

INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 11th, 2023 IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

TRUSTEES PRESENT:

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, GORDON GREASLEY, JOHN HUEGING, VICTORIA SCHINDLE, FRANÇOIS UHRES, BRIDGET YABLONSKI

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT/CEO, MARGARET WARD,
ASSISTANT SUPERINTENDENT, TYLER MORAN,
SECRETARY-TREASURER, MELANIE MOUSSEAU

THE MEETING WAS CALLED TO ORDER AT 7:33 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLES AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

APPROVAL OF THE AGENDA:

MOTION #6/09/2023:

MOVED BY SCHINDLE, SECONDED BY GREASLEY, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 11th, 2023, AS DISTRIBUTED.

CARRIED

APPROVAL OF THE MINUTES:

MOTION #7/09/2023:

MOVED BY COOK, SECONDED BY SCHINDLE, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 26th, 2023, AS DISTRIBUTED.

CARRIED

MOTION #8/09/2023:

MOVED BY YABLONSKI, SECONDED BY COOK, THAT WE APPROVE THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, AUGUST 1st, 2023, AS DISTRIBUTED.

CARRIED

BOARD CORRESPONDENCE:

MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:

- E-NEWS JUNE 28, 2023
- MSBA STRATEGIC PLAN SURVEY REMINDER
- BOARD DELEGATION PROCEDURES
- ELECTION 2023 BROCHURE

TRANSPORTATION SUPERVISOR'S REPORT:

JARET THIESSEN, TRANSPORTATION SUPERVISOR, PRESENTED THE REPORT TO THE BOARD OF TRUSTEES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE SCHOOL BUS FLEET AND A SUMMARY OF THE 34 ROUTES FOR THE 2023-2024 SCHOOL YEAR. ROUTES WERE REVIEWED AND CHANGES MADE TO REDUCE OVERALL KILOMETRAGE AND STUDENT RIDE TIME ON BUSES. ALL NONELIGIBLE STUDENT REQUESTS HAVE BEEN ADDED TO THE ROUTES.

THE BOARD OF TRUSTEES WAS INFORMED OF THE SCHOOL BUS DRIVER PROFESSIONAL DEVELOPMENT THAT TOOK PLACE ON AUGUST 22, 2023 WHICH INCLUDED URIS TRAINING AND FIRE EXTINGUISHER TRAINING.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE ON DRIVER STAFFING. THE DIVISION CURRENTLY HAS 34 REGULAR DRIVERS AND 15 SPARE DRIVERS. A SPARE BUS DRIVER COURSE IS PLANNED FOR THE FALL, WHICH WILL HAVE AT LEAST 4 PARTICIPANTS. TWO OF THE CURRENT ROUTES ARE JOB SHARES. THE DIVISION HAD ONE BUS DRIVER RETIREMENT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN OVERVIEW AND DEMONSTRATION OF THE BUS TRACKING APP. THERE ARE CURRENTLY 160 APP USERS. USERS ARE APPROVED BY THE TRANSPORTATION DEPARTMENT AND MUST HAVE A STUDENT RIDING A BUS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE ON RECENT AND UPCOMING TRANSPORTATION DEPARTMENT ACTIVITIES:

- FALL BUS EVACUATIONS HAVE BEEN SCHEDULED FOR THE THIRD WEEK OF OCTOBER TO COINCIDE WITH PROVINCIAL BUS SAFETY WEEK
- TWO BUSES HAVE BEEN OUTFITTED WITH LIVE WIFI ACCESS TO CAMERAS
- THE DIVISION ORGANIZED BUS TRANSPORTATION FOR THE U22 NATIONAL BASEBALL TOURNAMENT OVER THE SUMMER

MAINTENANCE SUPERVISOR'S REPORT:

MELANIE MOUSSEAU PRESENTED THE MAINTENANCE REPORT TO THE BOARD OF TRUSTEES ON BEHALF OF ANTHONY CORNWELL, MAINTENANCE SUPERVISOR.

THE BOARD OF TRUSTEES WAS INFORMED THAT CUSTODIANS WORKED HARD TO READY THEIR SCHOOLS FOR SEPTEMBER, AND TRADESPEOPLE WERE BUSY WORKING ON SCHOOL PROJECTS. THE 2023 GREEN TEAM WAS A SUCCESS, WORKING ON MULTIPLE PROJECTS AND MAINTENANCE ITEMS ALL SUMMER. THEY WILL CONTINUE TO PERFORM GRASS CUTTING DUTIES IN THE FALL

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING SUMMER PROJECTS BY SCHOOL:

