied)/Raised (not included in the Special Requirement)		
G. 2021 SPECIAL LEVY FOR DIVISION (C + E + F)		21,345,529
H. 2021 SPECIAL LEVY FOR D.S.F.M. (from line Q below)		0
I. 2020 SPECIAL LEVY ADJUSTMENT FOR D.S.F.M. (from line G of Adjustment form)		0
J. SPECIAL LEVY BEFORE TAX INCENTIVE GRANT (G + H + I)		21,345,529
Less: Tax Incentive Grant Guarantee adjustment 2019/20		0
K. Less: Tax Incentive Grant 2020/21		808,470
Less: Property Tax Offset Grant		418,540
L. 2021 TOTAL SPECIAL LEVY (J - K - L) (3)		20,118,519

2021 SPECIAL LEVY FOR D.S.F.M.

M. 2021 Special Levy for Division (from line G above)	21,345,529	
N. Resident Non-D.S.F.M. pupils at September 30, 2020 (4)	2,916.7	
O. Special Levy per resident pupil (M ÷ N)	7,318.38	
P. Resident D.S.F.M. pupils at September 30, 2020 (4)	0.0	
Q. 2021 Special Levy for D.S.F.M. (O x P)		0

- (1) **Special Requirement must agree with the Special Requirement shown under Municipal Government in your budget.**
- (2) **The percentage of the 2021/22 Special Requirement shown in E must not be less than 40%.**
- (3) **Please ensure that the 2021 Special Levy calculated on this form agrees with the total of levies requested on your Notices of Tax Requirements.**
- (4) **From Resident Pupils form.**

PLEASE REMIT THIS FORM AND YOUR NOTICES OF TAX REQUIREMENTS WITH YOUR BUDGET

_____ DATE	_____ CHAIRPERSON
_____ DATE	_____ SECRETARY-TREASURER

Copy to la Division scolaire franco-manitobaine by March 15

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2022

Revenue

Provincial Government	22,186,413
Federal Government	-
Municipal Government - Property Tax	16,592,074
- Other	-
Other School Divisions	25,000
First Nations	-
Private Organizations and Individuals	89,300
Other Sources	117,213
	39,010,000

Expenses

Regular Instruction	22,590,000
Student Support Services	7,158,000
Adult Learning Centres	-
Community Education and Services	-
Divisional Administration	1,288,000
Instructional and Other Support Services	1,170,000
Transportation of Pupils	2,318,000
Operations and Maintenance	3,656,000
Fiscal	715,000
	38,895,000

Current Year Operating Surplus (Deficit)	115,000
Net Transfers from (to) Capital Fund	(160,000)
Net Current Year Surplus (Deficit)	(45,000)

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2022

Funding of Schools Program

Base Support		
Instructional	5,485,398	
Additional Instructional Support for Small Schools	24,833	
Sparsity	488,274	
Curricular Materials	170,796	
Information Technology	176,489	
Library Services	261,887	
Student Services	912,687	
Counselling and Guidance	236,268	
Professional Development	111,017	
Physical Education	52,750	
Occupancy	1,524,465	9,444,864
Categorical Support		
Transportation	1,154,716	
Board and Room	-	
Special Needs: Coordinator/Clinician	293,200	
Special Needs: Level 2	537,700	
Special Needs: Level 3	505,007	
Senior Years Technology Education	93,390	
English as an Additional Language	49,250	
Indigenous Academic Achievement (included BSSIP)	135,000	
Indigenous and International Languages	-	
French Language Education	75,063	
Small Schools	143,269	
Enrolment Change	55,362	
Northern Allowance	-	
Early Childhood Development Initiative	43,529	
Literacy and Numeracy	227,728	
Education for Sustainable Development	15,400	3,328,614
Equalization		3,364,732
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	129,300	
Technology Education Equipment Replacement	28,300	
Special Needs Additional Funding	85,903	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	243,503
		16,381,713

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2022

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	
			0

Municipal Government

Special Requirement	21,565,412		
Less: Education Property Tax Credit	(3,746,328)		
Less: Tax Incentive Grant	(808,470)		
Less: Property Tax Offset Grant	(418,540)	16,592,074	
Other:		-	
			16,592,074

Other School Divisions

Tuition Fees	25,000		
Transfer Fees	-		
Residual Fees	-		
Transportation of Pupils	-		
Other:		-	
			25,000

