



INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, DECEMBER 16th, 2024 IN THE BOARDROOM, 192-2ND AVENUE NORTH, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

Alan Campbell
Sally Cook
John Hueging

Victoria Schindle
François Uhres

TRUSTEES ABSENT:

Board Chairperson, Gord Greasley

Bridget Yablonski

SENIOR ADMINISTRATION PRESENT:

Superintendent/CEO, Margaret Ward
Assistant Superintendent, Tyler Moran
Secretary-Treasurer, Melanie Mousseau

CALL TO ORDER

The meeting was called to order at 7:05 pm by Vice-Chairperson Sally Cook.

LAND AND TREATY ACKNOWLEDGEMENT

We acknowledge with respect the history, culture, and language of the peoples with whom Treaty One was signed and the land upon which the Interlake School Division resides.

We acknowledge our responsibility as treaty members and honor the heritage and gifts of the Métis people.

We acknowledge the harms and mistakes of the past and commit to moving forward in partnership with Indigenous peoples and communities in a spirit of collaboration and reconciliation.

APPROVAL OF THE AGENDA

MOTION #47/12/2024:

Moved by: F. Uhres
Seconded by: A. Campbell

THAT the agenda for the Monday, December 16th, 2024 Regular Board meeting be approved, as amended.

Carried

APPROVAL OF THE MINUTES

MOTION #48/12/2024:

Moved by: A. Campbell
Seconded by: V. Schindle

THAT the minutes of the Tuesday, November 12th, 2024 Regular Board Meeting be approved, as distributed.

Carried

DELEGATIONS/PRESENTATIONS

WARREN COLLEGIATE PRESENTATION:

Warren Collegiate Principal Tyler Oliver, teacher Shannon Comte and recent Warren Collegiate graduate Jenna Cassidy appeared before the Board to present on how Warren Collegiate is meeting the school goal of learning opportunities becoming more responsive. Differentiated instruction strategies used in Mrs. Comte's Outdoor Education course and Mrs. Dion's Biology courses were shared, along with student experiences and successes in these courses.

BOARD CORRESPONDENCE

INFORMATION:

- R.M. of Woodlands By-law 2804/12

MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:

- E-news November 20, 2024
- E-news December 4, 2024
- Call for Student Participation
- 2025 Indigenous Education Gathering
- Regional Meeting Minutes Fall 2024
- Convention Awards Package
- Manitoba Government’s Response – FFM-04024 Municipal Property Tax
- Manitoba Down Syndrome Sock Contest
- Raffle Donations for 2025 Annual Convention
- Government House Memo – King Charles III’s Portrait
- CSBA – Prospective Workshop Presenters
- Prairie Rose School Division – Trustee Statement

SENIOR ADMINISTRATION REPORTS

SUPERINTENDENTS’ DEPARTMENT REPORT:

TRANSITION PLANNING

The Board of Trustees was informed that Kindergarten registration for the 2025-2026 school year was open from November 18-29, 2024. Current Interlake School Division Kindergarten families will be surveyed in the coming weeks to gather insight into their experience with the transition into Kindergarten. Information gathered will be utilized to inform the transition for new Kindergarten students and their families in September of 2025.

LEADERSHIP DEVELOPMENT

The Board of Trustees was provided with an overview of Interlake School Division’s Admin Council’s structure, which includes regularly scheduled learning opportunities for Principals, Vice-Principals, and Divisional Staff focused on leadership development. The monthly meetings include intentional focus on the Continuous Improvement Plan, Administrative Procedures, and Provincial/Departmental initiatives.

STAFFING

The Board of Trustees was provided with a listing of staff changes that have been approved by the Superintendent as per Section 52 of the Public Schools Act as of December 9th, 2024.

OVERNIGHT/HIGH RISK TRIP APPROVALS

The Board of trustees was informed of the following overnight/high risk trips that have been approved by the Superintendent:

School Information			Trip Information			
School	Grade(s)	Students	Category	Date(s)	Location(s)	Activities
Teulon Collegiate Institute	11-12	12	Overnight Trip Approval	November 15-16	Russell	Volleyball (Swimming)
Warren Collegiate Institute	10-12	16	Overnight Trip Approval	November 15-16	Carman	Hockey (Swimming)
Collège Stonewall Collegiate	9-10	12	Overnight Trip Approval	November 21-23	Virden	Volleyball Provincials
Warren Collegiate institute	10-12	14	Overnight Trip Approval	November 28-30	Carman Rosenort	Volleyball Provincials (Swimming)
Warren Collegiate institute	10-12	8	Approval in Principle	June, 2025	Kenora	Experimental Lakes Area Tour

ADMINISTRATIVE PROCEDURES

The Board of Trustees was informed of recent updates to *Administrative Procedure 3110 – Outdoor Physical Activity Breaks for Students* and *Administrative Procedure 4080 – Emergency School Closure*.

SECRETARY TREASURER’S REPORT:

The Board of Trustees was provided with financial reports to the end of November 2024. The report summaries were by program and by object.

The Board of Trustees was provided with a summary of the operating account cheques that were issued during the month of November 2024.

MOTION #49/12/2024:

Moved by: F. Uhres
Seconded by: J. Hueging

THAT the Board of Trustees give approval for payment to the operating account cheques nos.139468 to 139533 and direct deposit vouchers AP834877 to AP835204 in the amount of \$1,963,739.47 and net payroll in the amount of \$1,975,649.75 for a grand total of \$3,939,389.22 for the month of November 2024.

Carried

MOTION #50/12/2024:

Moved by: A. Campbell
Seconded by: V. Schindle

THAT the Board of Trustees give approval for payment to the U.S. operating account cheques nos.1036 to 1037 in the amount of \$569.65 for the month of November 2024.

Carried

MOTION #51/12/2024:

Moved by: A. Campbell
Seconded by: J. Hueging

THAT the Board of Trustees delegate the power and duties of the Division to the Superintendent, as listed under Section 52 of the Public Schools Act for the hiring of non-administrative staff for the 2025 calendar year.

Carried

MOTION #52/12/2024:

Moved by: V. Schindle
Seconded by: A. Campbell

THAT the Board of Trustees approve the request made by employee #5628 for a leave without pay to be taken January 6, 2025 through February 28, 2025.

Carried

UNFINISHED BUSINESS

The Board of Trustees discussed the November 12, 2024 parent delegation request to commit to supporting the Town of Stonewall and parent stakeholders in removing barriers to obtaining space to run a recreational before and after school program. The Board will respond that it will be assessed as a community use request.

ADJOURNMENT

MOTION #53/12/2024:

Moved by: A. Campbell

THAT we do adjourn.

Carried

The meeting adjourned at 8:45 pm.

BOARD CHAIRPERSON

SECRETARY-TREASURER