



*Preparing Today's Learner for Tomorrow*

**Interlake School Division invites applications for the following position:**

**School:** *WOODLANDS SCHOOL*  
**Assignment:** *Teaching Principal (75% Administration & 25% TBD)*  
**FTE:** *100%*  
**Start Date:** *September 3, 2024*  
**Contract Type:** *Permanent*

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Woodlands School is a Kindergarten – Grade 8 school of approximately 140 students located 25 minutes northwest of the City of Winnipeg Perimeter in Woodlands, MB.

Qualifications:

- permanent Manitoba teaching certificate
- minimum five years teaching experience
- previous administrative experience considered an asset
- demonstrated leadership abilities
- effective interpersonal, team-building and organizational skills
- preference will be given to candidates who possess, or are working to obtain, a Manitoba Certificate in School Leadership (formerly Level I and Level II School Administrator's Certificate)

**For further information, please contact Colleen Cowie, HR Officer, at: [ccowie@isd21.mb.ca](mailto:ccowie@isd21.mb.ca)**

Applications must include a cover letter, resume and three references.

Forward applications (in PDF format as one document) to [hr@isd21.mb.ca](mailto:hr@isd21.mb.ca) .

**Deadline for applications is Friday, May 3, 2024 - 12:00 noon.**

Interlake School Division welcomes applications from people with disabilities.

Accommodations are available upon request during the assessment and selection process.

Information is available through a communication support or accessible format upon request.

We thank all applicants for their interest. Only candidates selected for an interview will be contacted.

Employment will be subject to satisfactory Criminal Record and Child Abuse Registry Checks.