

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 22<sup>TH</sup>, 2021, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **PRESENT ELECTRONICALLY VIA ZOOM:**

ALAN CAMPBELL, BOARD CHAIRPERSON  
CINDY BRAD, TRUSTEE  
SALLY COOK, TRUSTEE  
FRAN FREDERICKSON, TRUSTEE  
JOHN HUEGING, TRUSTEE  
BRIDGET YABLONSKI, TRUSTEE  
MARGARET WARD, SUPERINTENDENT/CEO  
TYLER MORAN, ASSISTANT SUPERINTENDENT  
AL LEIMAN, SECRETARY-TREASURER

## **TRUSTEES ABSENT:**

VICTORIA SCHINDLE, TRUSTEE

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLE AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

## **APPROVAL OF THE AGENDA:**

### **MOTION #60/02/2021:**

MOVED BY COOK, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 22<sup>TH</sup>, 2021, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #61/02/2021:**

MOVED BY FREDERICKSON, SECONDED BY BRAD, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JANUARY 25<sup>TH</sup>, 2021, AS CIRCULATED.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- E-BULLETIN, FEBRUARY 3, 2021
- E-BULLETIN, FEBRUARY 17, 2021
- ARBITRATION BULLETIN: PEMBINA TRAILS SCHOOL DIVISION AND TEACHERS' ASSOCIATION
- 2021 (VIRTUAL) CONVENTION REGISTRATION
- RESOLUTIONS PROCEDURES
- 2021 RESOLUTIONS AND SPECIAL BUSINESS
- COLLABORATIVE LEADERSHIP: CONVENTION 2021 PROGRAM OVERVIEW
- MUST FUND JULY 1, 2021 FEE ASSESSMENT-PRELIMINARY
- ABORIGINAL EDUCATION RESEARCH FORUM

**ADMINISTRATION REPORTS:**

**TRANSPORTATION SUPERVISOR'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF THE CURRENT BUS FLEET. THE BOARD WAS ALSO PROVIDED WITH THE STATUS OF THE FLEET DURING THE LAST MONTH OF EXTREME COLD WEATHER.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION CURRENTLY HAS 34 REGULAR BUS ROUTES AND ALL ELIGIBLE STUDENTS ARE BEING TRANSPORTED, HOWEVER, THE DIVISION IS NOT ABLE TO TRANSPORT NON-ELIGIBLE STUDENTS TO KEEP FLEXIBILITY AVAILABLE FOR CHANGING COVID RULES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING PROFESSIONAL DEVELOPMENT ACTIVITIES THAT WOULD BE AVAILABLE TO SCHOOL BUS DRIVERS IN SPRING 2021.

THE BOARD OF TRUSTEES WERE INFORMED THAT BUS DRIVERS' EVALUATIONS FOR 2020 WERE ALL COMPLETED AND CURRENT YEAR EVALUATIONS ARE NOW BEING SCHEDULED BEFORE THE END OF THE SCHOOL YEAR.

**RECENT AND UPCOMING ACTIVITIES FOR THE TRANSPORTATION DEPARTMENT:**

- FALL BUS EVACUATIONS COMPLETED AND SPRING BUS EVACUATIONS/GRADE 5 ENHANCED TRAINING TO BE COMPLETED IN APRIL.
- PARENT "APP" UPDATE
- ACQUIRED 5 TABLETS WHICH CAN BE LINKED TO OUR BUS ROUTING AND GPS PROGRAMS TO SUPPLY SPARE DRIVERS WITH ROUTE DIRECTIONS AND STUDENT LISTINGS.
- PARTICIPATING IN A TEST PILOT THAT WILL EQUIP TWO BUSES WITH THE TECHNOLOGY OF ELECTRONIC STUDENT ATTENDANCE.
- REGISTERING 2021-2022 KINDERGARTEN STUDENTS FOR TRANSPORTATION

