



# INTERLAKE SCHOOL DIVISION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 23<sup>rd</sup>, 2024 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, STONEWALL, MANITOBA.**

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**TRUSTEES PRESENT:**

Board Chairperson, Gord Greasley	Victoria Schindle
Alan Campbell	François Uhres
Sally Cook	Bridget Yablonski
John Hueging	

**SENIOR ADMINISTRATION PRESENT:**

Superintendent/CEO, Margaret Ward  
Assistant Superintendent, Tyler Moran  
Secretary-Treasurer, Melanie Mousseau

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**CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**LAND AND TREATY ACKNOWLEDGEMENT**

We acknowledge with respect the history, culture, and language of the peoples with whom Treaty One was signed and the land upon which the Interlake School Division resides.

We acknowledge our responsibility as treaty members and honor the heritage and gifts of the Métis people,

We acknowledge the harms and mistakes of the past and commit to moving forward in partnership with Indigenous peoples and communities in a spirit of collaboration and reconciliation.

**APPROVAL OF THE AGENDA**

**MOTION #13/09/2024:**

Moved by: B. Yablonski  
Seconded by: J. Hueging

THAT the agenda for the Monday, September 23<sup>rd</sup>, 2024 Regular Board meeting be approved, as distributed.

Carried

**APPROVAL OF THE MINUTES**

**MOTION #14/09/2024:**

Moved by: J. Hueging  
Seconded by: B. Yablonski

THAT the minutes of the Monday, September 9<sup>th</sup>, 2024 Inaugural Board Meeting be approved, as amended.

Carried

**MOTION #15/09/2024:**

Moved by: S. Cook  
Seconded by: F. Uhres

THAT the minutes of the Monday, September 9<sup>th</sup>, 2024 Regular Board Meeting be approved, as distributed.

Carried

## **DELEGATIONS/PRESENTATIONS:**

### **TRANSPORTATION SUPERVISOR'S REPORT:**

Jaret Thiessen, Transportation Supervisor, presented the Transportation Report to the Board of Trustees.

The Board of Trustees was provided with an update regarding the Division's school bus fleet and a summary of the 34 routes for the 2024-2025 school year. Routes have been reviewed and adjustments made to maximize efficiencies. The Division is currently transporting approximately 1,670 students. The Division has 12 spare buses in operation at this time. Last year, approximately 994,000 kilometers were driven on our routes.

The Board of Trustees was provided with an update on driver staffing. A bus driver course is planned for the fall of 2024.

The Board of Trustees was provided with an update on recent and upcoming Transportation Department activities:

- Fall bus evacuations will be complete the third week of October to coincide with bus safety week.
- Provincial route mileage and driver pay calculations will be done at the end of September.
- Maintenance is being done to enhance our parent app and GPS mapping system.

### **MAINTENANCE SUPERVISOR'S REPORT:**

Melanie Mousseau presented the Maintenance Report to the Board of Trustees on behalf of Anthony Cornwell, Maintenance Supervisor.

The Board of Trustees was provided with an update on completed summer projects, by school:

- At Rosser School, metal grating at the north door was installed.
- At Brant Argyle School, electrical and network connections were run to the community sign, an electrical panel for the stage was installed, and steam leak repairs were done on the boiler.
- A new 20' x 20' garage was constructed at Balmoral School.
- At Teulon Elementary School, new cubbies for the grades 3/4 and 5/6 area were constructed, an electrical upgrade was performed, fencing between the soccer field and bus loop was installed and the PA system was replaced.
- At Stony Mountain School, the electrical panel was replaced, new upper and lower cabinets in one classroom were installed, and new security cameras added.
- At Teulon Collegiate, the culinary arts room was upgraded, complete with LED lighting, and classrooms were painted.
- At Warren Collegiate, drainage improvement at the track site was accomplished, the fire alarm system received an upgrade, electric basketball net motors were installed and additional security cameras were installed..
- At École Stonewall Centennial School, a fully accessible kitchen for culinary arts and new main office flooring was installed.
- At Collège Stonewall Collegiate, the exterior of the 1961 section was painted, and a new water fountain installed.
- At Warren Elementary School, the PA system was replaced.
- At École R.W. Bobby Bend School, hallways were painted and new handwash sinks installed.

The Board of Trustees was informed that tradespeople and custodians worked hard over the summer to ready schools for September opening. The schools are in immaculate shape thanks to their efforts.

## **BUSINESS ARISING FROM PREVIOUS MINUTES:**

### **MOTION #16/09/2024:**

Moved by: S. Cook  
Seconded by: V. Schindle

THAT the Board of Trustees table second reading of Procedural By-Law 5-2023.

Carried

### **MOTION #17/09/2024:**

Moved by: F. Uhres  
Seconded by: B. Yablonski

THAT the Board of Trustees give second reading to By-law 5-2022 being the Trustee Indemnity By-law of the Interlake School Division.

Carried

**BOARD CORRESPONDENCE:**

**MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:**

- E-news September 11, 2024
- MSBA correspondence to government

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENTS’ DEPARTMENT REPORT:**

**LEADERSHIP DEVELOPMENT**

The Board of Trustees was informed that Interlake School Division will be offering a Leadership Development Learning Network throughout the 2024-2025 school year for aspiring leaders from the ITA employee group. The network will involve six evening sessions between October and April and will be complemented by two days of school visits where each participant will have the opportunity to learn alongside current school and divisional leaders.

