



INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JANUARY 27th, 2025 IN THE BOARDROOM, 192-2ND AVENUE NORTH, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

Board Chairperson, Gord Greasley
Alan Campbell
Sally Cook

John Hueging
François Uhres
Bridget Yablonski

TRUSTEES PRESENT ELECTRONICALLY:

Victoria Schindle

SENIOR ADMINISTRATION PRESENT:

Superintendent/CEO, Margaret Ward
Assistant Superintendent, Tyler Moran
Secretary-Treasurer, Melanie Mousseau

CALL TO ORDER

The meeting was called to order at 7:05 pm.

LAND AND TREATY ACKNOWLEDGEMENT

We acknowledge with respect the history, culture, and language of the peoples with whom Treaty One was signed and the land upon which the Interlake School Division resides.

We acknowledge our responsibility as treaty members and honor the heritage and gifts of the Métis people.

We acknowledge the harms and mistakes of the past and commit to moving forward in partnership with Indigenous peoples and communities in a spirit of collaboration and reconciliation.

APPROVAL OF THE AGENDA

MOTION #54/01/2025:

Moved by: B. Yablonski
Seconded by: F. Uhres

THAT the agenda for the Monday, January 27th, 2025 Regular Board meeting be approved, as amended.

Carried

APPROVAL OF THE MINUTES

MOTION #55/01/2025:

Moved by: A. Campbell
Seconded by: J. Hueging

THAT the minutes of the Monday, December 9th, 2024 Regular Board Meeting be approved, as distributed.

Carried

DELEGATIONS/PRESENTATIONS

WARREN ELEMENTARY PRESENTATION:

Warren Elementary School Principal Morag Ivany and Learning Support teachers Steffani MacMillan and Crystal Pruden presented *Accessibility for Every Child at Warren Elementary* to the Board of Trustees. A specific action taken this school year to support accessibility is designing and creating a nature-themed sensory path, and in order to support that, a movement room was designed and implemented. The Board was provided with an overview of what a movement room is for, its intended users, an individual student's success story, positive data results and evidence of progress, and next steps including the movement path and accessible outside spaces.

BOARD CORRESPONDENCE

MANITOBA SCHOOL BOARDS ASSOCIATION CORRESPONDENCE:

- E-news December 18, 2024
- E-news January 8, 2025
- E-news January 22, 2025
- 2025 Indigenous Education Gathering
- Joint Education Partners Letter
- MSBA Memo – One-time Funding Support for Trustees CSBA Conference
- MSBA Memo – Process for 2025 Ministerial Session

COMMITTEE REPORTS

The Board of Trustees was provided with a copy of the January 13th, 2025 Policy Committee – Committee of the Whole Report. See attached minutes.

SENIOR ADMINISTRATION REPORTS

SUPERINTENDENTS’ DEPARTMENT REPORT:

STAFFING ALLOCATIONS

The Board of Trustees was provided with an update on staffing allocations. Interlake School Division Administrators had the opportunity at the January Admin. Council meeting to discuss mid-year progress connected to the work of the divisional Indigenous Education Support Teacher, the addition of a second School Social Worker, and the extension of full-time Educational Assistant hours to six (6) hours per day. The feedback from Admin. Council and employee group leaders was positive, and was in favour of continuing. The increase in Educational Assistant hours to six (6) per day allows for coverage throughout the entire school day. Indigenous Education Support Teacher Kathy Simcoe has coordinated Treaty Education training, helped schools build Indigenous connections and workshops, and is the point person for grants and initiatives. The additional School Social Worker has allowed for better service coverage at schools, and helps families make connections for support.

PROFESSIONAL DEVELOPMENT

The Board of Trustees was advised that Manitoba Education and Early Childhood Learning had directed all Manitoba school divisions to provide Treaty Education training to all staff by December, 2025. Interlake School Division teaching staff will participate in two (2) days of training – one (1) day took place on Friday, September 27th and a second day will take place in the 2025-2026 school year. Interlake School Division Support staff will participate in one (1) day of training on Monday, February 3rd.

STAFFING

The Board of Trustees was provided with a listing of staff changes that have been approved by the Superintendent as per Section 52 of the Public Schools Act as of January 27th, 2025.

OVERNIGHT/HIGH RISK TRIP APPROVALS

The Board of trustees was informed of the following overnight/high risk trips that have been approved by the Superintendent:

School Information			Trip Information			
School	Grade(s)	Students	Category	Date(s)	Location(s)	Activities
Teulon Elementary School	3-4	2	High Risk Trip	October 18 – June 13	Selkirk	Swimming Program
Collège Stonewall Collegiate	10-12	18	Overnight Trip Approval	January 10-11	Winkler	Hockey (Swimming)
Warren Collegiate Institute	10-12	8	Overnight Trip Approval	January 10-11	Brandon/ Souris	Basketball (Swimming)
Collège Stonewall Collegiate	9-10	14	Overnight Trip Approval	January 17-18	Neepawa	Basketball
Warren Collegiate Institute	10-12	11	Overnight Trip Approval	February 6-8	Brandon	Basketball (Swimming)
Warren Collegiate Institute	9-10	11	Overnight Trip Approval	February 7-8	Brandon	Basketball (Swimming)