First Nations

Tuition Fees		-	
Transportation of Pupils		-	
Other:		-	
			0

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		300	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		25,000	
Government Business Enterprises (GBE's)		-	
Other:		-	
	<u>Workers Compensation</u>	4,000	
	<u>Local Substitute Teachers</u>	5,000	
	<u>ITA Release Time</u>	55,000	
			89,300

Other Sources

Interest		23,500	
Donations		5,000	
Other:	<u>Restitution Fees</u>	100	
	<u>School Reimbursements</u>	15,000	
	<u>Program 100 Revenue</u>	113	
	<u>Program 700 Revenue</u>	42,500	
	<u>Program 800 Revenue</u>	31,000	
			117,213

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

16,823,587

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2022

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2022	2021
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	19,718,794	6,441,084	-	-	896,200	785,058	1,236,500	1,469,400		30,547,036	30,040,283
Employees Benefits and Allowances	1,156,936	522,126	-	-	116,950	127,193	206,739	253,480		2,383,424	2,279,183
Services	289,548	111,190	-	-	239,850	110,102	290,425	1,502,025		2,543,140	2,729,395
Supplies, Materials and Minor Equipment	1,205,222	33,600	-	-	23,500	128,347	584,336	431,095		2,406,100	2,438,889
Short Term Loan Interest and Bank Charges									45,000	45,000	42,000
Bad Debt Expense									-	0	0
Transfers	219,500	50,000	0	0	11,500	19,300	0	0	(PAYROLL TAX) 670,000	970,300	1,048,250
TOTALS	22,590,000	7,158,000	0	0	1,288,000	1,170,000	2,318,000	3,656,000	715,000	38,895,000	38,578,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2022

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	1,747,000						1,747,000
330 Instructional - Teaching	5000	9,935,527			6,597,543		16,538,070
350 Instructional - Other		417,098			95,902		513,000
360 Technical, Specialized and Service							0
370 Secretarial, Clerical and Other	556,100						556,100
390 Information Technology	364,624						364,624
Total Salaries	2,672,724	10,352,625	0	0	6,693,445	0	19,718,794
4XX EMPLOYEES BENEFITS AND ALLOWANCES	247,611	554,260			355,065		1,156,936
5-6XX SERVICES							
510 Professional, Technical and Specialized		25,678			1,600		27,278
520 Communications	62,445	3,300			700		66,445
540 Travel and Meetings	6,505	7,745			100		14,350
560 Tuition		5,000					5,000
570 Printing and Binding							0
580 Insurance and Bond Premiums	28,875	14,000					42,875
590 Maintenance and Repair Services		100			1,900		2,000
610 Rentals		600					600
630 Advertising	1,000	4,500					5,500
640 Dues and Fees							0
650 Professional and Staff Development	16,000						16,000
680 Information Technology Services	22,000	87,500					109,500
Total Services	136,825	148,423	0	0	4,300	0	289,548
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	25,175	246,512			131,500		403,187
740 Curricular and Media Materials		117,615			109,347		226,962
760 Minor Equipment	50,000	74,398			72,110		196,508
780 Information Technology Equipment		366,060			12,505		378,565
Total Supplies, Materials & Minor Equipment	75,175	804,585	0	0	325,462	0	1,205,222
95X-99 TRANSFERS							
960 School Divisions		109,500	72,000	13,000		10,000	204,500
980 Organizations, Individuals and Other Entities		15,000					15,000
Total Transfers	0	124,500	72,000	13,000	0	10,000	219,500
TOTALS	3,132,335	11,984,393	72,000	13,000	7,378,272	10,000	22,590,000

