

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26<sup>TH</sup>, 2022, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, CINDY BRAD, SALLY COOK, FRAN FREDERICKSON, JOHN HUEGING, VICTORIA SCHINDLE, BRIDGET YABLONSKI.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT/CEO, MARGARET WARD,  
ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLES AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

## **APPROVAL OF THE AGENDA:**

### **MOTION #125/09/2022:**

MOVED BY COOK, SECONDED BY SCHINDLE, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26<sup>TH</sup>, 2022, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #126/09/2022:**

MOVED BY YABLONSKI, SECONDED BY BRAD, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 12<sup>TH</sup>, 2022, AS CIRCULATED.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- E-BULLETIN SEPTEMBER 21, 2022

## **TRANSPORTATION SUPERVISOR'S REPORT:**

JARET THIESSEN, TRANSPORTATION SUPERVISOR, PRESENTED HIS REPORT TO THE BOARD OF TRUSTEES. A NUMBER OF ITEMS WERE REPORTED AS INFORMATION.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE WORK COMPLETED DURING SUMMER ON THE FLEET, PARTS EXPENSES AND OVERVIEW OF ALL THE BUSES.

THE BOARD WAS PROVIDED WITH A SUMMARY OF THE 34 SCHOOL BUS ROUTES FOR 2022-2023 YEAR. THE STARTUP FOR THE SCHOOL YEAR WENT FAIRLY SMOOTHLY WITH ONLY MINOR ADJUSTMENTS THAT WERE NEEDED. ALL NON-ELIGIBLE STUDENT REQUESTS HAVE BEEN PUT ONTO ROUTES WITH THE EXCEPTION OF A COUPLE OF STOPS.

**TRANSPORTATION SUPERVISOR'S REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED OF THE SCHOOL BUS DRIVER PROFESSIONAL DEVELOPMENT THAT TOOK PLACE ON AUGUST 30<sup>TH</sup>, 2022 WHICH INCLUDED URIS TRAINING. THE NEXT PROFESSIONAL DEVELOPMENT DAY WILL BE HELD IN FEBRUARY 2023 THAT WILL INCLUDE STUDENT SERVICES TRAINING ON HIDDEN DISABILITIES AND REGULATION.

THE BOARD OF TRUSTEES WAS INFORMED THAT THERE WERE FIVE REGULAR ROUTES AND ONE TERM POSITION THAT WAS FILLED FOR THE BEGINNING OF THIS SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION IS DOWN TO ELEVEN SPARE BUS DRIVERS IN THE DIVISION. TWO OF THE FOUR DRIVERS THAT COMPLETED THE 24-HOUR TRAINING COURSE IN THE SPRING NOW HAVE THEIR LICENSE AND ARE FINISHING OFF THE FINAL STAGES OF BEING HIRED.

THE BOARD OF TRUSTEES WAS INFORMED OF UPCOMING ACTIVITIES FOR THE TRANSPORTATION DEPARTMENT:

- FALL BUS EVACUATIONS WILL BE SCHEDULED FOR THE THIRD WEEK OF OCTOBER TO COINCIDE SCHOOL BUS SAFETY WEEK.
- PROVINCIAL BUS ROUTE MILEAGE AND STUDENT CALCULATIONS WILL BE COMPLETED ON SEPTEMBER 29<sup>TH</sup>.
- CONTINUE TO ROLL OUT AND TWEAK OUR PARENT BUS TRACKING APP AND ROUTE ASSISTING GPS TABLETS. IN ADDITION THE TRANSPORTATION DEPARTMENT IS TESTING A REMOTE ACCESS WIFI SYSTEM THAT WOULD ALLOW THE DIVISION LIVE ACCESS TO THE CAMERA SYSTEMS ON THE BUS AS WELL AS DOWNLOAD ABILITY OF RECORDINGS.
- REVIEW OF LOADING/UNLOADING PLANS AT EACH OF THE SCHOOLS.

**MAINTENANCE SUPERVISOR'S REPORT:**

ANTHONY CORNWELL, MAINTENANCE SUPERVISOR, PRESENTED HIS REPORT TO THE BOARD OF TRUSTEES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE AND PICTURES OF THE TEULON ELEMENTARY SCHOOL ENVELOPE PROJECT THAT WAS STARTED LAST SPRING AND SHOULD BE COMPLETED BY OCTOBER 2023.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE OF THE STONY MOUNTAIN HEATING PROJECT. THE PROJECT IS GOING WELL WITH THE BOILERS INSTALLED IN THE SCHOOL AND ALL MAINS LINES ARE UP IN THE CEILING SPACES. UNFORTUNATELY, THE CHILLER PART OF THE PROJECT WILL ONLY BE INSTALLED IN THE SPRING 2023, HOWEVER, CONTRACTORS WILL HAVE HEAT IN THE BUILDING IN OCTOBER.

THE BOARD OF TRUSTEES WAS INFORMED THAT 4 NEW 95% HIGH EFFICIENT BOILERS WERE INSTALLED AT ÉCOLE R.W. BOBBY BEND SCHOOL THIS SUMMER. TWO OF THE BOILERS WERE INSTALLED NEAR THE MAIN NORTH END PART OF THE BUILDING AND THE OTHER TWO HEAT UNITS ARE INSTALLED IN THE FAR SOUTH END OF THE BUILDING.

