

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, MAY 13<sup>th</sup>, 2024 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

**TRUSTEES PRESENT:**

BOARD CHAIRPERSON, ALAN CAMPBELL  
SALLY COOK  
GORDON GREASLEY

JOHN HUEGING  
FRANÇOIS UHRES  
BRIDGET YABLONSKI

**TRUSTEES ABSENT:**

VICTORIA SCHINDLE

**SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT/CEO, MARGARET WARD  
ASSISTANT SUPERINTENDENT, TYLER MORAN  
SECRETARY-TREASURER, MELANIE MOUSSEAU

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

WE ACKNOWLEDGE WITH RESPECT THE HISTORY, CULTURE, AND LANGUAGE OF THE PEOPLES WITH WHOM TREATY ONE WAS SIGNED AND THE LAND UPON WHICH THE INTERLAKE SCHOOL DIVISION RESIDES.

WE ACKNOWLEDGE OUR RESPONSIBILITY AS TREATY MEMBERS AND HONOUR THE HERITAGE AND GIFTS OF MÉTIS PEOPLE.

WE ACKNOWLEDGE THE HARMS AND MISTAKES OF THE PAST AND COMMIT TO MOVING FORWARD IN PARTNERSHIP WITH INDIGENOUS PEOPLES AND COMMUNITIES IN A SPIRIT OF COLLABORATION AND RECONCILIATION.

**APPROVAL OF THE AGENDA:**

**MOTION #82/05/2024:**

MOVED BY COOK, SECONDED BY UHRES, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, MAY 13<sup>th</sup>, 2024 AS AMENDED.

CARRIED

**APPROVAL OF THE MINUTES:**

**MOTION #83/05/2024:**

MOVED BY YABLONSKI, SECONDED BY COOK, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, APRIL 22<sup>nd</sup>, 2024, AS DISTRIBUTED.

CARRIED

**PRESENTATIONS:**

**COLLÈGE STONEWALL COLLEGIATE**

COLLÈGE STONEWALL COLLEGIATE PRINCIPAL JASON CASSILS, VICE-PRINCIPALS BRYCE BALDWIN AND CHRISTY STEEVES, LEARNING SUPPORT TEACHER ANDREA HARRIS AND GUIDANCE COUNSELLORS CHRIS McCLUSKLEY AND LINDSEY McINTOSH APPEARED BEFORE THE BOARD TO PROVIDE AN OVERVIEW OF HOW THE COLLEGIATE SUPPORTS STUDENTS, STAFF AND FAMILIES. THE BOARD OF TRUSTEES WAS PROVIDED WITH STUDENT SERVICES TEAM DATA, PREVENTION AND GUIDANCE EDUCATION, AND LEARNING SUPPORT TEAM, COUNSELLING, AND ADMINISTRATION TEAM SUPPORTS.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION ON HIGH SCHOOL COURSE OPTIONS INCLUDING TEACHER MEDIATED OPTIONS, HIGH SCHOOL APPRENTICESHIP AND CENTERS OF EXCELLENCE MODEL.

BOARD CORRESPONDENCE:

MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:

- E-NEWS MAY 1, 2024
- MSBA STATEMENT – INDEPENDENT GOVERNANCE REVIEW
- CHILD NUTRITION COUNCIL OF MANITOBA LETTER
- 2024 MSBA AGM RECORD OF PROCEEDINGS

SENIOR ADMINISTRATION REPORTS:

SUPERINTENDENTS’ DEPARTMENT REPORT:

CAREER DEVELOPMENT COORDINATOR AND CAREER FUNDING

THE BOARD OF TRUSTEES WAS INFORMED THAT NEW FUNDS PROVIDED BY THE PROVINCE FOR THE PURPOSE OF EMPLOYING A HIGH SCHOOL APPRENTICESHIP COORDINATOR HAVE ALLOWED FOR THE RE-ESTABLISHMENT OF A CAREER DEVELOPMENT COORDINATOR POSITION IN SUPPORT OF HIGH SCHOOL PROGRAMMING ACROSS THE DIVISION. THE CAREER DEVELOPMENT COORDINATOR WILL PROVIDE STUDENTS AND FAMILIES WITH RESOURCES, GUIDANCE AND OPPORTUNITIES FOR THE EXPLORATION OF DIVERSE CAREER PATHWAYS.

ISD ANNUAL REPORT ON CONTINUOUS IMPROVEMENT

THE BOARD OF TRUSTEES WAS INFORMED THAT MANITOBA EDUCATION’S CONTINUOUS IMPROVEMENT BRANCH HAS PROVIDED THE DIVISION WITH A SUMMARY REPORT. THE REPORT INCLUDES HIGHLIGHTED SUCCESSES THAT *‘PROVIDE INSIGHT TO HELP STRENGTHEN SYSTEM COHESION AND MAY BE SHARED BY THE DEPARTMENT WITH SCHOOL DIVISIONS SEEKING IMPLEMENTATION IDEAS’*:

- PROVIDING EARLY LITERACY SUPPORT TEACHERS IN ALL SCHOOLS;
- ESTABLISHING A MIDDLE YEARS’ PROFESSIONAL NUMERACY LEARNING NETWORK;
- REVIEWING CONTINUOUS IMPROVEMENT PROGRESS IN SCHOOLS VIA FULL-DAY SCHOOL VISITS; AND
- FURTHERING LEARNING OPPORTUNITIES FOR SCHOOL LEADERS FOCUSED ON THE *MAMÁHTAWISIWIN* FRAMEWORK AND REFLECTION TOOLS IN SUPPORT OF SCHOOL IMPROVEMENT.