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2022

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX SALARIES								
320	Executive, Managerial and Supervisory	115,019						115,019
330	Instructional - Teaching			180,274		2,254,000	1,173,089	3,607,363
350	Instructional - Other				2,009,000			2,009,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	40,981						40,981
380	Clinician		668,721					668,721
390	Information Technology							0
	Total Salaries	156,000	668,721	180,274	2,009,000	2,254,000	1,173,089	6,441,084
4XX EMPLOYEES BENEFITS AND ALLOWANCES		11,572	34,446	9,620	305,100	106,000	55,388	522,126
5-6XX SERVICES								
510	Professional, Technical and Specialized		25,000				40,412	65,412
520	Communications	1,728	3,600	3,800				9,128
540	Travel and Meetings	1,400	12,650	5,000	6,500	8,000	200	33,750
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums			500				500
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising		500		1,200			1,700
640	Dues and Fees	200						200
650	Professional and Staff Development							0
680	Information Technology Services			500				500
	Total Services	3,328	41,750	9,800	7,700	8,000	40,612	111,190
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT								
710	Supplies	1,000	5,500	8,300	200	12,500	1,700	29,200
740	Curricular and Media Materials	100	500	2,000		500	300	3,400
760	Minor Equipment							0
780	Information Technology Equipment			1,000				1,000
	Total Supplies, Materials & Minor Equipment	1,100	6,000	11,300	200	13,000	2,000	33,600
95X-99 TRANSFERS								
960	School Divisions							0
980	Organizations, Individuals and Other Entities			50,000				50,000
	Total Transfers	0	0	50,000	0			50,000
TOTALS		172,000	750,917	260,994	2,322,000	2,381,000	1,271,089	7,158,000

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ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX SALARIES				
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX EMPLOYEES BENEFITS AND ALLOWANCES				0
5-6XX SERVICES				
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT				
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99 TRANSFERS				
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2022

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES					0
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies					0
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	0	0
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2022

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX	SALARIES					
310	Trustees Remuneration	90,000				90,000
320	Executive, Managerial and Supervisory		288,481	185,000		473,481
360	Technical, Specialized and Service			145,400		145,400
370	Secretarial, Clerical and Other		63,719	123,600		187,319
390	Information Technology					0
	Total Salaries	90,000	352,200	454,000	0	896,200
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	3,500	30,800	82,650		116,950
5-6XX	SERVICES					
510	Professional, Technical and Specialized			29,500		29,500
520	Communications		2,900	7,100		10,000
540	Travel and Meetings	8,000	5,000	2,000		15,000
570	Printing and Binding					0
580	Insurance and Bond Premiums			39,000		39,000
590	Maintenance and Repair Services			700		700
610	Rentals			650		650
630	Advertising	2,000		500		2,500
640	Dues and Fees	75,000	3,300	2,500		80,800
650	Professional and Staff Development	5,000		3,000		8,000
680	Information Technology Services		3,700	2,000	48,000	53,700
	Total Services	90,000	14,900	86,950	48,000	239,850
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies		2,200	12,400		14,600
740	Curricular and Media Materials		900	2,000		2,900
760	Minor Equipment			2,000		2,000
780	Information Technology Equipment			4,000		4,000
	Total Supplies, Materials & Minor Equipment	0	3,100	20,400	0	23,500
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities	11,500				11,500
999	Recharge					0
	Total Transfers	11,500	0	0		11,500
TOTALS		195,000	401,000	644,000	48,000	1,288,000

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2022

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX SALARIES							
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching				336,207	46,331	382,538
350	Instructional - Other			352,000			352,000
360	Technical, Specialized and Service					50,520	50,520
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0	352,000	336,207	96,851	785,058
4XX EMPLOYEES BENEFITS AND ALLOWANCES				71,354	49,550	6,289	127,193
5-6XX SERVICES							
510	Professional, Technical and Specialized						0
520	Communications			750	1,000		1,750
540	Travel and Meetings			1,000		9,700	10,700
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising			500			500
640	Dues and Fees				1,000		1,000
650	Professional and Staff Development				80,152		80,152
680	Information Technology Services			16,000			16,000
	Total Services	0	0	18,250	82,152	9,700	110,102
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies			37,315	14,750	18,902	70,967
740	Curricular and Media Materials			46,130	11,250		57,380
760	Minor Equipment				0		0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	83,445	26,000	18,902	128,347
95X-99 TRANSFERS							
960	School Divisions						0
980	Organizations, Individuals and Other Entities					19,300	19,300
	Total Transfers					19,300	19,300
TOTALS		0	0	525,049	493,909	151,042	1,170,000