OVERNIGHT/HIGH RISK TRIP APPROVALS CONTINUED

School Information			Trip Information			
Grade(s)	Grade(s)	Students	Students	Grade(s)	Students	Grade(s)
Grosse Isle School	5-6	25	High Risk Trip	February 21	Springhill Winter Park Springfield	Skiing Snowboarding
Grosse Isle School	7-8	22	High Risk Trip	February 27	Holiday Mountain La Rivière	Skiing
Warren Elementary School	7-8	39	Overnight Trip Approval	March 13-14	Asessippi Ski Area Russell	Skiing Tubing (Swimming)

MOTION #56/01/2025:

Moved by: S. Cook
Seconded by: F. Uhres

THAT the Board of Trustees accept the Board Governance Policy amendments, as presented.

Carried

SECRETARY TREASURER’S REPORT:

The Board of Trustees was provided with financial reports to the end of December 2024. The report summaries were by program and by object.

The Board of Trustees was provided with a summary of the operating account cheques that were issued during the month of December 2024.

MOTION #57/01/2025:

Moved by: B. Yablonski
Seconded by: S. Cook

THAT the Board of Trustees give approval for payment to the operating account cheques nos.139534 to 139562 and direct deposit vouchers AP835205 to AP835469 in the amount of \$1,638,562.24 and net payroll in the amount of \$3,388,345.46 for a grand total of \$5,026,907.70 for the month of December 2024.

Carried

MOTION #58/01/2025:

Moved by: J. Hueging
Seconded by: F. Uhres

THAT the Board of Trustees give approval for payment to the U.S. operating account cheque nos.1038 in the amount of \$2,000.00 for the month of December 2024.

Carried

MOTION #59/01/2025:

Moved by: S. Cook
Seconded by: V. Schindle

THAT the Board of Trustees approve the agreement-in-committee reached on January 24, 2025 with the Interlake School Division Non-Union Employee Group for the three-year period July 1, 2023 to June 30, 2026.

Carried

TRUSTEE COMMENTS

Trustee Hueging advised that Robert (Bob) Boyd, former Principal of Warren Elementary School, recently passed away.

ADJOURNMENT

MOTION #60/01/2025:

Moved by: A. Campbell
THAT we do adjourn.

Carried

The meeting adjourned at 8:30 pm.

BOARD CHAIRPERSON

SECRETARY-TREASURER

Policy Committee Committee of the Whole

January 13, 2025

The Board of Trustees is committed to annually reviewing all sixteen Board Governance Policies.

ISD Board Governance Policies are accessible under the Board tab at the top of the Interlake School Division [website](#).

At the Policy Committee of the Whole meeting held on Monday, January 13th, amendments to Board Governance Policies 1-7 were affirmed as follows: Policies 8-11 were reviewed:

Policy 1 Belief, Vision, Mission & Continuous Improvement Statements

Continuous Improvement Statements

Every student will participate in high-quality opportunities which are accessible, equitable, and responsive.

Policy 2 Governance Model

The Board of Trustees commits to the following governance model:

- In the context of Board Governance Policies, the primary role of the Board is the development, implementation, annual review, and approval of Board Governance Policies.

Policy 3 Board Governance Policy Development, Implementation & Review

In the context of Board Governance Policies, the primary role of the Board is the development, implementation, **annual** review, **and approval** of Board Governance Policies.

Policy 4 Role of the Board

4.2 Educational Accountability

- The Board is dedicated to its goal of ensuring student achievement and success.
- The ISD Continuous Improvement Plan is developed by the Superintendents' Department in consultation with ISD students, staff, and community and is influenced by the direction of the Province, student achievement data, and the voice of the ISD community.
- As new Continuous Improvement Plans are developed, the Board will review the final draft prior to implementation.

4.3 Board Governance Policies

- Governance policies describe the actions of the Board.
- The Board reviews governance policies annually and revises **and approves** policies as necessary.

Policy 5 Board Operations

5.3 Role of Chairperson

The Chairperson is elected by the Trustees to lead the activities of the Board. The Board recognizes that the Chairperson is not the head of the Division. **The Chairperson is typically the official spokesperson of the Board**, signs all legal documents on behalf of the Board, and chairs most of the meetings of the Board.

Policy 6 Annual Board Planning Cycle

See attached amended policy.

Policy 7 System Goals and Indicators of Success

See attached amended policy.

Board Governance Policies 8-11 were reviewed and taken away for presentation of draft amendments at the next Committee of the Whole Meeting – Policy on April 28, 2025:

Policy 8 Trustee Code of Conduct

Policy 9 Board & Superintendent/CEO Relationship

Policy 10 Decision-Making Matrix

Policy 11 Emergency Superintendent/CEO Succession