

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 11<sup>TH</sup>, 2022, IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, FRAN FREDERICKSON, JOHN HUEGING, VICTORIA SCHINDLE, BRIDGET YABLONSKI.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT/CEO, MARGARET WARD,  
ASSISTANT SUPERINTENDENT, TYLER MORAN,  
SECRETARY-TREASURER, AL LEIMAN.

## **TRUSTEES ABSENT:**

CINDY BRAD.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLES AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

## **APPROVAL OF THE AGENDA:**

### **MOTION #129/10/2022:**

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 11<sup>TH</sup>, 2022, AS AMENDED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #130/10/2022:**

MOVED BY SCHINDLE, SECONDED BY FREDERICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26<sup>TH</sup>, 2022, AS CIRCULATED.

CARRIED

## **2021-2022 PRESENTATIONS OF AUDITORS REPORT:**

AT 7:05 P.M. THE AUDITORS FROM BDO DUNWOODY CANADA LLP PRESENTED THE 2021-2022 AUDITED FINANCIAL STATEMENTS. JOHAN MACCESS MADE THE PRESENTATION TO THE BOARD OF TRUSTEES.

### **MOTION #131/10/2022:**

MOVED BY YABLONSKI, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2021-2022 AUDITED CONSOLIDATED FINANCIAL STATEMENTS AS PRESENTED BY THE INDEPENDENT EXTERNAL AUDITING FIRM BDO DUNWOODY CANADA LLP.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- E-BULLETIN OCTOBER 5-2022
- PRESENTATION REQUEST FOR 2023 CSBA CONGRESS
- EXECUTIVE HIGHLIGHTS SEPTEMBER 12-2022
- 2022 CSBA STRATEGIC PLAN SURVEY

**NEGOTIATIONS REPORT:**

**MOTION #132/10/2022:**

MOVED BY FREDERICKSON, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE CONTRACT FOR MR. ANTHONY CORNWELL, MAINTENANCE SUPERVISOR, FOR THE PERIOD OF MARCH 27, 2022 TO JUNE 30, 2026.

CARRIED

**MOTION #133/10/2022:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE CONTRACT FOR MR. JARET THIESSEN, TRANSPORTATION SUPERVISOR, FOR THE PERIOD OF APRIL 17, 2022 TO JUNE 30, 2026.

CARRIED

**MOTION #134/10/2022:**

MOVED BY FREDERICKSON, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPOINT MELANIE MOUSSEAU AS THE SECRETARY-TREASURER OF THE INTERLAKE SCHOOL DIVISION AND ALSO APPROVE THE CONTRACT OF MELANIE MOUSSEAU EFFECTIVE OCTOBER 17, 2022 TO JUNE 30, 2026.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF STAFF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF OCTOBER 11<sup>TH</sup>, 2022.

THE BOARD OF TRUSTEES WAS PROVIDED WITH SEPTEMBER 2022 ENROLMENT REPORT THAT SUMMARIZES ENROLMENT IN EACH INTERLAKE SCHOOL DIVISION SCHOOL ON A CLASS-BY-CLASS BASIS. THE ENROLMENT IS UP APPROXIMATELY 100 STUDENTS FROM PROJECTIONS DURING THE BUDGET PROCESS. THE CHART SUMMARIZES PROJECTED PTR (STUDENTS PER CLASSROOM TEACHER) FROM FEBRUARY AND ACTUAL PTR GIVEN SEPTEMBER ENROLMENT FIGURES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF THE 2022-2023 SCHOOL OF CHOICE DATA. SCHOOL OF CHOICE REQUESTS ARE RECEIVED IN MAY FOR THE FOLLOWING SCHOOL YEAR AND FINAL DECISIONS REGARDING ACCEPTANCE ARE COMMUNICATED IN EARLY JUNE. THE FOLLOWING CHART PROVIDES INFORMATION REGARDING NEW REQUESTS RECEIVED FOR THE 2022-2023 SCHOOL YEAR:

	<b>ACCEPTED</b>	<b>DENIED</b>
<b>NEW REQUESTS FOR 2022-2023</b>	21 STUDENTS	12 STUDENTS
	<ul style="list-style-type: none"><li>▪ 7 ENTERING KINDERGARTEN</li><li>▪ 12 PREVIOUSLY ACCEPTED – MOVING TO NEW FEEDER SCHOOL</li><li>▪ 1 RETURNING FROM HOMESCHOOLING</li><li>▪ 1 NEW OUT-OF-DIVISION</li></ul>	<ul style="list-style-type: none"><li>▪ 12 DENIED DUE TO CLASS SIZE IN RECEIVING SCHOOL</li></ul>