THE BOARD WAS INFORMED THAT THE SUMMARY REPORT ALSO OFFERS ITEMS FOR CONSIDERATION, INCLUDING:

- ADVANCING THE EXPLORATION AND DEVELOPMENT OF A FIVE-YEAR PLANNING AND REPORTING PROCESS IN THE AREA OF ‘HIGH-QUALITY LEARNING THAT IS ACCESSIBLE, EQUITABLE AND RESPONSIVE’.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A REVIEW OF THE NEWLY ESTABLISHED SCHOOL PLANNING TEMPLATE.

2023 GRADUATION RATES

THE BOARD OF TRUSTEES WAS INFORMED THAT GRADUATION RATES FOR THE CLASS OF 2023 HAVE BEEN PUBLISHED ON THE MANITOBA EDUCATION WEBSITE.

	Manitoba average	ISD rate	
4-year graduation rate	82.6%	94.3%	up from 92.0%...in top 3 in MB (FLBSD, DSFM, ISD)
5-year graduation rate	87.2%	100%	only 3 divisions in MB with 100% (DSFM, ISD, Whiteshell)

STAFFING

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF STAFF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF MAY 13<sup>th</sup>, 2024.

ADMINISTRATIVE PROCEDURE 4210 – WORKING ALONE OR IN ISOLATION

THE BOARD OF TRUSTEES WAS PROVIDED WITH THE ADMINISTRATIVE PROCEDURE 4210 – *WORKING ALONE OR IN ISOLATION*. AN OVERVIEW OF THE PROCEDURE WILL BE PROVIDED AT A LATER MEETING.

**OVERNIGHT/HIGH RISK TRIP APPROVALS**

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT:

- WARREN COLLEGIATE INSTITUTE WILL BE TAKING 5 GRADE 10-11 STUDENTS TO THE INTERNATIONAL PEACE GARDENS IN BOISSEVAIN TO PARTICIPATE IN EVIROTHON PROVINCIALS FROM MAY 23-25, 2024.
- WARREN COLLEGIATE INSTITUTE WILL BE TAKING 22 GRADE 10 STUDENTS TO FORT WHYTE ALIVE IN WINNIPEG TO PARTICIPATE IN KAYAKING AND CANOEING ON JUNE 13, 2024.
- MALLARD SCHOOL WILL BE TAKING 18 GRADE 2-12 STUDENTS TO VERTICAL ADVENTURES, MANITOBA MUSEUM AND KILDONAN PARK IN WINNIPEG TO PARTICIPATE IN CLIMBING AND VARIOUS OTHER ACTIVITIES ON JUNE 14, 2024.
- GROSSE ISLE SCHOOL WILL BE TAKING 27 GRADE 7-8 STUDENTS TO THE PAN AM POOL IN WINNIPEG TO PARTICIPATE IN SWIMMING ON JUNE 21, 2024.

**MOTION #84/05/2024:**

MOVED BY UHRES, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPOINT TIM LEE TO THE POSITION OF PRINCIPAL AT ÉCOLE STONEWALL CENTENNIAL SCHOOL COMMENCING SEPTEMBER 3, 2024.

CARRIED

**MOTION #85/05/2024:**

MOVED BY COOK, SECONDED BY YABLONSKI, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION AMEND THE 100% SABBATICAL LEAVE APPROVED FOR EMPLOYEE #00842 FOR THE 2024/2025 SCHOOL YEAR AS PER ARTICLE 17.05 OF THE CURRENT ISD/ITA COLLECTIVE AGREEMENT, TO A 50% SABBATICAL LEAVE.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF APRIL 2024. THE REPORT SUMMARIES WERE BY PROGRAM ACCOUNT AND OBJECT ACCOUNT.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A SUMMARY OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED DURING THE MONTH OF APRIL.

**MOTION #86/05/2024:**

MOVED BY GREASLEY, SECONDED BY UHRES, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE FIRST READING TO BY-LAW 1-2024, WHICH IS AN OPERATING ACCOUNT BORROWING BY-LAW TO MEET CURRENT EXPENDITURES FOR THE 2024-2025 FISCAL YEAR.

CARRIED

**MOTION #87/05/2024:**

MOVED BY COOK, SECONDED BY UHRES, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 139008 TO NOS. 139079 AND DIRECT DEPOSIT VOUCHERS, AP832908 TO AP833172 IN THE AMOUNT OF \$1,847,219.88 AND NET PAYROLL IN THE AMOUNT OF \$1,647,512.07 FOR A GRAND TOTAL OF \$3,494,731.95 FOR THE MONTH OF APRIL 2024.

CARRIED

**MOTION #88/05/2024:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO U.S. OPERATING ACCOUNT CHEQUE NOS. 1021-1022 IN THE AMOUNT OF \$949.11 FOR THE MONTH OF APRIL 2024.

CARRIED

**IN-CAMERA:**

AT 9:15 P.M. TRUSTEE GREASLEY RECUSED HIMSELF FROM THE MEETING DUE TO A CONFLICT OF INTEREST REGARDING DISCUSSIONS FOR THE IN-CAMERA SESSION.

**MOTION #89/05/2024:**

MOVED BY COOK, SECONDED BY UHRES, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #90/05/2024:**

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:45 P.M.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**