



Preparing Today's Learner for Tomorrow

Administrative Procedure 3020

Acknowledgment of Bereavement

Board Governance Policy Cross Reference: [1, 13](#)

Administrative Procedures Cross Reference:

Form Cross Reference:

Legal/Regulatory Reference:

Upon the death of a current employee or a student enrolled in the Interlake School Division, a monetary donation of \$200.00 will be made to a recognized charity or scholarship fund as identified by the family, or a commemorative article will be purchased for a school on behalf of the Division.

In the event of the death of a spouse or a child of an employee, that employee's immediate supervisor or school Principal or designate will send flowers or make a charitable donation on behalf of the Division to a value of \$75.00.

The above will in no way affect any other expression of sympathy that schools or staff may wish to undertake on their own initiative.