**TRANSITION PLANNING**

The Board of Trustees was informed that divisional schools have welcomed the following Kindergarten students:

School	Kindergarten Enrolment	
Balmoral School	17	K/1 of 23
Brant-Argyle School	9	K/1/2 of 15
Rosser School	14	1 K of 14
ÉRWBB School	72	2 English of 21 & 22 2 French of 14 & 15
Stony Mountain School	17	1 K of 17
Teulon Elementary School	27	2 K of 13 & 14
Warren Elementary School	18	1 K of 18
Woodlands School	22	1 K of 22
Colony Schools (8)	20	0 K at Lightly, Mallard & Prairie Blossom 2 K at Meadow Lane 3 K at New Haven & Omega 5 K at Rock Lake 7 K at Kelsey
	216	

Schools hosted information sessions specific to Kindergarten in the Spring and some form of Open House in September / October for all families.

**NUTRITION PROGRAM**

The Board of Trustees was informed that the province provided funds to school divisions for the 2024-2025 school year specifically dedicated to nutrition programming. Interlake School Division received \$168,000 to provide accessible nutrition programming in all of our public schools. We have partnered with Community Living Interlake (CLI) to deliver nutritional product to several divisional schools while also providing employment opportunity for community members working at Something Beautiful in Stonewall.

**OVERNIGHT/HIGH RISK TRIP APPROVALS**

The Board of trustees was informed of the following overnight/high risk trips that have been approved by the Superintendent:

School Information			Trip Information			
School	Grade(s)	Students	Category	Date(s)	Location(s)	Activities
Teulon Collegiate Institute	11-12	12	Overnight Trip Approval	September 27-28	Carman Somerset	Volleyball (Swimming)
Collège Stonewall Collegiate	11-12	14	Overnight Trip Approval	October 4-5	Brandon	Volleyball
Teulon Collegiate Institute	9-12	40	Overnight Trip Approval	October 8-9	Morden Clearwater	Cross Country Provincials
Teulon Collegiate Institute	11-12	12	Overnight Trip Approval	October 10-11	Russell	Volleyball (Swimming)
Collège Stonewall Collegiate	11-12	14	Overnight Trip Approval	October 18-19	Virden	Volleyball

## ADMINISTRATIVE PROCEDURES

The Board of Trustees was informed of recent updates to *Administrative Procedure 3365 – Student Suspensions*. This new Administrative Procedure was created to align with Manitoba Education's Safe and Caring Schools: A Policy Directive Enhancing Proactive Supports to Minimize the Use Of Suspensions.

### **SECRETARY TREASURER'S REPORT:**

The Board of Trustees was provided with a preliminary summary report of the 2023-2024 financial operations.

The Board of Trustees was provided with a summary of the operating account cheques that were issued during the months of June, July and August 2024.

#### **MOTION #18/09/2024:**

Moved by: B. Yablosnki  
Seconded by: V. Schindle

THAT the Board of Trustees give approval for payment to the operating account cheques nos.139154 to 139226 and direct deposit vouchers AP833547 to AP833921 in the amount of \$2,040,890.72 and net payroll in the amount of \$1,824,143.40 for a grand total of \$3,865,034.12 for the month of June 2024.

Carried

#### **MOTION #19/09/2024:**

Moved by: F. Uhres  
Seconded by: A. Campbell

THAT the Board of Trustees give approval for payment to the U.S. operating account cheques nos.1025 to nos.1026 in the amount of \$1,173.90 for the month of June 2024.

Carried

#### **MOTION #20/09/2024:**

Moved by: J. Hueging  
Seconded by: A. Campbell

THAT the Board of Trustees give approval for payment to the operating account cheques nos.139227 to 139257 and nos.139261 to nos.139281 and direct deposit vouchers AP833922 to AP834127 in the amount of \$1,946,022.57 and net payroll in the amount of \$1,498,541.14 for a grand total of \$3,444,563.71 for the month of July 2024

Carried

#### **MOTION #21/09/2024:**

Moved by: V. Schindle  
Seconded by: F. Uhres

THAT the Board of Trustees give approval for payment to the U.S. operating account cheque nos.1027 in the amount of \$399.45 for the month of July 2024.

Carried

#### **MOTION #22/09/2024:**

Moved by: B. Yablonski  
Seconded by: S. Cook

THAT the Board of Trustees give approval for payment to the operating account cheques nos.139258 to 139259 and nos.139282 to nos.139303 and direct deposit vouchers AP834128 to AP834182 in the amount of \$1,544,243.96 and net payroll in the amount of \$1,383,637.39 for a grand total of \$2,927,881.35 for the month of August 2024.

Carried

#### **MOTION #23/09/2024:**

Moved by: J. Hueging  
Seconded by: A. Campbell

THAT the Board of Trustees give approval for payment to the U.S. operating account cheques nos.1028 to nos.1030 in the amount of \$1,790.20 for the month of August 2024.

Carried

**ADJOURNMENT:**

**MOTION #24/09/2024:**

Moved by:     A. Campbell

THAT we do adjourn.

Carried

The meeting adjourned at 8:50 pm.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**