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2022

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	77,600					77,600
350	Instructional - Other						0
360	Technical, Specialized and Service		1,126,500				1,126,500
370	Secretarial, Clerical and Other	32,400					32,400
390	Information Technology						0
	Total Salaries	110,000	1,126,500		0	0	1,236,500
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	20,467	186,272				206,739
5-6XX	SERVICES						
510	Professional, Technical and Specialized		3,300				3,300
520	Communications	3,000	4,150				7,150
540	Travel and Meetings		12,500			120,000	132,500
570	Printing and Binding		1,800				1,800
550	Transportation of Pupils						0
580	Insurance and Bond Premiums	1,650	37,250				38,900
590	Maintenance and Repair Services		25,500				25,500
610	Rentals	500	20,000			20,000	40,500
630	Advertising		1,250				1,250
640	Dues and Fees	525					525
650	Professional and Staff Development	2,000	4,000				6,000
680	Information Technology Services		33,000				33,000
	Total Services	7,675	142,750	0	0	140,000	290,425
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,500	579,836				584,336
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	4,500	579,836		0	0	584,336
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		142,642	2,035,358	0	0	140,000	2,318,000

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2022

OPERATIONS AND MAINTENANCE	10	20	50	70	80	
CODE OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	85,400					85,400
360 Technical, Specialized and Service		1,349,800				1,349,800
370 Secretarial, Clerical and Other	34,200					34,200
390 Information Technology						0
Total Salaries	119,600	1,349,800	0	0	0	1,469,400
4XX EMPLOYEES BENEFITS AND ALLOWANCES	21,180	232,300				253,480
5-6XX SERVICES						
510 Professional, Technical and Specialized		84,000		30,420	42,000	156,420
520 Communications	3,100	6,700				9,800
530 Utility Services		583,000		46,350	25,000	654,350
540 Travel and Meetings		700				700
570 Printing and Binding						0
580 Insurance and Bond Premiums	1,900	202,500		17,180		221,580
590 Maintenance and Repair Services		29,000	300,000	1,600	16,000	346,600
610 Rentals	500	5,000		36,500		42,000
620 Property Taxes		22,000		44,050		66,050
630 Advertising		1,500				1,500
640 Dues and Fees	525					525
650 Professional and Staff Development	2,000	500				2,500
680 Information Technology Services						0
Total Services	8,025	934,900	300,000	176,100	83,000	1,502,025
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies	6,195	340,000		5,900	13,000	365,095
740 Curricular and Media Materials					8,000	8,000
760 Minor Equipment		52,000		1,000	5,000	58,000
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	6,195	392,000	0	6,900	26,000	431,095
960 School Divisions						
999 Recharge						0
TOTALS	155,000	2,909,000	300,000	183,000	109,000	3,656,000

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2022

Transfers to Capital Fund

	Category "D" School Buildings	-	
	Bus Reserve	160,000	
	Bus Purchases	-	
	Other Vehicles	-	
	Furniture/Fixtures & Equipment	-	
	Computer Hardware & Software	-	
	Assets Under Construction	-	
	Other: _____	-	

	_____		160,000
	Less: Transfers from Capital Fund		
	_____	-	

	_____		0
	Net Transfers to (from) Capital Fund		

	_____		160,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2022

(include additions to work in progress)	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	160,000		160,000
Software			-
Total	160,000	-	160,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2021
REGULAR INSTRUCTION	
English Language - Single Track	1,596.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	868.0
- Francais	-
- French Immersion	392.0
- Other Bilingual	-
Senior Years Technology Education	-
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,856.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,467
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	800,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	816,180
LOADED KILOMETERS (For the period ended June 30)	507,898

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2021/22 Fiscal Year

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CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	15.30	1.00			3.25		1.00	1.00	21.55
330	Instructional - Teaching	179.70	37.50				4.25			221.45
350	Instructional - Other	24.90	100.00				12.85			137.75
360	Technical, Specialized and Service					1.75	3.10	38.00	24.70	67.55
370	Secretarial, Clerical and Other	15.00	0.80			3.80		0.70	0.70	21.00
380	Clinician		7.00							7.00
390	Information Technology	5.00								5.00
TOTALS (excluding Trustees)		239.90	146.30	0.00	0.00	8.80	20.20	39.70	26.40	481.30

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.75
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,288,000
Less: Liability Insurance	38,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,250,000 (A)</u>

Expense Base

Total Operating Expenses	38,895,000
Plus: Transfers to Capital	160,000
Less: Adult Learning Centres, Function 300	0
	<u>39,055,000 (B)</u>

Percentage (A) / (B)

3.20%

Maximum Allowable Percentage

3.26%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.26%
Northern Division	4.25%

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾ -

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾ -

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.