- NEW CABINETRY WAS INSTALLED IN FOUR CLASSROOMS AT WARREN ELEMENTARY SCHOOL
- A NEW LIT CROSSWALK WAS INSTALLED IN FRONT OF STONY MOUNTAIN SCHOOL, IN PARTNERSHIP WITH THE R.M. OF ROCKWOOD
- AT ÉCOLE STONEWALL CENTENNIAL SCHOOL, NEW LED LIGHTING WAS INSTALLED IN THE BAND HUT, AND THE PARKING LOT WAS REPAIRED WITH PROPER DRAINAGE
- THE ELECTRICAL PANEL WAS REPLACED AND THE GYM EXTERIOR WAS PAINTED AT BRANT-ARGYLE SCHOOL
- PERMANENT SAFETY LINES WERE INSTALLED AROUND WOODWORKING EQUIPMENT AT WARREN COLLEGIATE
- A NEW EXHAUST SYSTEM AND NEW LED LIGHTS WERE INSTALLED IN TEULON COLLEGIATE'S HOME EC. ROOM
- AN OUTDOOR CLASSROOM WAS BUILT AT ÉCOLE R.W. BOBBY BEND SCHOOL
- AT TEULON ELEMENTARY SCHOOL, OLD TIRES WERE REMOVED FROM THE PLAYGROUND AND 80 YARDS OF SOIL ADDED, A NEW ACCESSIBILITY RAMP WAS INSTALLED, AND NEW BUS LOOP SIGNAGE WAS INSTALLED
- AT WOODLANDS SCHOOL, A DRAINAGE SYSTEM IN FRONT OF THE KINDERGARTEN ROOM WAS INSTALLED AND PREPARATIONS WERE MADE FOR A CONCRETE PAD FOR THE NEW GARAGE
- TEULON COLLEGIATE HAD NEW FLOORING INSTALLED IN THE STAFF ROOM
- GROSSE ISLE SCHOOL HAD NEW EAVESTROUGH INSTALLED
- NEW DOORS WERE INSTALLED AT WARREN COLLEGIATE

MAINTENANCE SUPERVISOR'S REPORT CONTINUED:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STATUS UPDATE OF COLLÈGE STONEWALL COLLEGIATE'S HEATING SYSTEM PROJECT. THE PROJECT IS APPROXIMATELY 40% COMPLETE. BOILERS ARE NOW ON SITE AND PIPING MAINS ARE INSTALLED. DUCT WORK IS ONGOING. CLASSROOM UNITS ARE BEING INSTALLED. THE AIR HANDLER UNITS WILL BE CRANED ONTO THE ROOF IN LATE SEPTEMBER AND HEAT WILL BE READY FOR OCTOBER.

SENIOR ADMINISTRATION REPORTS:

SUPERINTENDENTS' DEPARTMENT REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF STAFF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF SEPTEMBER 11th, 2023.

THE BOARD OF TRUSTEES WAS INFORMED THAT STAFFING FOR THE 2023-2024 SCHOOL YEAR CONTINUED THROUGH JULY AND AUGUST. THE DIVISION IS CURRENTLY ADVERTISING FOR POSITIONS IN THE FOLLOWING EMPLOYEE GROUPS: ITA – 2 TEACHER VACANCIES; IANTE – 7 EA AND 2 SCHOOL ADMIN. ASSISTANT VACANCIES; CUPE – 3 CUSTODIAN VACANCIES; ISDBDA – 1 BUS DRIVER VACANCY. ADDITIONALLY, THE DIVISION IS ALSO ADVERTISING FOR SUBSTITUTES IN ALL AREAS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN OVERVIEW OF THE NEW *ADMINISTRATIVE PROCEDURE 1065 – LIBRARY MATERIALS*, WHICH WILL BE IMPLEMENTED AT THE START OF THE 2023-2024 SCHOOL YEAR. THE ADMINISTRATIVE PROCEDURE INCLUDES INFORMATION AND PROCEDURES ON SELECTION OF MATERIALS, EVALUATION OF COLLECTIONS AND LIBRARY MATERIAL CHALLENGES.

THE BOARD OF TRUSTEES WAS INFORMED OF RECENT UPDATES TO *ADMINISTRATIVE PROCEDURE 3170 – SCHOOL ATTENDANCE*. THIS ADMINISTRATIVE PROCEDURE REVISION IS IN COMPLIANCE WITH MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING'S NEW PRESENCE AND ENGAGEMENT POLICY.

MOTION #9/09/2023:

MOVED BY YABLONSKI, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPOINT JOSH HARRISON TO THE POSITION OF TEACHING PRINCIPAL AT ROSSER SCHOOL COMMENCING SEPTEMBER 5, 2023.

CARRIED

SECRETARY TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS INFORMED OF THE DEPARTMENT OF EDUCATION AND EARLY CHILDHOOD LEARNING'S APPROVAL OF A SCHOOL-BASED CHILD CARE CENTRE AT WARREN ELEMENTARY SCHOOL.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LETTER OF CORRESPONDENCE REGARDING THE COLLÈGE STONEWALL COLLEGIATE BOILER PROJECT.

MOTION #10/09/2023:

MOVED BY UHRES, SECONDED BY GREASLEY, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO LONG-TERM BORROWING FOR PROMISSORY NOTE LTPS0663 DATED SEPTEMBER 30, 2023 IN THE AMOUNT OF \$2,041,800 FOR THE FOLLOWING PROJECTS:

- ÉCOLE R.W. BOBBY BEND SCHOOL ROOF AND EXTERIOR WALL PROJECT - \$17,400
- COLLÈGE STONEWALL COLLEGIATE BOILER PROJECT - \$2,024,400

CARRIED

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MOTION #11/09/2023:

MOVED BY YABLONSKI, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE REQUEST MADE BY EMPLOYEE #15087 FOR A LEAVE WITHOUT PAY TO BE TAKEN SEPTEMBER 6, 2023 THROUGH JUNE 28, 2024.

CARRIED

ADJOURNMENT:

MOTION #12/09/2023:

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:16 P.M.

BOARD CHAIRPERSON

SECRETARY-TREASURER