THE BOARD OF TRUSTEES REVIEWED ADMIN PROCEDURES 4160 FOR SMOKE AND VAPOUR FREE ENVIRONMENTS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT TRIPS THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT'S DEPARTMENT:

- WARREN COLLEGIATE WILL BE TAKING 8 STUDENTS TO BRANDON TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT OCTOBER 7-8, 2022.
- TEULON COLLEGIATE WILL BE TAKING 9 STUDENTS TO BRANDON TO PARTICIPATE IN THE PROVINCIAL CROSS COUNTRY MEET OCTOBER 11-12, 2022.
- WARREN COLLEGIATE WILL BE TAKING 10 STUDENTS TO BRANDON TO PARTICIPATE IN A VOLLEYBALL TOURNAMENT NOVEMBER 4-5, 2022.

**SUPERINTENDENT’S DEPARTMENT REPORT CONTINUED:**

**MOTION #135/10/2022:**

MOVED BY SCHINDLE, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE A TOTAL ADDITIONAL 0.225 FTE TEACHING ALLOCATION TO BE DISTRIBUTED BETWEEN (2) SCHOOLS (COLLÉGE STONEWALL COLLEGIATE INSTITUTE -0.125 FTE; GROSSE ISLE SCHOOL – 0.10 FTE) EFFECTIVE MONDAY, OCTOBER 17, 2022.

CARRIED

**MOTION #136/10/2022:**

MOVED BY COOK, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION EXTEND HEIDI REEB’S APPOINTMENT TO THE POSITION OF INTERIM PRINCIPAL OF TEULON ELEMENTARY SCHOOL TO JUNE 30, 2023.

CARRIED

**SECRETARY TREASURER’S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF SEPTEMBER 2022. THE REPORT SUMMARIES WERE BY PROGRAM ACCOUNT AND OBJECT ACCOUNT. THE BOARD OF TRUSTEES ALSO RECEIVED A SUMMARY OF SCHOOL SUPPLY BUDGETS TO THE END OF SEPTEMBER 2022.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED DURING THE MONTH OF SEPTEMBER 2022.

**MOTION #137/10/2022:**

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 137189 TO NOS. 137271 AND DIRECT DEPOSIT VOUCHERS, AP827376 TO AP827679 IN THE AMOUNT OF \$1,589,969.73 AND NET PAYROLL IN THE AMOUNT OF \$1,683,230.33 FOR A GRAND TOTAL OF \$3,273,200.06 FOR THE MONTH OF SEPTEMBER 2022.

CARRIED

**MOTION #138/10/2022:**

MOVED BY SCHINDLE, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUES NOS. 978 to NOS. 981 IN THE AMOUNT OF \$892.00 FOR THE MONTH OF SEPTEMBER 2022.

CARRIED

**SNOW REMOVAL APPROVALS:**

**MOTION #139/10/2022:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ACCEPT THE REQUEST FOR PROPOSAL RECEIVED FROM TAPLIN EARTHWORKS INC. FOR THE SNOW REMOVAL AT ÉCOLE STONEWALL CENTENNIAL, COLLÉGE STONEWALL COLLEGIATE AND ÉCOLE R. W. BOBBY BEND, FOR THE THREE YEAR PERIOD 2022/2023, 2023/2024 AND 2024/2025 PER HOUR PLUS APPLICABLE G.S.T. AS FOLLOWS:

	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
CASE 521E WITH 6 WAY BLADE	137.00	142.50	148.00
CASE 521 E (3 YARD)	116.00	120.65	125.50
CASE 521 D/E (2.5 YARD)	113.00	117.50	122.00
CASE 521D WITH 10’ BOX BLADE	126.00	131.00	136.00
JCB 3CX WITH 10’ BOX	126.00	131.00	136.00
T-650 BOBCAT	110.00	114.50	119.00
T-190 BOBCAT	100.00	104.00	108.00
GMC 2500 GRADER WITH 6 Way BLADE	101.00	105.00	109.00
TANDEM TRUCK (14 YARD)	93.00	97.00	101.00
SEMI TRUCK (25 YARD)	115.00	120.00	124.50

