

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 23<sup>rd</sup>, 2023 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, GORDON GREASLEY, JOHN HUEGING, BRIDGET YABLONSKI

## **TRUSTEES ABSENT:**

VICTORIA SCHINDLE  
FRANÇOIS UHRES

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT/CEO, MARGARET WARD  
ASSISTANT SUPERINTENDENT, TYLER MORAN  
SECRETARY-TREASURER, MELANIE MOUSSEAU

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLES AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

## **APPROVAL OF THE AGENDA:**

### **MOTION #30/10/2023:**

MOVED BY COOK, SECONDED BY YABLONSKI, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 23<sup>rd</sup>, 2023, AS DISTRIBUTED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #31/10/2023:**

MOVED BY GREASLEY, SECONDED BY YABLONSKI, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 10<sup>th</sup>, 2023, AS DISTRIBUTED.

CARRIED

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:**

- E-NEWS OCTOBER 14, 2023
- UNICEF CANADA – NATIONAL CHILD DAY
- COALITION FOR HEALTHY SCHOOL FOOD – HOUSE OF COMMONS PETITION
- MCIEB – INDIGENOUS EDUCATION GATHERING
- REQUESTS FOR ACTION SLATED FOR ARCHIVE 2024
- FALL GENERAL MEETING AGENDA
- CSBA REPORT FOR DISCUSSION AT MSBA FALL MEETINGS

**2022-2023 PRESENTATIONS OF AUDITORS REPORT:**

AT 7:05 P.M. THE AUDITORS FROM BDO CANADA LLP PRESENTED THE 2022-2023 AUDITED FINANCIAL STATEMENTS. LEAD PARTNER JOHAN MACCÈS MADE THE PRESENTATION TO THE BOARD OF TRUSTEES.

**MOTION #32/10/2023:**

MOVED BY COOK, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2022-2023 AUDITED CONSOLIDATED FINANCIAL STATEMENTS AS PRESENTED BY THE INDEPENDENT EXTERNAL AUDITING FIRM BDO CANADA LLP.

CARRIED

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENTS' DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF STAFF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF OCTOBER 23<sup>rd</sup>, 2023.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENTS' DEPARTMENT FULL-DAY SCHOOL VISITS TO EACH OF INTERLAKE SCHOOL DIVISION'S SCHOOLS CONTINUE TO BE AN IMPORTANT STRATEGY IN SUPPORT OF INTERLAKE SCHOOL DIVISION'S CONTINUOUS IMPROVEMENT PLAN. THE INQUIRY FOR ROUND ONE OF SCHOOL VISITS THIS FALL IS FOCUSED ON STUDENT SERVICES PROGRAMMING AND AIMS TO GATHER EVIDENCE ABOUT HOW INTERLAKE SCHOOL DIVISION SCHOOLS ARE SUPPORTING STUDENTS WITH COMPLEX NEEDS AND ENSURING ALL STUDENTS PARTICIPATE IN HIGH-QUALITY LEARNING OPPORTUNITIES.

THE BOARD OF TRUSTEES WAS INFORMED OF RECENT UPDATES TO *ADMINISTRATIVE PROCEDURE 6060 – EXTRA-CURRICULAR PROGRAMS*. THIS ADMINISTRATIVE PROCEDURE REVISION IS IN RESPONSE TO REQUESTS RECEIVED AT THE SCHOOL LEVEL TO ADDRESS A NEED FOR SUPERVISORS OF EXTRA-CURRICULAR PROGRAMS.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT:

- COLLÈGE STONEWALL COLLEGIATE TOOK 15 GRADE 9-12 STUDENTS TO DAUPHIN AND ALESSIPPI TO PARTICIPATE IN CROSS COUNTRY PROVINCIALS OCTOBER 10-11, 2023.
- COLLÈGE STONEWALL COLLEGIATE TOOK 15 GRADE 9-12 STUDENTS TO DAUPHIN TO PARTICIPATE IN SOCCER PROVINCIALS OCTOBER 12-14, 2023.

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF SEPTEMBER 2023. THE REPORT SUMMARIES WERE BY PROGRAM ACCOUNT AND OBJECT ACCOUNT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED DURING THE MONTH OF SEPTEMBER 2023.

**MOTION #33/10/2023:**

MOVED BY YABLONSKI, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION DESIGNATE \$230,000.00 FROM THE 2022-2023 OPERATING FUND ACCUMULATED SURPLUS FOR 2023-2024 ADDITIONAL STAFFING REQUIREMENTS.

CARRIED

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**SECRETARY TREASURER'S REPORT CONTINUED:**

**MOTION #34/10/2023:**

MOVED BY GREASLEY, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION DESIGNATE \$200,000.00 FROM THE 2022-2023 OPERATING FUND ACCUMULATED SURPLUS FOR 2023-2024 BUS REPLACEMENT COSTS.

CARRIED

**MOTION #35/10/2023:**

MOVED BY COOK, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 138042 TO NOS. 138087 AND DIRECT DEPOSIT VOUCHERS, AP830886 TO AP831092 IN THE AMOUNT OF \$1,067,214.45 AND NET PAYROLL IN THE AMOUNT OF \$1,500,810.18 FOR A GRAND TOTAL OF \$2,568,024.63 FOR THE MONTH OF SEPTEMBER 2023.

CARRIED

**ADJOURNMENT:**

**MOTION #36/10/2023:**

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:18 P.M.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**