



Administrative Procedure 7080

Graduation Disbursements

Board Governance Policy Cross Reference:

Administrative Procedures Cross Reference:

Graduation Ceremonies and Safe Grad Guidelines

Graduation Requirements

Form Cross Reference:

Legal/Regulatory Reference:

The Interlake School Division (ISD) recognizes that graduation is an important milestone for learners as well as a key indicator of student success in the Division. Therefore, the Division supports and sanctions school-based graduation ceremonies. The Division will provide funding support for the following:

- 1. The Interlake School Division will order diploma covers for all graduating students.
 - a) The diplomas will be paid for from the Division's budget.
 - b) The insert cost and ordering are the responsibility of each school.
- 2. Each high school will contact the division office with the number of graduating students by the third week of June of each year.
 - a) The Division will issue a cheque for \$40.00 per graduating student to each school to offset costs of the graduation exercises once the official graduation list is received.
 - b) Each high school will maintain a separate "Graduation Fund" within their school accounting program.
- 3. Each high school will inform the division office of the General Proficiency winner based on the criteria established at each high school.