THE BOARD OF TRUSTEES WAS INFORMED THAT NEW SPLIT SYSTEM AIR CONDITIONERS WERE INSTALLED ON THE 2<sup>ND</sup> FLOOR CLASSROOMS AT COLLÉGE STONEWALL COLLEGIATE INSTITUTE THIS SUMMER. THIS PROJECT WAS SUPPORTED BY THE MANITOBA GOVERNMENT EXPANDED CAPITAL SCHOOL PROGRAM 2022.

THE BOARD OF TRUSTEES WAS INFORMED THAT NEW SPLIT SUMMER AIR CONDITIONERS WERE INSTALLED AT TEULON ELEMENTARY SCHOOL THROUGHOUT THE SCHOOL. THESE 18 AIR CONDITIONING UNITS THAT WERE INSTALLED CAN ALSO BE USED AS HEAT PUMPS TO TAKE THE CHILL OUT OF THE AIR IN EARLY SPRING/LATE FALL. THIS PROJECT WAS SUPPORTED BY THE MANITOBA GOVERNMENT EXPANDED CAPITAL SCHOOL PROGRAM 2022.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION IS CURRENTLY WORKING ON DRAWINGS FOR THE ÉCOLE STONEWALL CENTENNIAL SCHOOL ACCESSIBLE UPGRADE PROJECT. THIS PROJECT REQUIRES MODIFICATIONS TO THE MUSIC ROOM AND ONE CLASSROOM. THIS PROJECT WILL BE FUNDED BY THE MANITOBA GOVERNMENT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE GROUNDS FOR WARREN COLLEGIATE INSTITUTE AND THE REPAIRS THAT WERE COMPLETED OVER THE SUMMER.

**MAINTENANCE SUPERVISOR'S REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SCHOOL DIVISION BOARD OFFICES HAS NOW BEEN CONNECTED TO TOWN WATER AND WILL NO LONGER NEED TO BE ON THE WELL SYSTEM.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE STUDENTS THAT WERE HIRED UNDER THE GREEN TEAM 2022 AND THE WORK THEY PREFORMED OVER THE SUMMER.

THE BOARD OF TRUSTEES WAS INFORMED THAT COLLÉGE STONEWALL COLLEGIATE INSTITUTE HEATING UPGRADE WILL BE TAKING PLACE 2023. THE FINAL DRAWINGS FOR THIS PROJECT HAVE TO BE APPROVED BY THE PROVINCE TO GO TO TENDER LATER THIS FALL.

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF STAFF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF SEPTEMBER 26<sup>TH</sup>, 2022.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION IS CURRENTLY ACCEPTING APPLICATIONS FOR STAFF PARTICIPATING IN DIVISION'S UPCOMING LEADERSHIP DEVELOPMENT NETWORK. THE NETWORK WILL INCLUDE UP TO 10 PARTICIPANTS FROM THE ITA EMPLOYEE GROUP AND WILL MEET 6 TIMES THROUGHOUT THE YEAR BEGINNING IN NOVEMBER.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE INITIAL ENROLMENT FIGURES THAT HAVE BEEN RECEIVED ON A SCHOOL-BY-SCHOOL BASIS FOR THE 2022-2023 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED OF THE DIVISION'S PROFESSIONAL LEARNING NETWORK THAT WILL START AT THE DIVISION'S FIRST INSERVICE ON OCTOBER 7<sup>TH</sup>, 2022. AREAS OF FOCUS INCLUDE: EARLY LITERACY (GRADES K-2), THINKING CLASSROOMS (GRADES 3-12), AND REGULATION IN THE CLASSROOM (STUDENT SERVICES STAFF). LEARNING NETWORKS WILL GATHER ON FIVE DIVISIONAL INSERVICE DAYS AND ON THREE EARLY DISMISSAL DAYS IN THE 2022-2023 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED OF A REVIEW OF THE ADMINISTRATIVE PROCEDURE 2010 THAT OUTLINES THE SCHOOL'S RESPONSIBILITY IN ADVERTISING COMMUNITY EVENTS WITHIN THE SCHOOL AND ALSO OUTLINES THE PROCESS FOR CONSIDERATION OF SPONSORSHIPS IN SCHOOLS. ALL SPONSORSHIP OPPORTUNITIES MUST COME FROM PRINCIPALS TO THE SUPERINTENDENTS' DEPARTMENT AND WILL BE PRESENTED TO THE BOARD PRIOR TO APPROVAL.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT TRIPS THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT'S DEPARTMENT:

- WARREN COLLEGIATE TOOK 8 GRADE 11 & 12 STUDENTS TO DAUPHIN TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT ON SEPTEMBER 16 - 17, 2022.
- WARREN COLLEGIATE WILL BE TAKING 20 GRADE 9-12 STUDENTS TO BRANDON TO PARTICIPATE IN VOLLEYBALL TOURNAMENTS ON SEPTEMBER 23 – 24, 2022 AND SEPTEMBER 30 - OCTOBER 1, 2022.
- TEULON COLLEGIATE WILL BE TAKING 10 GRADE 10 STUDENTS TO VIRDEN TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT ON SEPTEMBER 30 – OCTOBER 1, 2022.
- TEULON COLLEGIATE WILL BE TAKING 10 GRADE 10-12 STUDENTS TO WINKLER TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT OCTOBER 14 - 15, 2022.
- TEULON COLLEGIATE WILL BE TAKING 10 GRADE 10 STUDENTS TO CARMAN TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT ON OCTOBER 28 - 29, 2022.

**IN-CAMERA:**

**MOTION #127/09/2022:**

MOVED BY COOK, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #128/09/2022:**

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:40 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER