

Administrative Procedure 5100

Preparing Today's Learner for Tomorrow

Specific Duties of Learning Support Teachers

Board Governance Policy Cross Reference: 1, 12, 13

Administrative Procedures Cross Reference:

Appropriate Educational Programming and Inclusion

Clinician Referral Procedure

Outside Agency Involvement

Form Cross Reference:

Legal/Regulatory Reference:

<u>Appropriate Educational Programming: Standards for Student Services (2006)</u>

<u>Manitoba Regulation, 155/2005</u>, sections 9-21(Appropriate Educational Programming)

The Interlake School Division (ISD) recognizes that today's classrooms reflect our diverse communities and include a combination of student needs, learning styles and cultural backgrounds. The Division is committed to the rights of all students to participate in educational programming that, within available resources, will maximize the opportunity for students to achieve their individualized learning outcomes. Learning Support teachers are critical members of the school-based Student Support Team.

The following are specific duties of Learning Support teachers:

- 1. Consultation with teachers regarding students.
- 2. Collaboration with teachers regarding student programming.
- 3. Provision of tiered strategies to teachers for use in classroom.
- 4. Organization and attendance at Student Support Team meetings.
- 5. Coordination of support services (i.e. clinicians and external agencies).
- 6. Oversee the completion all Student Specific Plans by October 30th
- 7. Complete EBD 3 Funding Applications in consultation with School Social Work as required.

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8.	Collaboration with classroom teachers, student services personnel, and
	parent(s)/guardian(s) for any student specific plans for students.
9.	Oversee Educational Assistants and Child/Youth Support Workers regarding timetabling,
•	monitoring, and assignment of duties.
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