**MAINTENANCE SUPERVISOR'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY ON THE PROGRESS OF THE OLD WOODLANDS SCHOOL DEMOLITION THAT IS CURRENTLY BE CONDUCTED BY "TOTAL DEMOLITION LTD." OUT OF PORTAGE LA PRAIRIE.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE PROJECT FOR THE BRANT ARGYLE STAGE THAT IS BE CONDUCTED BY THE PARENT ADVISORY COUNCIL (PAC) OF THE SCHOOL. THE MAINTENANCE DEPARTMENT WILL BE WORKING WITH THE PAC AND THE CONTRACTOR TO MAKE SURE THE PROJECT MOVES ALONG SMOOTHLY.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING TWO WATER SHUT DOWNS IN THE INTERLAKE SCHOOL DIVISION. THE STONEWALL WATER SHUT DOWN HAPPENED ON NOVEMBER 25<sup>TH</sup>, 2020 AND THE WARREN ELEMENTARY WATER SHUT DOWN WAS JANUARY 27<sup>TH</sup>, 2021.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE MAINTENANCE DEPARTMENT IS CURRENTLY COLLECTING INFORMATION FROM SCHOOLS IN ORDER TO MAKE DECISIONS REGARDING CAPITAL "D" PROJECTS FOR THE SUMMER OF 2021.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION HAS SUBMITTED A LIST OF POTENTIAL PROJECTS THAT WOULD QUALIFY UNDER THE EXPANDED CAPITAL LISTING AS REQUESTED BY MANITOBA GOVERNMENT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE MAINTENANCE DEPARTMENT TRADESMEN AND THE TYPE OF WORK THAT THEY ARE CONTINUALLY DOING IN OUR SCHOOLS.

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF FEBRUARY 22<sup>TH</sup>, 2021.

**SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY REGARDING THE PLANNING FOR THE 2021-2022 FISCAL BUDGET PERIOD. THE SENIOR ADMINISTRATION AND BOARD OF TRUSTEES WILL BE MEETING IN THE UPCOMING WEEKS TO PREPARE A DRAFT BUDGET ALONG WITH A PUBLIC PRESENTATION IN EARLY MARCH.

THE BOARD OF TRUSTEES WAS INFORMED THAT STAFF HAVE DEVELOPED AND ARE FACILITATING 10 SEPARATE LEARNING NETWORKS FOR PROFESSIONAL LEARNING THIS SPRING. SESSIONS ARE BEING HELD ONLINE DURING DIVISIONAL INSERVICE DAYS IN FEBRUARY, MARCH AND APRIL 2021. THE LEARNING NETWORKS ARE LINKED TO THE FOCUS AREAS OF CONTINUOUS IMPROVEMENT PLAN AND AIM TO CONNECT STAFF THROUGHOUT INTERLAKE SCHOOL DIVISION USING THE TECHNOLOGY.

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF JANUARY 2021. THE FIRST REPORT WAS A SUMMARY BY PROGRAM ACCOUNT AND THE SECOND REPORT WAS A SUMMARY BY OBJECT ACCOUNT. THE BOARD OF TRUSTEES ALSO RECEIVED A SUMMARY OF SCHOOL SUPPLY BUDGETS ALONG WITH SCHOOL GENERATED ACCOUNT TO THE END OF JANUARY 2021.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF JANUARY 2021.

**MOTION #62/02/2021:**

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 135712 TO NOS. 135812 AND DIRECT DEPOSIT VOUCHERS, AP822095 TO AP822417 IN THE AMOUNT OF \$2,755,790.81 AND NET PAYROLL IN THE AMOUNT OF \$1,479,573.41 FOR A GRAND TOTAL OF \$4,235,364.22 FOR THE MONTH OF JANUARY 2021.

CARRIED

**MOTION #63/02/2021:**

MOVED BY BRAD, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 932 TO NOS. 935 IN THE AMOUNT OF \$1,009.86 FOR THE MONTH OF JANUARY 2021.

CARRIED

**MOTION #64/02/2021:**

MOVED BY FREDERICKSON, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE PROMISSORY NOTE IN THE AMOUNT OF \$676,400.00 FOR THE COMPLETION OF THE ÉCOLE R.W. BEND SCHOOL ENVELOPE PROJECT AND PARTIAL ADVANCE FUNDING FOR THE WOODLANDS SCHOOL DEMOLITION PROJECT.

CARRIED

**IN-CAMERA:**

**MOTION #65/02/2021:**

MOVED BY COOK, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #66/02/2021:**

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:00 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER