

Administrative Procedure 4160

Smoke and Vapour Free Environments

Board Governance Policy Cross Reference: [1, 12, 13](#)

Administrative Procedures Cross Reference:

[Code of Conduct](#)

[Environmental Sensitivity](#)

[Workplace Safety and Health](#)

Form Cross Reference:

Legal/Regulatory Reference:

[Manitoba Education and Training - Smudging Protocol and Guidelines for School Divisions](#)

[The Non-Smokers Health Protection and Vapour Products Amendment Act](#)

The Interlake School Division (ISD) recognizes the harmful effects of smoke and vapour on the health of both users and non-users and further recognizes its responsibility to provide a healthy environment to all students, employees and visitors to the Division and its schools.

All ISD property will be designated no smoking and no vaping allowed. The use of tobacco products, vapour products and cannabis on school property and areas abutting school property is prohibited at all times for all employees, students, volunteers and visitors. School property is defined as all school buildings, grounds and properties including ISD offices and facilities and any properties owned or leased by or operated under the authority of ISD.

The use of tobacco products, vapour products and cannabis will not be permitted in private vehicles on school property, in ISD owned vehicles and equipment, and in any vehicle used to transport students as well as any ISD offsite activities.

All employees are expected to comply with this Procedure and to assist with the enforcement of these restrictions. In exercising due diligence, the Division and schools will inform the public of these restrictions and provide appropriate signage and website information. This Procedure will be communicated to existing and new employees.

Exceptions

The ceremonial use of smudging, if approved by the ISD and if performed in relation to a traditional Indigenous cultural activity is allowed under the following conditions:

- the medicines/mixtures shall be milder in nature; it shall not contain tobacco. It is recommended that sage be used;
- parent/Guardian permission is required for participation; therefore, an opt-in agreement is required and information about the purpose and process of the smudge must be communicated to parents;
- general information shall be provided to the broader school population, as determined necessary by the Principal (e.g. signage in the school or room that smudging occurs in this room);
- students will always have the option to pass and can still be a part of the circle and experiential learning;
- the room being used for the smudge will have the interior door closed at all times;
- the room being used for the smudge shall have the exterior door or window open to allow for ventilation;
- fire doors in the adjacent hallways shall be closed;
- classroom doors in nearby areas shall be closed;
- upon completion of the smudge, any residual medicines/mixtures shall be placed in a tin with a lid and placed outside the school if possible.