



## Administrative Procedure 3220

### ***Student Awards***

---

**Board Governance Policy Cross Reference:** [1, 7, 12, 14](#)

**Administrative Procedures Cross Reference:**

**Form Cross Reference:**

---

**Legal/Regulatory Reference:**

---

The Interlake School Division (ISD) supports awards practices that recognize the achievements of students in a variety of different areas and competencies.

#### **A. Award Guidelines**

Each school will develop its own practices regarding student awards. Students and parents/guardians shall be informed of the school award process at or near the beginning of the school year.

In early and middle years, awards need not be based solely on individual academic achievement. The Division supports the principle of recognizing attributes such as citizenship, collaboration, risk-taking in learning, progress, creativity, extending the breadth and depth of understanding, problem-solving, the arts, athletics and leadership.

#### **B. Divisional Achievement Awards for High School Students**

##### **1. Excellence Program**

The excellence program recognizes academic excellence for High School students. Excellence medals will be awarded to all Grade 9 – 12 students who hold an average of 90% or greater. Overall average will be calculated based on the following stipulations:

- |            |   |
|------------|---|
| ▪ Grade 9  | 5 compulsory marks and 5 highest elective marks |
| ▪ Grade 10 | 5 compulsory marks and 5 highest elective marks |
| ▪ Grade 11 | ELA, Math, History and 3 highest elective marks |
| ▪ Grade 12 | ELA, Math, and 4 highest elective marks         |

## **2. General Proficiency Scholarship**

An Interlake School Division General Proficiency Scholarship will be awarded annually to one Grade 12 student from each high school (Stonewall Collegiate, Warren Collegiate and Teulon Collegiate) based on the following criteria:

- a) Academically sound – performing at an above average level.
- b) Courteous, well-mannered, and respectful (of self, peers, authority, property).
- c) Collaborative – willing to give to school functions (music, drama, student government, school service, sports, etc.).
- d) A well-rounded student involved in the school and / or community.

The general proficiency award winner will receive a plaque with an excellence medal mounted on it as well as a \$1000 scholarship.

## **3. Athletic Excellence**

The Division will purchase team championship banners and individual sport medals as determined by the awards committees of the following organizations:

- a) Middle Years: The Middle Years Sports Committee
- b) High School: The Manitoba High School Athletic Association (MHSAA)

The Division may also purchase team championship banners for sports not recognized by the above organizations, such as football and rugby.

## **C. Guidelines for Principals**

### **1. Excellence Program (Annual)**

- complete the Divisional Academic Excellence Form for the awards submissions;
- fill out the exact average under “Type of Achievement” on the form for Academic Excellence Awards (90% or greater averages);
- submit to the Secretary Treasurer at the Division office as early in June as possible;
- all Excellence Medals must be engraved prior to presentation. The Finance Department sends the appropriate information to be engraved on the medals. The cost is the responsibility of each individual school. The Finance Department sends the engraved medals to schools.

### **2. General Proficiency Awards (Annual)**

- each High School will nominate a Grade 12 student to receive the General Proficiency Award;
- the school will notify the Finance Department of the recipient;
- the Grade 12 student will receive a plaque with the Interlake School Division medal mounted on it and a \$1000 monetary scholarship;
- the Finance Department gives the plaques and monetary scholarship to the Superintendent’s Department for the Grade 12 students.
- The Superintendent’s Department will issue a congratulatory letter to the successful recipient(s).

### **3. Grade 7 and 8 Divisional Banners**

- the Finance Department orders banners at the beginning of each school year;
- Principal to notify the Finance Department two weeks prior to when sports event occurs;
- Finance Department sends appropriate banner/banners to location where the event is occurring.