CARRIED

**SNOW REMOVAL APPROVALS CONTINUED:**

**MOTION #140/10/2022:**

MOVED BY YABLONSKI, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ACCEPT THE REQUEST FOR PROPOSAL RECEIVED FROM K BYLE SKID STEER CONTRACTING INC. FOR THE SNOW REMOVAL AT STONY MOUNTAIN SCHOOL FOR THE THREE YEAR PERIOD 2022/2023, 2023/2024 AND 2024/2025 PER HOUR PLUS APPLICABLE G.S.T. AS FOLLOWS:

	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
CASE W11B WHEEL LOADER	105.00	110.00	TBD
LOADER WITH BLADE	115.00	120.00	TBD

CARRIED

**MOTION #141/10/2022:**

MOVED BY FREDERICKSON, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ACCEPT THE REQUEST FOR PROPOSAL RECEIVED FROM WARING ENTERPRISES LTD. FOR THE SNOW REMOVAL AT INTERLAKE SCHOOL DIVISION BOARD OFFICE AND BUS GARAGE FOR THE THREE YEAR PERIOD 2022/2023, 2023/2024 AND 2024/2025 PER HOUR PLUS APPLICABLE G.S.T. AS FOLLOWS:

2014 JOHN DEER 244J	100.00
2019 VOLVO L25H WITH 7' SNOW WING BOXBLADE	120.00
2019 VOLVO L70H	120.00
2019 VOLVO L70H WITH 6 WAY BOX BLADE	150.00
2015 GMC 5500	100.00
2003 GMC 2500	95.00

**ACTION REQUIRED:**

PLUS SANDING AND HAULING IS AVAILABLE AND DIRECTED BY THE MAINTENANCE SUPERVISOR.

YEARS 2023/2024, 2024/2025 PRICES TO BE DETERMINED.

CARRIED

**MOTION #142/10/2022:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ACCEPT THE REQUEST FOR PROPOSAL RECEIVED FROM CLEGR FARMS FOR THE SNOW REMOVAL AT WARREN ELEMENTARY, WOODLANDS, BRANT-ARGYLE, ROSSER, GROSSE ISLE AND WARREN COLLEGIATE FOR THE THREE YEAR PERIOD 2022/2023, 2023/2024 AND 2024/2025 PER HOUR PLUS APPLICABLE G.S.T. AS FOLLOWS:

	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
BOBCAT	95.00	100.00	100.00
SEMI TRUCK	125.00	125.00	135.00
TANDEM TRUCK	95.00	95.00	100.00

CARRIED

**MOTION #143/10/2022:**

MOVED BY COOK, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION ACCEPT THE REQUEST FOR PROPOSAL RECEIVED FROM C. SLATER CONSTRUCTION LTD. FOR THE SNOW REMOVAL AT TEULON ELEMENTARY AND TEULON COLLEGIATE AT \$150.00 PER HOUR PLUS G.S.T. FOR 2022/2023, 2023/2024 AND 2024/2025. THE EQUIPMENT TO BE USED IS A 2009 CASE 621E LOADER AND A 3 CUBIC YARD BUCKET.

CARRIED

**UNFINISHED BUSINESS:**

**MOTION #144/10/2022:**

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL AS A RESULT OF THE PARTIES HAVE COME TO AN AGREEMENT TO FULLY AND FINALLY RESOLVE THE GRIEVANCES WITHOUT THE NECESSITY OF PROCEEDINGS TO ARBITRATION.

CARRIED

**OATH OF OFFICE:**

TRUSTEE CAMPBELL, WHO WAS ELECTED BY ACCLAMATION, HAS INDICATED THAT HE WILL NOT BE IN ATTENDANCE FOR THE NOVEMBER 7<sup>TH</sup>, 2022 MEETING. THEREFORE, MR. CAMPBELL TOOK AN OATH OF OFFICE DATED OCTOBER 11<sup>TH</sup>, 2022. AS A RESULT OF THE OATH OF OFFICE TAKEN MR. CAMPBELL CAN PARTICIPATE ELECTRONICALLY AS PER THE BY-LAWS OF THE INTERLAKE SCHOOL DIVISION AT THE NOVEMBER 7<sup>TH</sup>, 2022 INAUGURAL AND PUBLIC MEETING.

**IN-CAMERA:**

**MOTION #145/10/2022:**

MOVED BY COOK, SECONDED BY SCHINDLE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #146/10/2022:**

MOVED BY YABLONSKI, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:30 P.M.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**